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District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Lorna Delaney

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MINUTES

Week of September 26, 2011

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- Fish farms kill wild salmon;
- Quilcene gas station is going to open this week; the first of three Quilcene Gateway Gardens will be unveiled on Friday, followed by a Quilcene community meeting;
- Unemployment extension will not be granted; Kitsap County can approve a building permit in 3 weeks and Jefferson County takes months;
- No evidence has been seen that flooding agriculture declines property value; housing development needs to be localized;
- A citizen asked what statute allows the County to give away items rather than sell them?
- The Resource Conservation manager will be giving a report to the School Board and would like to see a report given to the County; private employee wages need to catch up to public employee wages.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Johnson moved to approve all items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 43-11:** Notice of Intention to Sell Surplus County Property (Parcel #721-192-010)
2. **RESOLUTION NO. 44-11:** Notice of Intention to Dispose of Surplus County Property (WSU Television)
3. **AGREEMENT NO. G1000516, Amendment No. 2:** Water Resource Inventory Area (WRIA) 17 Watershed Plan Implementation; Matching Funds Required \$28,657.00; Jefferson County Public Health; Jefferson County Public Utility District (PUD) #1
4. **AGREEMENT:** Individual Employment and Persons to Persons Services; In the Amount of \$38,887.00; Jefferson County Public Health; Concerned Citizens
5. **AGREEMENT:** Birth to Three (3) Years; In the Amount of \$10,351.00; Jefferson County Public Health; Port Townsend School District
6. **Payment of Jefferson County Vouchers/Warrants Dated September 19, 2011 Totaling \$493,159.99**



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Payment of Jefferson County Payroll Warrants Dated September 20, 2011 Totaling \$88,454.67 and A/P Warrants Done by Payroll Dated September 6, 2011 Totaling \$116,661.49 and Dated September 20, 2011 Totaling \$32,741.20

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin will be meeting with Senator Hargrove this week.

Commissioner Sullivan attended a Peninsula Regional Transportation Planning Organization meeting, a broadband workshop meeting, the Film Festival and an appreciation ceremony for Parks & Recreation volunteers last week.

Commissioner Johnson attended a National Marine Sanctuary meeting, Fort Warden Advisory Committee meeting and an Exploratory Regional Parks and Recreation meeting last week.

Appointment of Jefferson County Clerk of the Board and Employment Agreement:

County Administrator Morley presented an employment agreement and resolution appointing Elizabeth Hill as Clerk of the Board and Human Resource Manager. A week ago the Board interviewed the candidate and she brings excellent, professional human resource management experience from multiple municipalities. In the employment agreement it states she is required to get her Certified Municipal Clerk certification. County Administrator Morley said there were five candidates interviewed and Ms. Hill was the top candidate by consensus.

Commissioner Johnson moved to approve the employment agreement for Elizabeth Hill appointing her as Clerk of the Board and Human Resource Manager. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

Commissioner Sullivan moved to approve **RESOLUTION NO. 45-11** appointing Elizabeth Hill as Clerk of the Board. Commissioner Johnson seconded the motion which carried by a unanimous vote.

2012-2014 Regional Services for Municipal Court Services in District Court Interlocal Agreement and 2012-2014 Regional Services for Jail Services Interlocal Agreement: County Administrator stated the two agreements being presented were negotiated by Judge Landes, District Court Administrator Bick and Sheriff Hernandez with the City of Port Townsend. He has had an opportunity to review and make a few revisions to the agreements and recommends both agreements for execution. The City Council has reviewed both of these agreements and authorized the City manager to execute them. Commissioner Sullivan said that in the municipal court agreement it states that the direct budget expenditures are prepared in a manner similar to Clallam County's court budget, is it understood that process could change in the future? County Administrator Morley answered that the similarities is the Clallam County not include Facilities or IS and Administrative overhead. Exhibit One and Two shows how the County calculates the figures.



Commissioner Sullivan moved to approve the District Court municipal court services agreement with the City of Port Townsend. Commissioner Johnson seconded the motion. He then said the agreement states if the actual costs are higher or lower than 2% in direct expenditures of district court the parties agree to adequately adjust the costs for the year. Has that recently occurred? County Administrator answered in the past that has happened, however, we have not gone to the City and asked to recover the costs that went above the budgeted amount. What has triggered this clause was in 2009 or 2010 in the middle of the budget year we did some budget reductions and the City asked if they would be receiving their money back because of those reductions. The County's answer to the City was in prior years the County has made up costs that the City was not charged for. In section 2.3 of the agreement it states there will be a credit or charge for the following year if the court expenditures are significantly different. The Chairman called for a vote on the motion which carried with a unanimous vote.

County Administrator Morley explained the jail services contract reflects the fee that is being paid this year and in 2013. 2014 indexes a 2.5% increase every year. Commissioner Johnson moved to approve the interlocal agreement for jail services with the City of Port Townsend. Commissioner Sullivan seconded the motion. County Administrator stated in this agreement there is a 10% administrative overhead that was negotiated. The Chairman called for a vote on the motion which carried with a unanimous vote.

Draft Shoreline Master Program (SMP) (MLA08-00475) response to the Washington State Department of Ecology: Jefferson County Department of Community Development (DCD) staff Stacie Hoskins, Planning Manger and Michelle McConnell, Associate Planner and David Alvarez, Deputy Prosecuting Attorney were present. Associate Planner McConnell presented a summary and reviewed the information. Chairman Austin said that one of the concerns is the affect of net pens on migration routes for juvenile salmon runs. There has been many powerful studies made on the impact of net pens and the survival rate of juvenile salmon. Chairman Austin stated that it is the Commissioners responsibility to protect the health and safety of Jefferson County. We have generally been conservative in enacting the Critical Areas ordinance and our initial locally approved SMP and if the Board is to error it is on the side of safety, protecting our existing aquiculture and native fishery. There is substantial evidence, which at the very least, casts doubt on the safety of finfish net pens. Sea lice and viruses can have a significant impact on the environment from finfish net pens. Commissioner Sullivan stated that fish farms can be successful upland and does not have to be done in the water. The water from upland fish farms can be treated before being released into the ocean. It does not appear as though Jefferson County has a desirable setting for net pens in the water and is cause for concern. Commissioner Johnson read a paragraph from a report that states fish farms have high risk and definite effects on the environment surrounding fish farms. Commissioner Johnson supports finfish farms upland and not in the water. The Board continued to discuss viruses and the effect it can have on the wild fish and potentially kill species. The Board discussed what determines a water dependant use and if fish farms are considered water dependant if they do not have to be in the water but rather upland. Commissioner Johnson stated that sea lice has a significant role in infecting the migration of wild fish. It was determined that the staff of DCD and counsel will meet and discuss a suggested proposed approach in a defensible position for the Boards concerns regarding net pens and bring that approach before the Board at a future date.



The meeting was recessed at the conclusion of the business scheduled for the morning. All three Commissioners were present when the meeting reconvened at 1:34 p.m.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- Port Hadlock Sewer Update
- Budget Update
- Calendar Coordination
- Miscellaneous Items
- Future Agenda Items

An Executive Session was scheduled from 2:45 p.m. to 3:00 p.m. with County Administrator re: Personnel; Exemption as Outlined in the Open Public Meetings Act RCW 42.30.110 (1)(g); Hiring / Discipline / Performance Review. The public meeting was reconvened at the conclusion of the Executive Session.

NOTICE OF ADJOURNMENT: Commissioner Johnson moved to adjourn at 3:03 p.m. until the properly noticed special meeting or the next regular meeting. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member



DRAFT

District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Lorna Delaney

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MINUTES
Week of September 19, 2011

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- Elected Official Ruth Gordon does not have adequate office space and urged the Board to find the necessary funds to correct the situation;
- The County should be discretionary of funds being spent whether the money comes from local tax dollars or State tax dollars;
- Two citizens urged the Board to implement SSB 5451 into the locally approved Shoreline Management Program (SMP);
- A citizen thanked Al Cairns for presenting public workshops on composting;
- A citizen stated Item No. 5 on the Consent Agenda does not have accurate insurance requirements and the economy directly affects children and their quality of life; and
- The State is projecting a bigger deficit than before and the Board should look at where the County can cut cost.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Sullivan moved to approve all items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **AGREEMENT:** Community Access Services; In the Amount of \$28,800.00; Jefferson County Public Health; Concerned Citizens
2. **AGREEMENT:** Birth to Three (3) Years Program; In the Amount of \$5,148.00; Jefferson County Public Health; Concerned Citizens
3. **AGREEMENT:** Group Supported Employment; In the Amount of \$19,200.00; Jefferson County Public Health; Skookum Corporation
4. **AGREEMENT:** Individual Employment and Person to Person Services; In the Amount of \$119,483.00; Jefferson County Public Health; Skookum Corporation
5. **AGREEMENT, Amendment No. 3:** Facilitation and Project Management Services for East Jefferson Watershed Council; Additional Amount of \$11,622.00 for a Total of \$79,122.00; Jefferson County Public Health; Blackmore Consulting, LLC
6. **AGREEMENT:** H.J. Carroll Park Caretaker; No Dollar Amount; Jefferson County Public Works; John and Mary Crooks
7. **AGREEMENT NO. 180-543-1858:** Hoh Shop Roof Retrofit Project; In the Amount of \$59,708.00; Jefferson County Public Works; PHC Construction, LLC



TRAVEL Payment of Jefferson County Vouchers/Warrants Dated September 12, 2011 Totaling \$1,775,535.30 and Totaling \$1,133.89

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin participated in the Ranger Run last week and attended a Washington Wildlife Recreation and Coalition meeting.

Commissioner Sullivan reported he attended a Chimacum Grange meeting, toured local farms and a presentation made by Will Allen last week. He will attend a Public Utility District No. 1 meeting this week.

Commissioner Johnson participated in the Ranger Run and attended the Quilcene Fair and Parade. He will be attending a Hood Canal Coordinating Council (HCCC) meeting in Port Ludlow this week.

Comments Received and Deliberation on Draft Jefferson County Response to Ecology on Changes to the Locally Approved Shoreline Master Program (SMP) (MLA08-475): Michelle McConnell, Associate Planner, Department of Community Development (DCD), stated that Department of Ecology (DOE) responded to the County with a conditional approval in January of 2011. They had several recommended and required changes. In June the County wrote a draft response and held a public comment period ending in July. The statutory deadline for the County's adoption is December 1, 2011. There is some interest in SSB5451 regarding terminology for conforming and non-conforming land uses. The Department of Ecology stated each jurisdiction may or may not address SSB5451 and recommended the County to seek advice from their own legal counsel for advice if new text in regards to this issue needs a new public comment period. After conferring with legal counsel, it was determined a new public comment period was needed if there was additional language added related to SSB5451. The County has 63 possible changes to the draft response to Ecology under "Attachment B (Required Changes)" and "Attachment C (Recommended Changes)".

Commissioner Sullivan stated that SSB5451 is trying to resolve the perception of property labeled non-conforming. Concerns have been voiced that people who are looking to buy property labeled non-conforming may effect the price because the perception is they are not to receive a loan on non-conforming land. However, there is no real evidence supporting that perception.

Stacie Hoskins, Planning Manager, stated the diagram handed out by Ms. McConnell visualizes the difference between legal and illegal and conforming and non-conforming and how the term "Grandfathered" can and cannot be used. David Alvarez, Deputy Prosecuting Attorney, stated a question to think about is how would land being labeled conforming or non-conforming affect a citizen if they wanted to expand their building? Ms. Hoskins stated a house could be constructed under a conforming residence under a non-conforming parcel. If someone came in that did not meet the 150 feet setback and wanted to expand their house DCD would first look under the code and see if there is an allowance on a non-conforming lot where they may still be conforming to the code. Mr. Alvarez stated if the house was permitted before the new SMP went into effect it would automatically be considered legal non-conforming use. County Administrator Morley stated after he reviewed SSB5451 it raised questions for him. He asked if there is a house that was called non-conforming but changes to conforming, and the property owner wanted to expand they would have to meet the requirements of the



150 foot setback? Ms. Hoskins answered as soon as someone would want to add on DCD would look at the non-conforming rules of the code because they would be considered conforming until they wanted to expand. County Administrator Morley said that in SSB5451 it states the jurisdiction would still have to ensure that there is no net loss and asked if we would have to have another set of rules for standards and review? This legislation was adopted this session and we have been criticized in the past for being on the cutting edge of new legislation. It is his belief that the County should let other jurisdictions take the lead on this so the wrinkles can be ironed out first. The Commissioners concurred not to add language to the SMP in regards to SSB5451.

Ms. McConnell explained one of the main issues addressed in the public comments were finfish aquaculture. She went through an itemized list of 63 proposed changes resulting from citizens or the Department of Ecology's comments.

Under "Attachment B" (required changes) the Board agreed with changes to items numbered one through eleven. Items twelve through fifteen is in regards to aquaculture which Ms. McConnell proposed to postpone discussion. Items number sixteen and seventeen the Board agreed with DCD's recommendation. The Board postponed discussing item number eighteen. The Board agreed with items numbered nineteen through twenty six.

Under "Attachment C" (recommended changes) the Board agreed with DCD staff recommendations of item number one through twelve. Item number thirteen was postponed for later discussion. The Board agreed with item number fourteen.

Under "Additional Revisions Proposed for Clarification", the Board agreed with items numbered one through twenty. The Board postponed discussion of item number twenty-one and agreed to items number twenty-two and twenty-three.

The Department of Community Development staff will bring this issue back before the Board for further deliberations at a future date.

The meeting was recessed at the conclusion of the business scheduled for the morning. All three Commissioners were present when the meeting reconvened at 1:35 p.m.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- Port Hadlock Sewer Update
- Budget Update
- Calendar Coordination
- Miscellaneous Items
- Future Agenda Items

The meeting was recessed at 4:34 p.m. for the afternoon. All three Commissioners were present when the meeting reconvened at 6:31 p.m. in the Superior Court room.



HEARING re: Voluntary Stewardship Plan for Protecting Agricultural Lands and Critical Areas: Commissioner Austin opened the public hearing and explained it is regarding the Voluntary Stewardship Plan for the viability for agriculture and maintaining critical areas. Al Sacalf, Director of Community Development introduced himself, Stacie Hoskins, Planning Manager and Donna Frostholm, Associate Planner. Ms. Frostholm gave a staff report regarding the Voluntary Stewardship Program.

The Chairman then opened the hearing for public testimony.

Monica Fletcher: Tonight she is here to give input on behalf of the North Olympic Group of the Sierra Club which has more than 450 members residing in Jefferson County. The Sierra Club recognizes the great value agriculture has brought to the region and the role it plays in maintaining the health of our food, the open space and viable employment for our community. They have reviewed the proposal and recommend the County to opt out of the Voluntary Stewardship Plan for many reasons. The Sierra Club gives strong support to the Critical Areas Ordinance and due process and will continue to promote this regulation for the most manageable situation for assessing and assuring the success of local ecosystem restoration and health. They believe Jefferson County should stick with the current critical areas ordinance process that has gone through a vigorous public process and withstands many court challenges. They are also concerned about treating different sectors of our community differently from others and would also like to maintain good working relationships with the tribes and believe their collaboration in land process is critical. The reading of the program has a lack of assurance for short and long term funding and the reliable funding for the longevity of the watershed group structure and enforcement is not clear nor has access to perform necessary enforcement is guaranteed. This Voluntary Stewardship Program agreement will heavily rely on State commissions for direction and fellowship of the program. The time line would be almost 10 years of forming benchmarks, assessing and ultimately objecting and reverting back to the critical area ordinance on individual plans.

Al Latham: As manger of the Jefferson County Conservation District he would like to report that at the last Board meeting the Conservation Board of Supervisors voted to opt in with some concerns. They are concerned how it will work out with the known and unknown but believe it would be more beneficial for everyone to opt in. They recommend opting in for the entire County rather than having one watershed different than the other. On a personal note, he is asking what are the problems we are trying to solve with the Voluntary Stewardship Plan and further regulations on the critical area ordinance agriculture? For the last twenty to thirty years the local farmers have done an excellent job on protecting and improving their impacts on the critical areas, especially the streams and the wetlands. Probably ninety percent of our prime agriculture soil is considered to be wetland soils. How would the use of those soils be restricted when they are the most important? Since your question is to opt out or opt in, the Conservation District's opinion is to opt in.



George Yount: He is speaking on behalf of the Environmental Council which has some serious reservations on the program. While the concept of voluntary stewardship is one that they have favored and some of them were on the critical areas ordinance working group and supports the concept. The concern that they have is it should remain local and not at a state level. If the County does this for one industry group than it has precedent for other industry groups. They are not in favor of taking it out of the Growth Management Act guidelines. The area does have records of voluntary stewardship here and the CREP (Conservation Reserve Enhancement Program) is a good example of this. Approximately eighteen percent of Chimacum Creek is under the CREP. The Ruckelshaus talks about protection and enhancement. Their concern is there are a number of farming groups that are taking the County to court over the Critical Area Ordinance and the very same folks that want to be in the voluntary program. He would like to talk to them directly to see if an agreement could be reached.

Dick Bergerson: He is representing the membership with the Chimacum Grange. One important factor that is often overlooked in discussion with farmland is most farmers are land rich and cash poor. A farmers land is their most important asset. When a person owns a business they have to use their assets to keep their business going. The land is really something that they need to use, without the land they have no business. Most of our farmers are small producers and in Jefferson County almost everyone is near a critical area so what is going to happen, take their land away so no one can use it? We might as well drive another nail in the coffin. For many farmers their land is a retirement investment and there has been many restrictions put on farmlands and the land has been steadily losing value through the decades. Years ago if someone had 100 acres and sold it, that money could see them through their late years. Today it is harder to build on land and people may try to keep it and feed themselves off of it. When it comes to voluntary stewardship, Jefferson County farmers have been leading the way in corporation and really good stewardship. Opting in to the Voluntary Stewardship Program is essential for setting definite bounds for which the farmers can or cannot operate while usefully and productively protecting the environment and allowing farmers to make an attempt to make a living off of their land. All watersheds in Jefferson County should be included in the plan and the Chimacum sub basin should be selected as the primary watershed. The Voluntary Stewardship Program will allow our farmers to use their most important asset for the benefit of the people. Farmland is only farmland when it can be farmed and he urges that the Board take a tour of the County's farms and see what kind of stewardship there is and what buffers are working so the Board can gather the real facts before making this tough decision.

Frank Hoffman: He was one of the citizens involved in the critical areas process which was an unpleasant thing to watch and be involved in. He had hoped that the Ruckelshaus resulted in code regulations. The groups, the farmer, environmentalist and tribes have stated the process is appropriate and will work in the long run and can protect the functions and values of the farm and agriculture land. The Voluntary Stewardship Program will help the farmers form partnerships as opposed to bureaucrats having to fight the fight. He has heard that some of the tribes are not happy with the Ruckelshaus but the Board should go ahead with this and address the issues they have. One of the things climatologist say about the peninsula and Climate change is that precipitation will not only increase but will come all at once, for example a tropical storm. He has seen on Hastings Avenue that the buffers were exceeded so there were ponds last year. He suggests that Kitsap, Mason, Clallam and Jefferson Counties can pull their resources together to hire biologist to help the people understand science.



Al Cairns: He is concerned about a lack of reliable funding for either program. If the critical area ordinance was chosen, the only funding source would be from the general fund which is a big concern because of the dire circumstances that fund is in. There might be available funding from the state for Ruckelshaus. Worst case scenario is this is funded by the general fund and best case scenario is it is funded by the state. He would hope that would interest this Board. He has heard some concern the Ruckelshaus isn't a locally driven program and that it should be kept in local jurisdiction but the Growth Management Act certainly wasn't local. In either case the state is going to be directing our program substantially. Chimacum Creek is already voluntarily protected at 18 - 20% which is a remarkable number given that there is absolutely no enforcement mechanism for that type of protection and enhancement and this speaks a lot about our agriculture in our agriculture community. The critical areas ordinance has been challenged in court and probably will continue to be if the Board opted for that program. He asks that the agriculture community, the tribes and our local environmentalists are able to provide input on which is the favorable way to protect and repair our wetlands.

Judith Alexander: She has heard that the Ruckelshaus plan has been designed for the people that are at odds and the agreement was acceptable middle ground. She is in favor of honoring that the process is worth something rather than continuing it on by disregarding their work and starting from scratch and not understanding that people have already talked this through. She did take a tour of Chimacum Creek and the farms related to it and feels convinced that we have a respectable interest if we opt in we will have people respond to the need for the care and concerns. The education of agriculture and growing their own food is on the rise. Without having a lot of knowledge of the two choices, opting in seems like the better choice because she respects the integrity of our citizenry.

Gretchen Brewer: She has not had the time to read the options in depth but read some important points to keep in mind. Once farmland and open space is gone it is gone forever. It is very important to make the choice that protects the buffers permanently and that there be real recourse to make sure that happens. The decisions should be made on the best available science. There are modern farming techniques that can help people grow food and having adequate buffers should not impact farmer's ability to have productivity on their land. They may have to change their techniques a little bit but that is all for the better if it makes for a healthier land. It should not be exempt from the Critical Areas ordinance and Growth Management Act, those are very important safeguards.

Patricia Farmer: Ordinarily she is in favor for regulations when it pertains to the environment. In this case we should change the bar because the farmers really want to protect their land. She would like to see them trying to do something without so much regulation and trust peoples honor system.

Chairman Austin closed the hearing for verbal testimony. Written comments will be accepted until 4:30 p.m. on Friday, September 23, 2011. The Chairman thanked the public for coming. County Administrator Morley stated that under the Act that created this opportunity consultations need to be done with agriculture groups, environmental groups, and tribal organizations. What is the status of those? Al Scalf answered DCD staff has met with agriculture and environmental interest and will be meeting with tribal interest this week. Upon the completion of those meetings, DCD will update the Board at a future meeting.



NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn at 7:05 p.m. until the properly noticed special meeting or the next regular meeting. Commissioner Johnson seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

DRAFT

County Administrator: Philip Morley
County Auditor: Donna Eldridge



DRAFT

MINUTES
Week of October 3, 2011



DRAFT

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- The article featured in *The Leader* regarding Jeffcom separating from the County was disturbing;
- A citizen requested the Board to work with the State to find funding for the Shrimp Festival in Brinnon;
- There is a general frustration with government as South County residents feel ignored; there should be gas available in Quilcene by the end of the month; the Quilcene community will be applying for Public Infrastructure Funds; and
- The County should require business licenses and urged the Board to keep funding Concerned Citizens.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Sullivan moved to approve all items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 46-11: HEARING NOTICE:** Third Quarter 2011 Budget Appropriations/Extensions; Various County Departments; Hearing scheduled for Monday, October 24, 2011 at 10:00 a.m. in the Commissioners Chambers
2. **HEARING NOTICE:** Proposed Ordinance Re-Establishing a Moratorium against the Issuance of Permits or Approvals Pertaining to Adult Businesses; Hearing Scheduled for Monday, October 24, 2011 at 10:15 a.m. in the Commissioners Chambers
3. **HEARING NOTICE:** Draft Climate Action Plan; Hearing Scheduled for Monday, October 17, 2011 at 10:00 a.m. in the Commissioners Chambers
4. **AGREEMENT NO. 1163-33553:** Support Services for Supervision for Moderate/High Risk Offenders; Consolidated Contract (Bridge); Continuation of Services; Jefferson County Juvenile Services; Washington State Department of Health and Social Services (DSHS)
5. **AGREEMENT, Amendment No. 1:** School Nurse Corps. Program; An Additional Amount of \$1,162.00 for a Total of \$32,674.00; Jefferson County Public Health; Olympic Educational Service District 114
6. **AGREEMENT NO. 1163-35242:** Medicaid Administrative Match; Fee for Service; Jefferson County Public Health; Washington State Health Care Authority
7. **AGREEMENT:** Survey and Treat Invasive Knotweed; In the Amount of \$3,000.00; Jefferson County Noxious Weed Control Board; Quinault Indian Nation (QIN)



8. **Payment of Jefferson County Vouchers/Warrants Dated September 26, 2011** Totaling \$643,092.17

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin reported he attended Drug Court graduation and the Kinetic Festival last week.

Commissioner Sullivan attended a conference call regarding funding for ferries and the Kinetic Festival last week.

Commissioner Johnson spoke with the President of the United States last week. He will be part of an interview team on Tuesday and Wednesday of this week.

PROCLAMATION: Proclaiming October as National Disability Employment Month:

Commissioner Johnson read the proclamation proclaiming October as National Disability Employment Month. Chairman Austin moved to approve the proclamation, Commissioner Sullivan seconded the motion which carried by a unanimous vote. Carl Hansen, Co-Chair of the Jefferson County Developmental Disabilities Advisory Board spoke about how the community has come together and created jobs for individuals with disabilities which are not really disabilities but different abilities. He thanked the Board for approving the proclamation. Chairman Austin awarded the Bishop Victorian & Swan Hotels, Security Services NW Inc. and Bon Appétit with certificates that thanked the businesses for being an employer who helps to create a community that supports and encourages diversity.

PROCLAMATION: Proclaiming the Week of October 2-8, 2011 as Mental Illness

Awareness Week: Commissioner Sullivan read the proclamation proclaiming the week of October 2-8, 2011 as Mental Illness Awareness Week. Commissioner Sullivan moved to approve the proclamation, Commissioner Johnson seconded the motion which carried by a unanimous vote. Darlene Grunke of National Alliance of Mental Illness thanked the Board for approving the proclamation and updated the Board of local successful activities for mentally ill people and family members.

An Executive Session was scheduled from 10:10 a.m. to 10:40 a.m. with County Administrator, Deputy Prosecuting Attorney, Planning Manager and Associate Planner re: Attorney Client Privilege; Exemption as Outlined in the Open Public Meetings Act RCW 42.30.110 (1)(i); Potential Litigation. The session actually ran from 10:12 a.m. to 11:32 a.m. The public meeting was reconvened at the conclusion of the Executive Session.



Draft Shoreline Master Program (SMP) (MLA08-00475) response to the Washington State Department of Ecology: Stacie Hoskins, Planning Manger from Department of Community Development (DCD) and Deputy Prosecuting Attorney David Alvarez were present for the deliberation. Planning Manger Hoskins presented and reviewed the proposed changes to the Matrix and a document titled Summary of Changes. Commissioner Sullivan thanked staff for correctly evaluating the Boards comments and asked for some clarifications to be documented regarding upland finfish farming and how it relates to being a home and cottage industry. The Board and staff discussed the cottage industry regulations and how it relates to the Growth Management Act (GMA) and what type of regulations they would like incorporated into the next draft response. Commissioner Sullivan moved to direct staff to include all of their comments and to write a final draft on the Shoreline Master Plan (SMP) Ordinance. Commissioner Johnson seconded the motion which carried with a unanimous vote.

The meeting was recessed at the conclusion of the business scheduled for the morning. All three Commissioners were present when the meeting reconvened at 1:34 p.m.

Extending the time line for the Exploratory Regional Parks and Recreation Committee (ERPRC): County Administrator Morley explained that at the last ERPRC meeting the members discussed and approved altering the time line of two benchmarks required of the committee. The Needs Assessment benchmark was November 30, 2011 and Funding and Administrative Options benchmark is January 31, 2012. They came to the conclusion that both items should have a deadline at the same time of January 31, 2012. Commissioner Sullivan moved to send a letter to Matt Tyler, Parks and Recreation Manager, extending the benchmark deadline for the Needs Assessment to January 31, 2012. Commissioner Johnson seconded the motion which carried by a unanimous vote.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- Property Tax Levy
- Calendar Coordination
- Budget Update
- Miscellaneous Items
- Future Agenda Items



NOTICE OF ADJOURNMENT: Commissioner Johnson moved to adjourn at 3:21 p.m. until the properly noticed special meeting or the next regular meeting. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

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County Administrator: Philip Morley
Clerk of the Board: Elizabeth Hill

DRAFT

MINUTES
Week of October 10, 2011

DRAFT

Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following are a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen encouraged the Board to opt in to the Voluntary Stewardship Program;
- A citizen complimented Deputy Dotson for his performance while on duty;
- A citizen stated there has not been any press coverage from the Peninsula Daily News or The Leader in the past 3 weeks at the Commissioner's meetings; an article in the Peninsula Daily News stated a military training base may be built in Dabob Bay, what is the County's involvement in this? The Fire Districts can opt out of Jeffcom's services; and
- A citizen urged the Board to review JCC18.22.60 and WAC173-27-080 before adopting the new Locally Approved Shoreline Master Program.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Johnson moved to approve all items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **AGREEMENT:** Emergency Management Program Grant (EMPG); Accept Funds for Enhancement of Programs; Receive Additional Amount of \$15,831.00; Department of Emergency Management; Washington State Military Department, Emergency Management Department
2. **AGREEMENT:** Administrative Support for Family Policy Council/Division of Vocational Rehabilitation Grant; In the Amount of \$6,000.00; Jefferson County Public Health; Jefferson County Community Network
3. **AGREEMENT:** Internet Vehicle/Vessel Information Processing System (IVIPS); In the Amount of \$0.04 per VIN Search; Jefferson County Public Health; Washington State Department of Licensing (DOL)
4. **AGREEMENT No. G1000406 Amendment No. 3:** Coordinated Prevention Grant - Enforcement; Additional Amount of \$57,190.00 Totaling \$151,889.00; Jefferson County Public Health; Washington State Department of Ecology (DOE)
5. **AGREEMENT, Amendment No. 4:** Substance Prevention; No Change in Total Amount of \$65,430.00; Jefferson County Public Health; Department of Social and Health Services (DSHS)
6. **AGREEMENT NO. 963-68037 Change Order No. 2:** Upper Hoh Road MP 4.0 ER (Dismal Creek) Culvert Replacement; Additional Amount of \$1,077.33 for a Total of \$268,086.64; Jefferson County Public Works; Anderson Environmental Contracting, LLC
7. **Payment of Jefferson County Vouchers/Warrants Dated October 4, 2011 Totaling \$1,066.41**



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Payment of Jefferson County Payroll Warrants Dated October 5, 2011 Totaling
\$826,262.69

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin reported he attended Drug Court graduation last week. He will be attending a Washington State Board of Health meeting this week.

Commissioner Sullivan will attend Al Latham's retirement party, PTRPO Legislative Outreach Committee meeting and a meeting at the Grange where Representative Lynn Kessler will be speaking.

Commissioner Johnson will be attending a Legislative Steering Committee meeting, Olympic Air Pollution Control Authority meeting, Olympic Discovery Trail meeting and a Coastal Caucus meeting this week.

An Executive Session was scheduled from 10:00 a.m. to 10:30 a.m. with County Administrator, Public Works Director, County Engineer, Deputy Prosecuting Attorney, Senior Right of Way Representative and Associate Planner re: Real Estate Negotiations; Exemption as Outlined in the Open Public Meetings Act RCW 42.30.110 (1)(b); To Consider the Selection of a site or the Acquisition of Real Estate by Lease or Purchase. The Executive Session actually ran from 10:03 a.m. to 10:43 a.m. with County Administrator, County Engineer, Senior Right of Way Representative and Associate Planner. The public meeting was reconvened at the conclusion of the Executive Session.

Memorandum of Authorization to Proceed with Real Property Acquisition:

Commissioner Sullivan moved to approve a memorandum of authorization to proceed with Real property acquisition for the Port Hadlock Wastewater Facility. Commissioner Johnson seconded the motion which carried by a unanimous vote.

Letter of Support: Commissioner Johnson made a motion to send a second copy of a letter to Joe Dragovich, Division of Geology and Earth Resources, Washington State Department of Natural Resources, supporting DGER's geologic mapping enhancement along our Hood Canal Shore. This letter was approved during the meeting of September 6, 2011. Commissioner Sullivan seconded the motion which carried with a unanimous vote.

The meeting was recessed at the conclusion of the business scheduled for the morning. All three Commissioners were present when the meeting reconvened at 1:33 p.m.



COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- Voluntary Stewardship Plan for Protecting Agricultural Lands and Critical Areas
- Budget Update
- Calendar Coordination
- Miscellaneous Items
- Future Agenda Items

Commissioner Johnson left the meeting at 3:28 p.m. for a previously scheduled meeting. Chairman Austin, Commissioner Sullivan and County Administrator Morley continued to discuss County Administrator Briefing Items.

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn at 4:06 p.m. until the properly noticed special meeting or the next regular meeting. Chairman Austin seconded the motion. The motion carried.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member