

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
Philip Morley, County Administrator

FROM: Leslie Locke, Deputy Clerk of the Board

DATE: June 4, 2012

SUBJECT: RESOLUTION NO. ____ re: Establishing the Date for 2013 Budget Submissions, Review Hearings and Final Adoption

STATEMENT OF ISSUE:

A Resolution Establishing the Dates for 2013 Budget Submissions, Review Hearings and Final Adoption.

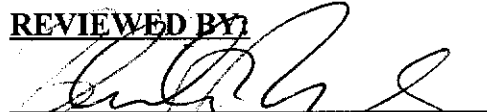
ANALYSIS:

The schedule for the 2013 budget adoption process has been reviewed and recommended for adoption by the Budget Committee.

RECOMMENDATION:

Approve resolution as presented.

REVIEWED BY:


Philip Morley, County Administrator

5/30/12
Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

IN THE MATTER OF ESTABLISHING }
THE DATE FOR 2013 BUDGET }
SUBMISSIONS, REVIEW HEARINGS }
AND FINAL ADOPTION }

RESOLUTION NO. _____

WHEREAS, pursuant to RCW 36.40.071, the Jefferson County Board of Commissioners has selected the alternate date of the first week in December to hold budget hearings for the purpose of adoption of the Jefferson County budget for 2013; and

WHEREAS, pursuant to RCW 36.40.071, the Jefferson County Board of Commissioners has also selected to set other dates relating to the budget process, including but not limited to the dates set in RCW 36.40.010 and RCW 36.40.050 to conform to the alternate date for the budget hearing; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to RCW 36.40.010, the Jefferson County Auditor shall notify, in writing, each elected or appointed County official to file with her on or before the 4th day of September 2012, an estimated budget for the ensuing year; and

BE IT FURTHER RESOLVED, that pursuant to RCW 36.40.050, the Jefferson County Auditor shall submit the budget to the County Administrator by September 21, 2012; and

BE IT FINALLY RESOLVED, that pursuant to RCW 36.40.070 and RCW 36.40.071 the Jefferson County Board of Commissioners will hold a public budget hearing on December 3, 2012 the first Monday in December, that said hearing may be continued from day to day until concluded but not to exceed a total of five (5) days, and that the Jefferson County Budget for 2013 shall be deliberated upon and adopted thereafter.

APPROVED this 4th day of June, 2012.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Raina Randall,
Deputy Clerk of the Board

CALENDAR FOR 2013 BUDGET

June

September

November

December

- 18 Deadline Q2-2012 Supplemental Appropriations to BOCC
- 20 Budget Committee Meeting
- 18 Budget Committee Meeting
- 23 Budget Goals Adopted - Present Prelim Financial Projections
- 27 CENTRAL SERVICES COST ALLOCATION FINALIZED
- 1 AUDITORS BUDGET CALL TO ALL DEPTS
- 15 Budget Committee Meeting
- 28 CAPITAL OUTLAY REQUESTS DUE TO CENTRAL SERVICES
- 4 PRELIM BUDGETS DUE TO AUDITOR
- 17 Deadline Q3-2012 Supplemental Appropriations to BOCC
- 19 Budget Committee Meeting
- 21 AUDITOR BUDGET TO BOCC/CA
- 3 REVENUE PROJECTION (REVENUE SUBCOMMITTEE)
- 9 Meet with Depts to identify Departmental Issues
- 10 Meet with Depts to identify Departmental Issues
- 11 Meet with Depts to identify Departmental Issues
- 12 Meet with Depts to identify Departmental Issues
- 17 Budget Committee Meeting
- 14 CA PRELIMINARY BUDGET AVAILABLE
- 19 Deadline Q4-2012 Supplemental Appropriations to BOCC
- 21 1ST PUBLIC NOTICE PUBLISHED
- Budget Committee Meeting
- 28 2ND PUBLIC NOTICE PUBLISHED
- 3 BUDGET HEARINGS OPEN TO PUBLIC
- 10 ADOPTION OF BUDGET (12/17)
- 19 Budget Committee Meeting

Jan 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Feb 2012

S	M	T	W	T	F	S
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Mar 2012

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Apr 2012

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May 2012

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Jun 2012

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Jul 2012

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Aug 2012

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Sep 2012

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Oct 2012

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Nov 2012

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25	26	27	28	29	30	

Dec 2012

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