



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Elizabeth Hill

**DRAFT**

**MINUTES**  
Week of January 9, 2012

**DRAFT**

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen requested the Board approve a resolution supporting ending corporate personhood;
- A citizen commented on the proposed voluntary stewardship program;
- A citizen confirmed that RCWs state that corporations and persons are in different categories with different rights; and
- A citizen stated prevailing wage is approximately \$40.00 per hour and the County may appeal that number to the State.

**APPROVAL AND ADOPTION OF CONSENT AGENDA:** Commissioner Sullivan moved to approve all items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 02-12:** Finding and Determination to Declare Certain Personal Property as Surplus and Authorize Disposal
2. **AGREEMENT:** Design and Engineering Services; Rick Tollefson Memorial Trail Phase I County Project No. 18018150; In the Amount of \$197,128.32; Jefferson County Public Works; Nakano Associates LLC
3. **AGREEMENT:** Breast, Cervical and Colon Health Care Program; In the Amount of \$8,458.00; Jefferson County Public Health; Public Health of King County
4. **AGREEMENT NO. K823:** Capital Improvement - Re-Roofing Project; In the Amount of \$6,000.00; Jefferson County Fair; Washington State Department of Agriculture
5. **AGREEMENT NO. K843:** Capital Improvement - Siding Replacement; In the Amount of \$3,000.00; Jefferson County Fair; Washington State Department of Agriculture
6. **Advisory Board Resignation:** Solid Waste Advisory Committee (SWAC); District No. 1 Representative Joanne Tyler
7. **Advisory Board Resignation:** Gardiner Community Center Board of Directors; Debra Quinnell
8. **Advisory Board Appointment:** Jefferson County Parks Advisory Board; Term Expiring January 9, 2014; Allegra Bothell, District #1 Representative
9. **Advisory Board Appointment:** Gardiner Community Center Board of Directors; Term Expiring October 5, 2014; Steve Durupt
10. **Advisory Board Appointments (5):** Clean Water District Advisory Board; 1) Peter Downey, Commercial Shellfish Grower Representative, Term Expiring January 9, 2016; 2) Michael Dawson, Jefferson County Public Health Representative, Ongoing Term; 3) Jim Pearson,



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Jefferson County Public Works Representative; Term Ongoing; 4) Dennis Shultz, Conservation District Representative, Term Ongoing; 5) David King, Port Townsend City Council, Term Ongoing

11. **Payment of Jefferson County Vouchers/Warrants:** Dated December 30, 2011 Totaling \$800.00
12. **Payment of Jefferson County Payroll Warrants:** Dated December 24, 2011 Totaling \$1,610.46

**COMMISSIONERS BRIEFING SESSION:** The Commissioners each provided updates on the following items:

Chairman Austin attended a meeting where the Guardian Ad Litem program was discussed and there is a need for more volunteers. The Washington State Board of Health will meet on Wednesday, he will be meeting with staff of Senator Murray's office and Representative Dicks office regarding the Wild Olympics; the Strait Ecosystem Recovery Network (ERN) will have a presenter speaking regarding science on net pens on Friday afternoon in Blyn.

Commissioner Sullivan stated he will be taking over the interim Chair for Olympic Community Action Program (OlyCap) Board of Directors.

Commissioner Johnson attended the Kennewick Ferry ceremony where it was stated the ferry was completed before the estimated deadline and under budget. He will be in Olympia on and off throughout this week and next week, attending Olympic Pollution Control Authority meetings.

**BID OPENING: 2012 Supply of Liquid Asphalt Products for Bituminous Surface Treatment:** Darrel Erfle, MRW Coordinator, Public Works, opened and read the bids received:

East Jefferson County:

<i>BIDDER</i>		<i>BID AMOUNT</i>
Paramount Petroleum	CRS-2P CSS-1	\$605.00 per ton with freight of \$75.00 per ton Bid not received for CSS-1
Albina Asphalt	CRS-2P CSS-1	\$575.00 per ton with freight of \$76.00 per ton \$295.00 per ton with freight of \$76.00 per ton

West Jefferson County:

<i>BIDDER</i>		<i>BID AMOUNT</i>
Paramount Petroleum	CRS-2P CSS-1	\$605.00 per ton with freight of \$75.00 per ton Bid not received for CSS-1
Albina Asphalt	CRS-2P CSS-1	\$575.00 per ton with freight of \$76.00 per ton \$295.00 per ton with freight of \$76.00 per ton



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***BID OPENING: 2012-2013 Supply of Aggregate for Bituminous Surface Treatment:***  
Darrel Erfle, MRW Coordinator, Public Works, opened and read the bid received:

<i>BIDDER</i>	<i>BID AMOUNT</i>
Port Orchard Sand & Gravel	\$17.35 per ton

***Substance Abuse Advisory Board (SAAB) Representative:*** Commissioner Sullivan moved to change the Boards representative for the Substance Abuse Advisory Board to be changed from Commissioner Sullivan to Chairman Austin. Commissioner Johnson seconded the motion which carried by a unanimous vote.

The meeting was recessed at 10:12 a.m. and reconvened at 1:33 p.m with all three Commissioners present.

***COUNTY ADMINISTRATOR BRIEFING SESSION:*** County Administrator Philip Morley reviewed the following with the Board.

- Calendar Coordination
- Miscellaneous Items
- Staff Update on Voluntary Stewardship Program
- Future Agenda Items

***Letter of Laudatory:*** Chairman Austin moved to approve Commissioner Johnson to draft for the Boards signature a letter of laudatory to Kate Burke, Fort Worden Manager. Commissioner Sullivan seconded the motion which carried by a unanimous vote.



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**NOTICE OF ADJOURNMENT:** Commissioner Sullivan moved to adjourn at 4:33 p.m. until the properly noticed special meeting or the next regular meeting. Commissioner Johnson seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall  
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Elizabeth Hill

**MINUTES**  
Week of January 16, 2012

**DRAFT**

**DRAFT**

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A significant weather event will be happening and it was suggested that perhaps the administrative staff could have the day off on Tuesday and the weather event should be incorporated into the sales tax financial models; County residents grow their own food which in turn can help the US economy;
- A citizen was taught that we owe our standard of living to production, farms, ranches, mining, forestry, manufacturing, heavy industry, fisheries and the energy sector;
- A citizen requested the Board's minutes identify who is speaking during public comment period and reflect that the public comment period is written in a summary format;
- A citizen asked that the audio recordings of the meetings be posted online so it is easily accessible to the public; Item No. 1 on the consent agenda will allow computers to be destroyed instead of being erased and made useful;
- A citizen would like clarification on the future implementation of the Shoreline Master Program; and
- A citizen stated that Asian Shrimp in Texas have escaped and are now eating all of the natural wildlife and urged the Board to proceed with caution with fish farms in county waters.

**APPROVAL AND ADOPTION OF CONSENT AGENDA:** Commissioner Johnson moved to approve all items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 03-12:** Finding and Determination to Declare Certain Personal Property as Surplus and Authorize Disposal
2. **RESOLUTION NO. 04-12:** Amending the Gardiner Community Center Board of Directors Guidelines for Operation (Repeals & Replaces Resolution No. 64-07)
3. **NOTICE OF PUBLIC HEARING:** Granting a Temporary (6 Month) Nonexclusive Franchise to Construct, Maintain and Operate Cable TV & Telecommunications & Distribution Facilities in County Rights-of-Way in Eastern Jefferson County; Hearing scheduled for Monday, February 6, 2012 at 10:00 a.m. in the Commissioners Chambers
4. **AGREEMENT:** Perform Meeting Facilitation and Project Management Services with East Jefferson Watershed Council (WRIA 17); In the Amount of \$8,500.00; Jefferson County Public Health; Blackmore Consulting, LLC



5. **AGREEMENT, Amendment No. 2:** Provide Administrative Services to the East Jefferson Watershed Council (WRIA 17); Extending Contract Period; Additional Amount of \$1,500.00 not to Exceed \$8,100.00; Jefferson County Public Health; Brisa Services Inc.
6. **BID AWARD:** Supply of Liquid Asphalt Products for year 2012; Jefferson County Public Works; Albina Asphalt
7. **BID AWARD:** Supply of Aggregate for the Bituminous Surfacing Treatment Program for years 2012-2013; Jefferson County Public Works; Port Orchard Sand & Gravel
8. **Advisory Board Resignation:** Jefferson County Civil Service Commission; James Hill
9. **Payment of Jefferson County Vouchers/Warrants:** Dated December 27, 2011 Totaling \$641,207.06
10. **Payment of Jefferson County Payroll Warrants:** Dated January 5, 2012 Totaling \$796,840.55 and A/P Warrants Done by Payroll Dated December 31, 2011 Totaling \$639,430.43

***Support of Placing a Moratorium on Atlantic Salmon Fish Farms in Puget Sound:***  
 Commissioner Johnson moved for the Board to support a resolution of placing a moratorium on Atlantic salmon fish farms in Puget Sound. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

***PROCLAMATION: Recognizing Dr. Tom Keegan for his Commitment and Dedication to Peninsula College and Higher Education:*** Commissioner Johnson presented and read a proclamation recognizing Dr. Tom Keegan for his commitment and dedication to Peninsula College and higher education. Commissioner Johnson moved to approve the proclamation. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

***Locally Approved Shoreline Master Program (LASMP) (MLA08-475):*** Michelle McConnell, Lead Planner, Department of Community Development (DCD), presented a draft list of questions to provide to the Washington State Department of Ecology (DOE) before the joint workshop next Monday. She also provided a draft list of possible conditional use permit criteria if the County considers going in the direction of regulating finfish. Ms. McConnell and the Board discussed the draft lists and which staff members from DOE, Department of Fish & Wildlife and NOAA Fisheries would be in attendance at the workshop.

***BID OPENING: 2012-2013 Pavement Marking:*** Darrel Erfle, MRW Coordinator, Public Works, opened and read the bids received:

<i>BIDDER</i>	<i>BID AMOUNT</i>
Road Runner, Inc	\$799,095.54
Apply-A-Line, Inc	\$453,816.62
Stripe Rite, Inc	\$508,710.22
Specialized Pavement Marking, Inc	\$840,966.58



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***Voluntary Stewardship Plan (VSP) Discussion:*** Donna Frostholm, Associate Planner, and Stacie Hoskins, Interim Director, DCD and David Alvarez, Deputy Prosecuting Attorney were present. Mr. Alvarez provided a list of questions and answers that compared opting in and opting out options of the VSP. The Board discussed the question and answer list with Mr. Alvarez. Commissioner Sullivan stated there is some value to this program but also concerns. He is concerned with the lack of funding that will be provided from the State because the Governors proposed budget has a cut of \$1.4 million for the Resource Conservation Commission resulting in having local districts pursue local assessments which has not been a popular option in Jefferson County. Legislative authority could create funding for this program but there does not appear to be any action taken on creating funding. Ms. Frostholm stated there is no State funding available at this time. Commissioner Johnson asked if Jefferson County opts in and there is not any or enough funding available, is it certain that the County can opt out later? Mr. Alvarez answered that if funding was provided and the County deemed it was not enough, the County could return it probably without legislative ramifications but there may be some hard feelings in return. Chairman Austin stated that within 60 days of opting in to the VSP, the County must acknowledge receipt of funds when funds are available. He believes if the County opts in to this program then the County could be forced to enforce regulations without providing the necessary funds. Ms. Hoskins stated that as of January 12, 2012, 17 Washington counties have opted in to the VSP. Commissioner Johnson stated according to the VSP, a commission must be created and the commission will not be elected and therefore not held accountable by the public. Commissioner Sullivan stated the Board could send a letter stating we are opting out and the reasons. Ms. Hoskins said she would be willing to work with County Administrator Morley with drafting a letter to bring back before the Board at a future date.

***County Ordered Curtailment of Operations Due to Inclement Weather Conditions:***

County Administrator read a draft resolution for the Board to consider regarding County ordered curtailment of operations due to inclement weather conditions. Chairman Austin asked if it would be better for the resolution to include that the County Administrator authorize the curtailment due to a Board member possibly not being able to make it in to Port Townsend during a storm at a future date? County Administrator Morley made changes to the draft resolution to read "...the Board authorizes the County Administrator to make a determination as to curtailment of specific County operation...". Commissioner Johnson moved to approve **RESOLUTION NO. 05-12** re: County ordered curtailment of operations due to inclement weather conditions with County Administrator Morley's suggested changes. Commissioner Sullivan seconded the motion which carried by a unanimous vote.



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**NOTICE OF ADJOURNMENT:** Commissioner Sullivan moved to adjourn at 11:15 a.m. until the properly noticed special meeting or the next regular meeting. Commissioner Johnson seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall  
Deputy Clerk of the Board

David Sullivan, Member