



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
County Auditor: Donna Eldridge

MINUTES
Week of January 23, 2012

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen recommended the Board research Land Banks so the County may challenge fraudulent property transactions;
- A citizen stated houses are becoming harder to sell, security is needed on the empty houses and the County could lower property taxes to help, and thanked the staff of Jefferson County for being open and sending special meeting notices out to the public;
- The Commissioner's Office staff is courteous and open which is appreciated; a separate negotiation has been discussed between the County and Department of Ecology regarding the Shoreline Master Program and a new Public Hearing should be held to receive comments;
- There was a community dance at the Village Store last weekend and was great to see the community coming together during this hard economic time;
- The snow is a huge hardship on the homeless; the County needs to cut costs so it does not become irrelevant;
- County surplus property, such as computers, should be offered to other agencies or the public before being disposed of; and
- The Board has a responsibility to all, the State has a bad policy regarding fish farms that will affect our waters and the rest of the world in a negative way if allowed.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Sullivan moved to approve all items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 06-12:** Finding and Determination to Declare Certain Personal Property as Surplus and Authorize Disposal
2. **HEARING NOTICE:** Proposed Ordinance Revising Public Works and Community Development Fee Schedule; Hearing scheduled for Monday, February 13, 2012 at 10:00 a.m. in the Commissioners Chambers (Comment Period Deadline: 4:00 p.m. 2/17/12)
3. **BID CALL:** Publication of County Legal Notices; Bids Accepted Until 9:30 a.m. and Opened and Read Publicly at 10:00 a.m. on Monday, March 5, 2012 in the Commissioners' Chamber (CANCELED: Replaced by New Bid Call - 2/6/12 Agenda)
4. **AGREEMENT, Amendment No. 1:** Architecture and Engineering Design Services; Courthouse Roof Stabilization Project 301 594 1839; Extending Completion Date Until December 31, 2012; Jefferson County Central Services; BOLA Architecture



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5. **AGREEMENT:** Volunteer Caretakers to Maintain and Monitor the Gibbs Lake County Park; No Dollar Amount; Jefferson County Public Works; Donn Albright and Cher West-Albright
6. **AGREEMENT:** Provide Technical Assistance, Education and Training for the Developmental Disabilities Providers, the Developmental Disabilities County Coordinator and Members of the Local Community; Amount Not to Exceed \$6,000.00; Jefferson County Public Health; Washington Initiative for Supported Employment (WISE)
7. **Letter of Comment:** Draft Puget Sound Partnership Action Agenda; Puget Sound Partnership
8. **Payment of Jefferson County Vouchers/Warrants:** Dated December 20, 2011 Totaling \$2,233.95 and Dated December 28, 2011 Totaling \$674,023.68
9. **Payment of Jefferson County Payroll Warrants:** Dated December 30, 2011 Totaling \$131,622.15

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin met with Department of Natural Resources staff last week regarding the details of community forest legislation and he will be attending the farewell party of a Public Health nurse, Quen Zorrah this Thursday.

Commissioner Sullivan participated in a conference call for the Washington State Association of Counties Task Force and attended an open house tour of Chimacum School last week. He will be in Olympia on Friday to meet with legislative authorities regarding the proposed capital bond infrastructure and how it relates to the Port Hadlock Sewer and Wastewater Facility and will attend the Business Leader of the Year award on Sunday.

Commissioner Johnson will be meeting with legislative authorities regarding the proposed sand, gravel and hard rock severance fee this week.

County Ordered Curtailment of Operations Due to Inclement Weather Conditions on January 18, 19 and 20, 2012: County Administrator Morley presented a draft resolution for the Board to consider approving regarding County ordered curtailment of operations due to inclement weather conditions on January 18, 19, and 20, 2012 until 10:00 a.m. Commissioner Johnson stated the draft resolution had the word "treacherous" typed twice and asked that one be deleted. Commissioner Johnson moved to approve **RESOLUTION NO. 07-12** approving County ordered curtailment of operations due to inclement weather conditions on January 18, 19 and 20, 2012. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Appointment of Clerk of the Board Duties: County Administrator Morley stated that according to Jefferson County Resolution No. 68-07, staff of the Commissioner's office can be designated to do the duties of the Clerk of the Board. He requested the Board to pass a motion pursuant to RCW 36.32.110 and Jefferson County Resolution 68-07 that the Deputy Clerk of the Board, Executive Assistant and Executive Secretary be appointed to do the duties of the Clerk of the Board until the position of Clerk of the Board, previously held by Elizabeth Hill, can be filled. Commissioner Sullivan asked who was ultimately responsible? County Administrator answered that the Board and himself are ultimately responsible. Commissioner Johnson moved that pursuant to RCW 36.32.110 and Jefferson County Resolution 68-07 to approve **RESOLUTION NO. 08-12** that staff of the



Commissioners office including the Deputy Clerk of the Board, Executive Assistant and Executive Secretary do the necessary duties of the Clerk of the Board. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Locally Approved Shoreline Master Program (LASMP) (MLA08-475): Deputy Prosecuting Attorney David Alvarez handed out documents regarding the Shoreline Master Program in preparation for the afternoon special meeting to discuss the Draft Shoreline Master Program (SMP) with the Washington State Department of Ecology (DOE), Washington State Department of Fish and Wildlife and NOAA Fisheries staff. There was no discussion.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- JeffCom Draft Interlocal Agreement
- Agenda Coordination
- Legislative Update
- Miscellaneous Items

Meeting Cancellation: March 5, 2012: Chairman Austin moved to cancel the regularly scheduled meeting on March 5, 2012 because two Commissioners will be in Washington DC. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

NOTICE OF ADJOURNMENT: Commissioner Johnson moved to adjourn at 11:27 a.m. until the scheduled special meeting at 1:00 p.m. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member