



**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Board of County Commissioners
Philip Morley, County Administrator

FROM: Carl Smith, Director of Community Development 
Stacie Hoskins, Planning Manager
Michelle McConnell, Associate Planner, Long Range Planning Lead 

DATE: May 21, 2012

SUBJECT: Planning Commission District 1 Appointment

STATEMENT OF ISSUE: The nine-member Jefferson County Planning Commission has one remaining vacancy for a District 1 representative, an unexpired four-year term that will expire March 17, 2015. Department of Community Development provides this overview with a recommendation for an appointment.

ANALYSIS/STRATEGIC GOALS/PROS and CONS: Planning is intended to guide and regulate the physical development and servicing of lands to provide predictability and consistency for citizens and agencies, and to assure high standards of the natural environment for living, operation of commerce, industry, agriculture and recreation while conserving the highest degree of public health, safety, morals and welfare in view of the need for a strong local economy. To this end the Board of County Commissioners (BoCC) established a Planning Agency comprised of a department and a commission. Per the originating resolution, the commission should assist the department in carrying out its duties, by and through engaging the public in the preparation and review of comprehensive plans and development regulations. The department shall forward any commission recommendation on to the BoCC and a final departmental recommendation on matters before the Board.

Standing District 1 Vacancy:

In September 2010, Ashley Bullitt resigned before the expiration of her term (March 2011). The position was advertised seven times in September and October 2010, March 2011, and in February/March 2012. During this period of advertising, the term expired and a new vacant term was set to expire in March 2015. Additional ongoing public outreach efforts were made from March 2011 through April 2012 (announcements at meetings and on the web page, email notices sent to members and interested parties list). One application was submitted in March 2012 (Lorna Smith); it was subsequently determined that she resides in District 2, not District 1. Two more applications were submitted in April 2012 (Jack Worrell and Kevin Coker).

Staff Review:

The DCD review team (Carl Smith, Stacie Hoskins and Michelle McConnell) reviewed Mr. Worrell's and Mr. Coker's Statement of Interest Volunteer Applications and scheduled interviews with each candidate.

DCD concludes that both Mr. Worrell and Mr. Coker have valuable personal and professional experience that would allow them to make positive contributions to deliberations and group dialogue, and represent well the interests of their district residents. Staff recommends Mr. Coker for appointment to the District 1 seat based on his extensive experience with the local development community and past academic experience with community design and urban revitalization. We anticipate he will provide thoughtful input to the Planning Commission.

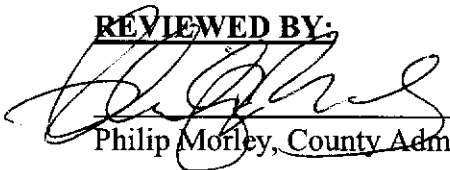
FISCAL IMPACT/COST-BENEFIT ANALYSIS: There is no fiscal impact to the county's General Fund for appointing a District 1 representative to serve on the Planning Commission (PC). The 2012 DCD and PC Budgets are based on nine (9) PC members and this appointment would serve as part of the group.

RECOMMENDATION: Based on the findings of the DCD interview team, staff recommends the BoCC:

- *Appoint Kevin Coker to an unexpired District 1 four-year term ending March 17, 2015.*

The Planning Commission's next meeting is June 6, 2012; taking action today will allow Mr. Coker to attend this meeting as a voting member.

REVIEWED BY:


Philip Morley, County Administrator

May 17, 2012
Date