



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Elizabeth Hill

**MINUTES**  
Week of December 19, 2011

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- Quilcene is working on submitting a Request For Proposals (RFP) from the Public Infrastructure Fund (PIF);
- Seven citizens commented on the Occupy movement;
- Three citizens commented on the Shoreline Master Program and net pens; and
- Working Image is helping homeless teens.

**APPROVAL AND ADOPTION OF CONSENT AGENDA:** Commissioner Johnson moved to approve all items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **CALL FOR BIDS:** 2012-2013 Pavement Making on Jefferson County Roadways; Bids will be Accepted Until 9:30 a.m. on Tuesday, January 17, 2012 and Opened and Read Publicly at 10:00 a.m. or Shortly Thereafter in the Commissioner's Chambers, Jefferson County Courthouse
2. **AGREEMENT:** Economic Development Services; Economic Development Council Team Jefferson; \$62,500 (combined total for July 1, 2011 - June 30, 2013) Repeals and Replaces Agreement Approved by BOCC on November 14, 2011
3. **AGREEMENT, Amendment No. 2:** Hearing Examiner Services; Extend Term through December 31, 2012; Total Amount Not to Exceed \$35,000.00; Jefferson County Community Development; Stephen K. Causseaux, Jr.
4. **AGREEMENT:** 2012-2013 Proctor House and Facility Usage; In the Amount of \$112,945.21 for 2012 and \$115,209.21 for 2013; Jefferson County Juvenile Services; Kelli S. Parcher
5. **AGREEMENT NO. 0663-98276-06:** Juvenile Accountability Block Grant - Proctor Home; In the Amount of \$10,325.00; Jefferson County Juvenile Services; Washington State Department of Social and Health Services, Juvenile Rehabilitation Administration (DSHS/JRA)
6. **AGREEMENT NO. 1263-43173:** FY 2012 Consolidated Juvenile Services Block Grant; Not to Exceed \$12,291.00; Jefferson County Juvenile Services; Washington State Department of Social and Health Services, Juvenile Rehabilitation Administration (DSHS/JRA)
7. **AGREEMENT NO. 14F-4130-0116, Appendix A-3:** Funding Support for Extension Agent/Director; In the Amount of \$3,500.00; Jefferson County WSU Extension Office; Washington State University Extension, Office of Grant & Research Development

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8. **AGREEMENT NO. G1200268:** Coordinating Prevention Grant for Recycling Program; In the Amount of \$72,276.00; Jefferson County Public Works; Washington State Department of Ecology
9. **AGREEMENT, Interlocal, Amendment No. 1:** Developmental Disabilities Program Administration; Additional Amount of \$1,100.00 for a Total of \$7,100.00; Jefferson County Public Health; Jefferson County Community Network
10. **AGREEMENT:** Onsite Sewage System Monitoring Program Work Group Support; In An Amount Not to Exceed \$6,400.00; Jefferson County Public Health; KL Mayer Consulting Group, Inc.
11. **AGREEMENT:** Educational and Therapeutic Services Developmental Disabilities for Birth - 3 Years; In the Amount of \$3,861.00; Jefferson County Public Health; Chimacum School District
12. **AGREEMENT NO. G1200189:** Coordinated Prevention Grant-Education, Solid Waste Management; In the Amount of \$138,885.33; Jefferson County Public Health; Washington State Department of Ecology
13. **AGREEMENT:** 2012 Substance Abuse Treatment; In the Amount \$113,228.64; Jefferson County Public Health; Safe Harbor Recovery Center
14. **AGREEMENT:** 2012 Mental Health and Chemical Dependency Treatment; In the Amount of \$18,800.00; Jefferson County Public Health; Jumping Mouse Children's Center
15. **AGREEMENT, Amendment No. 1:** School Based Health Center; In the Amount of \$65,399.00; Jefferson County Public Health; Jefferson Mental Health Services
16. **AGREEMENT:** 2012 Mental Health Treatment; In the Amount of \$98,410.48; Jefferson County Public Health; Jefferson Mental Health Services
17. **AGREEMENT NO. C16887:** 2012-2014 Consolidated Contract; In the Amount of \$425,359.00; Jefferson County Public Health; Washington State Department of Health
18. **AGREEMENT:** Enroll Approximately 7.43 Acres of 10.09 Acres as Open Space Timber, MLA10-00415/CUA10-00001; Jan Pierson, Applicant
19. **Final Long Plat Approval:** Onatrue Farms Long Plat #MLA08-00421/#SUB08-00029; To Divide 29 Acres into 6 Lots; Located off of South Jacob Miller Road, Port Townsend; Terry McHugh, Applicant
20. **Final Short Plat Approval:** McGee/Schroeder Short Plat #MLA10-00352/#SUB10-00020; To Divide 10.06 Acres into 2 Lots; Located off of Arabian Road, Port Townsend; David Schroeder and Margaret McGee, Applicants
21. **Approval of Jefferson County Public Official Position Schedule Bond #68681811** Issued by Western Surety Company for the Treasurer, Clerk, Sheriff, Auditor, Prosecuting Attorney, Engineer, Commissioners #1, #2 and #3, Judge and Assessor
22. **Advisory Board Resignations (3):** Climate Action Committee; 1) Pete Raab, Building Representative; 2) Denise Pranger, Citizen At Large (Forestry) Representative; and 3) Kees Kolff, Faith Based Representative
23. **Payment of Jefferson County Vouchers/Warrants:** Dated December 12, 2011 Totaling \$81,5407.28



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**HEARING NOTICE:** Chairman Austin explained a hearing notice is required to be approved to send to the media regarding Ordinance No. 04-1107-11, enacting a six month moratorium placed on submittals of shoreline permit applications to the Department of Community Development (DCD) for mooring Buoys in the southern portion of Port Townsend Bay. The hearing is scheduled in the Commissioners Chambers on January 3, 2012 at 10:15 a.m. Commissioner Sullivan moved to approve the hearing notice. Commissioner Johnson seconded the motion which carried with a unanimous vote.

***Transfer of Funds within the County Clerks Budget and Approval of Agreement:***

County Clerk, Ruth Gordon, presented a contract for purchasing office furniture. She is requesting the Board approve a transfer of \$15,000.00 from her personnel budget line to the material and supply budget line. She explained there is not adequate working space for their staff with the furniture that is in her office presently. Correctional Industries will come to an office of government to measure the office space and listen to the needs of staff to come up with an office design to adequately provide as much usable space as possible. The money is available to transfer in her budget because she performed the Jury Manager position on nights and weekends from June of 2010 through September of 2011 while that position was vacant. Commissioner Johnson moved to approve the transfer of funds for the purchase of furniture within the Jefferson County Clerk's budget of 2011. Commissioner Sullivan seconded the motion which carried by a unanimous vote. Commissioner Johnson moved to approve the purchase order/contract with the Washington State Correctional Industry in the amount of \$18,797.18. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

***HEARING: Fourth (4th) Quarter 2011 Budget Appropriations/Extensions:***

County Administrator Morley explained the requested budget appropriations/extensions for the following funds: Coroner, County Commissioners, Operating Transfers, Economic Development Fund, Public Health, Water Quality, Jefferson County Affordable Housing Fund, Parks and Recreation, Public Infrastructure Fund and Risk Management Reserve.

Chairman Austin opened the hearing for public testimony.

**Joe D'Amico:** There was an unattended death at Kai Tai Lagoon and hopes that the Sheriff and County will order an autopsy to be performed to determine the cause of death. He is in support of additional funds given to the Prosecutor's Office who oversees that procedure.

Hearing no further public testimony, Chairman Austin closed the public hearing.

Commissioner Sullivan moved to approve **RESOLUTION 64-11** approving the 4th quarter 2011 budget appropriations/extensions for various departments. Commissioner Johnson seconded the motion which carried by a unanimous vote.



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**2012 Conservation Futures Funding Cycle:** Tami Pokorny, Environmental Health Specialist II, introduced Fred Weinmann, Conservation Futures Advisory Board member. He gave an overview of the projects that have been completed or are still underway throughout the history of the Conservation Futures Advisory Board. The application period to apply for this program is requested to be January 11 through March 5, 2012. Commissioner Sullivan stated he was impressed by how much evaluation and work that is done by staff and the advisory board for these projects. Commissioner Johnson moved to approve **RESOLUTION NO. 65-11** establishing the Conservation Futures application period and setting an amount of \$260,000.00 of Conservation Futures Funds available and approving program materials for use in the 2012 Conservation Future Funding Cycle. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

**AGREEMENT NO. ICA12194: Improving the Quality of Public Defense Services:** County Administrator Morley explained that the State was delayed in sending this agreement because of budgetary issues. They are proposing a 6 month contract instead of a 12 month because the state budget has not yet been determined. This pays for part of the Jefferson Associated Council contract and for other attorneys in the case where there is a conflict of council. Commissioner Sullivan moved to approve the agreement with the Washington State Office of Public Defense for improving the quality of public defense services in the amount of \$17,728.00. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**Locally Approved Shoreline Master Program (MLA08-475):** County Administrator stated a letter was received from the Washington State Department of Ecology (DOE). Michelle McConnell, Associate Planner, stated she is in the process of setting up a meeting with the Board and DOE to discuss the letter received December 7, 2011 from DOE regarding finfish aquaculture provisions. DOE has concerns that the County does not have enough scientific analysis to determine that there isn't a proper place in Jefferson County and that net pens are considered a water dependant use. The Board and Ms. McConnell discussed water dependant use provisions and if there are suitable places in Jefferson County's water for these types of projects. David Alvarez, Deputy Prosecuting Attorney, stated DOE has made it clear that they are not willing to allow the County to prohibit the use of net pens in the water. County Administrator Morley stated the Board could formally adopt what is already written and DOE would be in the position to either deny it and return it to the Board or they could institute rule making at the State level or the Board could meet with DOE so a compromise may be reached. Commissioner Johnson would like DOE to explain their reasoning for their opinions regarding sea lice. Ms. McConnell stated DOE has said the meeting will more than likely happen in the later part of January. The Board concurred to have an Executive Session at a future date to discuss potential litigation.

An Executive Session was scheduled from 11:30 a.m. to Noon with the County Administrator, Deputy Prosecuting Attorney, Interim Community Development Director and Interim Building Official re: Attorney Client Privilege; Exemption as Outlined in the Open Public Meetings Act RCW 42.30.110 (1)(i) Actual Litigation. The session actually ran from 11:37 a.m. to 12:12 p.m. The public meeting was reconvened at the conclusion of the Executive Session.



The meeting was recessed at 12:13 p.m. and reconvened at 1:35 p.m with all three Commissioners present.

**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

- Port Hadlock Sewer Project
- Calendar Coordination
- Review Commissioner Committee Assignments in Preparation for 2012
- Miscellaneous Items
- Future Agenda Items

**NOTICE OF ADJOURNMENT:** Commissioner Johnson moved to adjourn at 4:33 p.m. until the properly noticed special meeting or the next regular meeting. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall  
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Elizabeth Hill

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**MINUTES**  
Week of January 3, 2012

Commissioner John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**REORGANIZATION OF THE BOARD:** Commissioner Johnson moved to appoint Commissioner Austin as Chairman for 2012. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

**PUBLIC COMMENT PERIOD:** The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- Interest rates are climbing and Water Street will be like a ghost town in one year;
- A business in Port Townsend has had a broken window for weeks which is a sign of a broken economy and proposed 2012 goals for the Board to adopt;
- There are concerns regarding the Resolution on the consent agenda;
- There is a Planning Commission meeting at the Tri-Area Community Center on Wednesday night; and
- A citizen requested that the Board's minutes reflect who is speaking during Public Comment period along with an explanation what is typed is a summary, not verbatim.

**APPROVAL AND ADOPTION OF CONSENT AGENDA:** Commissioner Johnson moved to approve all items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 01-12:** Joint Resolution of the Jefferson County Board of County Commissioners, the Port Townsend City Council and the Port of Port Townsend Port Commission Approving a Process to Coordinate and Promote Enhanced Inter-Jurisdictional Coordination in Regards to Regional Economic Development Committee
2. **AGREEMENT, Change Order No. 2:** Recycling Services; Dollar Amount Unchanged; Jefferson County Public Works; Skookum Educational Services
3. **Payment of Jefferson County Vouchers/Warrants:** Dated December 19, 2011 Totaling \$514,838.91 and December 26, 2011 Totaling \$947,732.38
4. **Payment of Jefferson County Payroll Warrants:** Dated December 20, 2011 Totaling \$92,807.49 and A/P Warrants Done by Payroll Dated December 6, 2011 Totaling \$116,308.90 and A/P Warrants Done by Payroll Dated December 20, 2011 Totaling \$16,700.48



**COMMISSIONERS BRIEFING SESSION:** The Commissioners each provided updates on the following items:

Chairman Austin volunteered for the homeless shelter for one night and attended the First Night Celebration that was organized by the Historical Society.

Commissioner Sullivan attended a meeting at the Port of Port Townsend last week and will attend an Olympic Area Agency on Aging conference call on Thursday and a celebration for the new Kennwick ferry on Friday.

Commissioner Johnson will be attending a celebration for the new Kennwick ferry on Friday.

***Proclaiming January 2012 as School Board Recognition Month for Port Townsend, Chimacum, Quilcene, Brinnon, Quillayute Valley, Sequim and Queets/Clearwater:*** Chairman Austin read a proclamation declaring January 2012 as School Board Recognition Month for Port Townsend, Chimacum, Quilcene, Brinnon, Quillayute Valley, Sequim and Queets/Clearwater. Commissioner Johnson moved to approve the seven proclamations, Commissioner Sullivan seconded the motion which carried by a unanimous vote.

***2012 Commissioner Liaison Assignments:*** The Board members agreed to continue to serve on their current boards and committees with the following changes: Commissioner Sullivan stated the East Jefferson Watershed Council (Formally WRIA 17) will be meeting as scheduled due to budget cuts; Chairman Austin stated the Climate Action Committee will be meeting as scheduled; County Administrator Morley stated the Regional Parks & Rec Committee will be meeting as scheduled; Commissioner Johnson stated he will be Chairman of the Jefferson County Health Board this year; Commissioner Johnson will be Chairman of the Olympic Regional Clean Air (ORCA) Committee. Commissioner Sullivan moved to approve the corrected 2012 Recurring Meetings list of the Board of County Commissioners. Commissioner Johnson seconded the motion which carried by a unanimous vote.

***HEARING: Port Townsend Bay Mooring Buoy Moratorium:*** Stacie Hoskins, Interim Director, Department of Community Development (DCD), explained the moratorium and that the Washington State Department of Natural Resources (DNR) and Department of Fish and Wildlife has started to take inventory of mooring buoys in the Southern portion of Port Townsend Bay.

Chairman Austin opened the hearing for public testimony.

Brady Scott, DNR: Would like to offer support on behalf of DNR regarding the moratorium. There are approximately 50 vessels in the area and about half of them are unauthorized. DNR is working on the work plan identified and appreciates the County's support.

Hearing no further testimony, Chairman Austin closed the hearing for public testimony.



Commissioner Johnson asked Mr. Scott approximately how many of the unauthorized boats are live aboards? He estimates that to be 2 but there may be more as it is difficult to identify. Commissioner Johnson asked if some of the unauthorized vessels that are now in Port Townsend Bay are from Mystery Bay? Mr. Scott answered that he believes that some of them are from Mystery Bay and Eagle Harbor.

The meeting was recessed at 10:31 a.m. and reconvened at 1:31 p.m with all three Commissioners present.

**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

- Calendar Coordination
- Miscellaneous Items
- Future Agenda Items

**NOTICE OF ADJOURNMENT:** Commissioner Johnson moved to adjourn at 3:20 p.m. until the properly noticed special meeting or the next regular meeting. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall  
Deputy Clerk of the Board

David Sullivan, Member