

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST**

**TO:** Board of County Commissioners  
Philip Morley, County Administrator

**FROM:** Stacie Hoskins, Planning Manager and Interim Director of Community Development *SH*  
Michelle McConnell, Associate Planner, Long Range Planning Lead *MM*

**DATE:** April 23, 2012

**SUBJECT:** Planning Commission District 1 and 3 Appointments

**ATTACHED:** Two Statements of Interest – Felder and Brotherton

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**STATEMENT OF ISSUE:** The nine-member Jefferson County Planning Commission currently has three vacancies for District 1 and 3 representatives:

- District 1 - A four-year term that expired March 17 of this year;
- District 1 - A four-year term that will expire March 17, 2015; and
- District 3 – A four-year term that expired March 17 of this year.

Department of Community Development provides this overview with a recommendation for appointments.

**ANALYSIS/STRATEGIC GOALS/PROS and CONS:** Planning is intended to guide and regulate the physical development and servicing of lands to provide predictability and consistency for citizens and agencies, and to assure high standards of the natural environment for living, operation of commerce, industry, agriculture and recreation while conserving the highest degree of public health, safety, morals and welfare in view of the need for a strong local economy. To this end the Board of County Commissioners (BoCC) established a Planning Agency comprised of a department and a commission. Per the originating resolution, the commission should assist the department in carrying out its duties, by and through engaging the public in the preparation and review of comprehensive plans and development regulations. The department shall forward any commission recommendation on to the BoCC and a final departmental recommendation on matters before the Board.

**Standing District 1 Vacancy:**

In September 2010, Ashley Bullitt resigned before the expiration of her term (March 2011). The position was advertised seven times in September and October 2010, March 2011, and in February/March 2012. During this period of advertising, the term expired and a new vacant term was set to expire in March 2015. Additional ongoing public outreach efforts were made from March 2011 through April 2012 (announcements at meetings and on the web page, email notices sent to members and interested parties list). One application was submitted in March 2012 (Lorna Smith); it was subsequently determined that she resides in District 2, not District 1. Another application was submitted in April 2012 (Jack Worrell) and DCD is working to schedule an interview. This long-standing vacancy is still open with only one applicant on file.

Recent District 1 Vacancy:

In July 2010 Andrew Reding resigned before the expiration of his term (March 2012). Gary Felder was appointed in May 2011 to the position. The term has expired; the position was advertised three times in February/March 2012 with additional public outreach efforts conducted (described above) from February through April 2012. Mr. Felder submitted an application indicating his interest in being reappointed. The new term is set to expire in March 2016. Only one other District 1 application has been received (J. Worrell).

Recent District 3 Vacancy:

Tom Brotherton was first appointed to the Planning Commission in March 2008. His term expired in March of this year and he submitted an application indicating his interest in being reappointed. The vacancy was advertised three times in February/March 2012 and additional public outreach efforts conducted (described above) from February through April 2012; no other applications were received.

Staff Review:

The DCD review team (Stacie Hoskins and Michelle McConnell) reviewed Mr. Felder's and Mr. Brotherton's past service as Planning Commissioners and the Statement of Interest Volunteer Applications both have submitted for reappointment. DCD concludes that Mr. Felder and Mr. Brotherton have been diligent in studying the issues addressed by the Planning Commission, make positive contributions to deliberations and group dialogue, and represent well the interests of their district residents. Staff believes Mr. Felder and Mr. Brotherton will continue to provide thoughtful input to the Planning Commission and recommends both for continued public service.

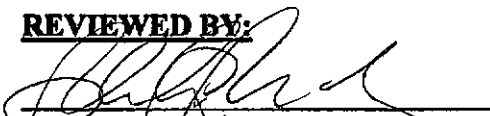
**FISCAL IMPACT/COST-BENEFIT ANALYSIS:** There is no fiscal impact to the county's General Fund for re-appointing two members to serve on the Planning Commission (PC). The 2012 DCD and PC Budgets are based on nine (9) PC members and these appointees would serve as part of the group.

**RECOMMENDATION:** Based on the findings of the DCD interview team, staff recommends the BoCC:

1. *Re-appoint Gary Felder as a District 1 representative on the Planning Commission to serve a four-year term ending March 17, 2016.*
2. *Re-appoint Tom Brotherton as a District 3 representative on the Planning Commission to serve a four-year term ending March 17, 2016.*
3. *Consistent with past practice, direct staff to re-advertise for additional candidates for the District 1 four-year term ending March 17, 2015 and make a recommendation for appointment when a suitable applicant is identified.*

Because three vacancies can make it more difficult to ensure a quorum (five out of nine members) for conducting business meetings, staff urges timely action by the Board to allow new member participation in the next Planning Commission meeting on May 2, 2012.

**REVIEWED BY:**

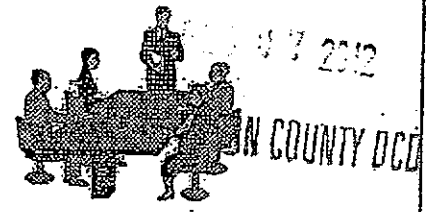
  
Philip Morley, County Administrator

4/18/12  
Date

RECEIVED

Jefferson County  
PLANNING COMMISSION

Volunteer Application/Statement of Interest



Name: GARY D. FELKER  
Mailing Address: 2071 ELIZABETH PL.  
City PT State WA ZIP 98368  
Employer: NONE Occupation: Retired

Date: FEB 7, 2012  
Home Ph: 360 319-1363  
Work Ph: NA  
FAX: -



Educational Background:

Attended Everett JC for 2 qtrs; Centralia Col. 1 qter; U of WA. BA in Sociology 1970.

Experience: Grocery worker : 5 yrs; Telephone craftsman- installation, repair, central office equipment man, acting manager as employee trainer : 12 yrs. Trainer for New Careers Program(Fed) women & minorities 1 1/2 yrs. Small Bus. owner - general contractor of residential- new and remodel and light commercial projects: 30 + yrs. Many other lesser employment experiences.

Organizations/Affiliations:

Bainbridge Isl. Rotary Club ( 4 yrs. on Bd.) 8 yrs. Bainbridge / Ometepe Sister Isl. Assoc. ( Bd) 7 yrs. ; JC Democratic Club 16 yrs. ; CWA Union Steward 7yrs.

Community Interests:

Town Pointe owners assoc. bd. member 4 yrs. ; JC Dems. 16 yrs. ; Peace and Civil rights issues 50 yrs.

Have you served on any other Jefferson County Board, Commission, Committee, Council or Task Force? If yes, please list:

Presently serving as Dist. # 1 Planning Com and wish to be considered for reappointment. I find the work of the Commission very diverse and of considerable interest to me.

Why are you applying for this appointment?

I have found it a great privilege to have a part in in strengthening aspects of the GMA given my long experience as a builder.

ERF

Is your participation limited in any manner with regard to the number of meetings per month you would be able to attend? If yes, explain:

Generally, I have no conflicts regarding attendance.

Describe your availability to attend day and evening meetings at various locations in the County:

Generally, I have no limitation for change of schedule.

Describe your professional or volunteer experience which would be helpful in conducting public hearings, preparing findings and conclusions, and delivering recommendations:

I do not consider the role of conducting public hearings as a strong suit for me but I am generally comfortable in the public setting.

In your own words, describe the purpose of the Planning Commission and what you feel you can personally contribute to the Planning Commission:

I feel very strongly that the work of the present members of the commission is clear embodiment of most of the people in JC and through this shared interest we are well equipped to address the on going development of the peoples interests and present a responsive audience to those that have particular concerns with an largely open mind and willingness to fairly address the publics concerns.

It is desirable for Advisory Board and Commission members to have a broad collective knowledge and interest in various ethnic, religious, cultural, educational and community views. Describe your strengths in this area:

Previously addressed.

I understand the member responsibilities, and am aware that this appointment may entail many hours per month of active involvement in Planning Commission meetings and activities. All of the information on this application is true to the best of my knowledge.

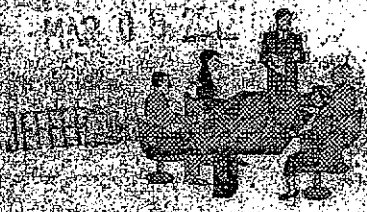
Feb 2, 2012  
Date

Dary B. Felder  
Signature of Applicant

Please return to: Jefferson County Commissioners, P.O. Box 1220 / 1820 Jefferson Street, Port Townsend, WA 98368

RECEIVED

Jefferson County  
PLANNING COMMISSION  
Volunteer Application/Statement of Interest



Name: Tom Brotherton Date: 3/2/12  
Mailing Address: 255 Casara Dr Home Ph: 360-765-9901  
City: Quilicura State: WA ZIP: 98376 Work Ph: 360-385-9281  
Employer: Jefferson County Occupation: Hydro Pres. Atty FAX: \_\_\_\_\_

I am a resident of Jefferson County

Educational Background: BS Physics, MS Systems Engng, MBA, JD

Experience: Retired Engineering Manager, Bar Assoc, Deputy Prosecutor, Atty  
6 years, Former Member Kent Planning Comm, Kent City Council

Organizations/Affiliations: Democratic Party, WA state Bar Assn, President  
Jefferson County Bar Association

Community Interests: Economic Development, Board Member Count No In La  
Quilicura

Have you served on any other Jefferson County Board, Commission, Committee, Council or Task Force? If yes, please list: Current Planning Commission member

Why are you applying for this appointment? Community Service, food sustainability  
needs better definition & coordination in Council. Int'l focus  
on improving agricultural infrastructure

Is your participation limited in any manner with regard to the number of meetings per month you would be able to attend? If yes, explain NO

Describe your availability to attend day and evening meetings at various locations in the County. Very Flexible

Describe your professional or volunteer experience which would be helpful in conducting public hearings, preparing findings and conclusions, and delivering recommendations. Ken (Ken) City Council member, Kent Planning Commission member, President of JC Bar Assoc., former President of Lake Meridian Homeowners Assoc.

In your own words, describe the purpose of the Planning Commission and what you feel you can personally contribute to the Planning Commission. Provide community input, per planning process for Jefferson County, provide great familiarity with the RCW/WAC/RCCE, good organizational skills, easy rapport with citizens

It is desirable for Advisory Board and Commission members to have a broad collective knowledge and interest in various ethnic, religious, cultural, educational and community views. Describe your strengths in this area. A strong community involvement, well educated in scientific engineering and law, former Chair of the Home Possessors Committee of the King County Human Resources Roundtable.

I understand the member responsibilities, and am aware that this appointment may entail many hours per month of active involvement in Planning Commission meetings and activities. All of the information on this application is true to the best of my knowledge.

[Signature]  
Date

[Signature]  
Signature of Applicant

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