

Jefferson County  
Board of Commissioners  
Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Frank Gifford, Public Works Director *FG*

**Agenda Date:** April 16, 2012

**Subject:** Resolution to Apply for LWCF Grant Funding from RCO  
Rick Tollefson Memorial Trail Project

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**Statement of Issue:**

The Board is asked to authorize Public Works to apply to the Recreation and Conservation Office (RCO) for grant funds from the Land and Water Conservation Fund (LWCF) Program. This grant application will request LWCF funding for the Rick Tollefson Memorial Trail Project.

**Analysis/Strategic Goals/Pro's & Con's:**

The Rick Tollefson Memorial Trail Project is number seven on the 2012-2017 Six Year Transportation Improvement Program and is included in the 2011 Annual Construction Program.

**Fiscal Impact/Cost Benefit Analysis:**

This LWCF grant from RCO will leverage the existing State and Local funding already in place for this project.

**Recommendation:**


The Board is asked to sign the authorizing resolution and return one copy to Public Works.

**Department Contact:**

Valerie Greene, Project Manager 385-9160

**Reviewed By:**

  
Philip Morley, County Administrator

  
Date

STATE OF WASHINGTON  
COUNTY OF JEFFERSON

Resolution No. \_\_\_\_\_

In the Matter of }  
Application for Grant Funding Assistance to the }  
Land and Water Conservation Fund, }  
Recreation and Conservation Office, for the }  
Rick Tollefson Memorial Trail Project }

This is a resolution that authorizes submitting an application for grant funding assistance for a Land and Water Conservation Fund project to the Recreation and Conservation Office as provided in Title 16, USC, Chapter 4601-4 as amended; WAC 286; and subsequent Legislative action.

WHEREAS, Jefferson County has approved a comprehensive non-motorized transportation plan that includes this project; and

WHEREAS, under the provisions of the Land and Water Conservation Fund (LWCF) program, state grant assistance is requested to aid in financing the cost of land acquisition and facility development; and

WHEREAS, our organization considers it in the best public interest to complete the project described in the application;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Director of Public Works is authorized to make formal application to the Recreation and Conservation Office for grant assistance;
2. Any grant assistance received will be used for direct costs associated with implementation of the project referenced above;
3. Our organization hereby certifies that our matching share of project funding will be derived State Pedestrian & Bicycle Safety Program Funds and Local Road funds, and that we are responsible for supporting all non-cash commitments to this project should they not materialize;
4. We acknowledge that the grant assistance, if approved, will be paid on a reimbursement basis, meaning we will only request payment from the Recreation and Conservation Office after eligible and allowable costs have been incurred and payment remitted to our vendors, and that the Recreation and Conservation Office will hold retainage until the project is deemed complete;
5. We acknowledge that any property acquired and/or facility developed through grant assistance from the Recreation and Conservation Funding Board must be reasonably maintained and made available to the general public at reasonable hours and times of the year according to the type of area or facility unless other restrictions have been agreed to by the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board and the National Park Service;
6. We acknowledge that any property acquired and/or facility developed with grant assistance from the Recreation and Conservation Funding Board must be dedicated for public outdoor recreation purposes, and be retained and maintained for such use for perpetuity unless otherwise provided and agreed to by our organization and the Recreation and Conservation Funding Board and the National Park Service.
7. We acknowledge that any property acquired using Recreation and Conservation Funding Board assistance must be developed within three years of the acquisition closing.
8. We have read both the federal guidelines and state policies for the LWCF program and agree to abide by those guidelines and policies, and as LWCF grants are federal funds, our organization must comply with all applicable federal laws.
9. This resolution becomes part of a formal application to the Recreation and Conservation Office for grant assistance; and
10. We provided appropriate opportunity for public comment on this application.

ADOPTED THIS \_\_\_ DAY OF \_\_\_, 2012.

JEFFERSON COUNTY BOARD  
OF COMMISSIONERS

SEAL:

\_\_\_\_\_  
John Austin, Chair

ATTEST:

\_\_\_\_\_  
Phil Johnson, Member

\_\_\_\_\_  
Erin Lundgren  
Clerk of the Board

\_\_\_\_\_  
David Sullivan, Member