



Agenda

Regular Meeting -- December 17, 2012

Any Item That is Not Assigned a Time
Will Be Considered in the Order Listed
As Time Becomes Available

MONDAY

9:00 a.m. Meeting Called to Order by Chairman

9:01 a.m. PUBLIC COMMENT PERIOD - Up to 30 Minutes

This is an optional time period dedicated to listening to the public. We want to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person and each person may address the Board one time during the public comment period. When the green light is on it means proceed to speak; the yellow light will go on when the speaker has 30 seconds remaining; the red light illuminated means stop. Please start by stating your name and address.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION** NO. _____ re: Adopting a Countywide Grant Policy
2. **CALL FOR BIDS** re: Supply of Liquid Asphalt Products for Bituminous Surface Treatment for Calendar Year 2013; Bids will be Accepted Until 9:30 a.m. on Monday, January 7, 2013 and Opened and Read Publicly at 10:00 a.m. in the Commissioner's Chambers, Jefferson County Courthouse

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS
NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

APPROVAL AND ADOPTION OF CONSENT AGENDA - Continued:

3. **AGREEMENT**, **Supplement No. 1** re: Donkey Creek Culvert Replacement, Clearwater Road M.P. 1.29, County Project No. CR1626, County Road No. 107508; Extension of Completion Date until December 31, 2013 (No Change in Dollar Amount); Jefferson County Public Works Department; Pacific Coast Salmon Coalition
4. **AGREEMENT**, **Amendment No. A** re: 2012 Public Works Trust Fund Construction Loan for the Port Hadlock Wastewater Facility Project; Correction of Loan Term End Date to June 1, 2046 (No Change in Dollar Amount); Jefferson County Public Works; Washington State Department of Commerce, Public Works Board
5. **AGREEMENT**, **Amendment No. 3** re: Hearing Examiner Services; Extend Term through December 31, 2013; Total Amount Not to Exceed \$35,000; Jefferson County Community Development; McCarthy, Causseaux & Hurdelbrink, Inc., P.S., Stephen K. Causseaux, Jr.
6. **AGREEMENT** re: 2013 Mental Health Treatment Services; In the Amount of \$80,204; Jefferson County Public Health; Jefferson Mental Health Services
7. **AGREEMENT** re: Tracking Trash for the North Pacific Coast Marine Resource Committee; In the Amount of \$6,723; Jefferson County Public Health; Western Washington University
8. **AGREEMENT** **NO. 1163-27310**, **Amendment No. 3** re: Transfer Remaining 2012 SAPT Prevention and/or SAPT Community Prevention Training Funds to 2013; In the Amount of \$78,430; Jefferson County Public Health; Washington State Department of Social and Health Services (DSHS) Division of Behavioral Health and Recovery
9. **AGREEMENT** re: Enroll Approximately 11.66 Acres into the Open Space Timber Program and Approximately 1.65 Acres into the Open Space Tax Program as Open Space Land, Located off of Sierra Trails Road in Quilcene; MLA12-00008/CUA12-00001; Brian Roggenbuck, Applicant
10. **Approval** of Jefferson County Public Official Position Schedule Bond #68681811 Issued by Western Surety Company for the Treasurer, Clerk, Sheriff, Auditor, Prosecuting Attorney, Engineer, Commissioners #1, #2 and #3, Judge and Assessor

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APPROVAL AND ADOPTION OF CONSENT AGENDA - Continued:

11. [Payment](#) of Jefferson County Vouchers/Warrants Dated December 10, 2012 Totaling \$432,619.88 and Dated December 11, 2012 Totaling \$2,371.14 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
12. [Payment](#) of Jefferson County A/P Warrants Done by Payroll Dated December 5, 2012 Totaling \$637,104.92 and Dated December 6, 2012 Totaling \$104,377.62 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)

COMMISSIONERS BRIEFING SESSION

- Approval of [Minutes](#) of November 26, 2012

REGULAR AGENDA:

- 10:00 a.m. [HEARING](#) re: 4th Quarter 2012 Budget Appropriations/Extensions; Various County Departments
Philip Morley, County Administrator
- 11:00 - 11:30 a.m. **EXECUTIVE SESSION** with County Administrator, Deputy Prosecuting Attorney, Public Works Director, Public Works Engineer and Right-of-Way Representative re: Real Estate Negotiations; Exemption as Outlined in the Open Public Meetings Act RCW 42.30.110 (1)(b); To Consider the Selection of a Site or the Acquisition of Real Estate by Lease or Purchase
- **POSSIBLE ACTION** re: [Real Estate Negotiations](#)

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- **DELIBERATION AND POSSIBLE ACTION** re: [Resolution](#) in the Matter of the Use and Budget Administration of the Jefferson County Drug Fund, Fund 135

Philip Morley, County Administrator

- **[DELIBERATION AND POSSIBLE ACTION](#)** re: Adoption of 2013 Jefferson County Budget
 - **[RESOLUTION](#) NO. _____** re: Adopting the 2013 Budget for the General Fund and Other Funds, and the 2013 Jefferson County Road Construction Program and 2013 County Capital Improvement Program
 - **[RESOLUTION](#) NO. _____** re: Establishing New Salaries for the Elected Officials of Jefferson County
 - **[RESOLUTION](#) NO. _____** re: Establishing the Prosecuting Attorney's Salary for 2013
 - **[RESOLUTION](#) NO. _____** re: Adopting a Salary Schedule for the FLSA and Union Exempt Management and Professional Employees for 2013

Philip Morley, County Administrator

- **DELIBERATION AND POSSIBLE ACTION** re: Proposed [Ordinance](#) Amending the Unified Development Code, JCC 18.20.350 & 18.10.080 to Waive the Minimum Acreage Requirement for Small-Scale Recreation & Tourist Uses When a Historic Feature is Present; and to Revise the Definition for 'Historic Site Structure or Landmark'

Carl Smith, Community Development Director
Michelle McConnell, Associate Planner

LUNCH

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Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

- 1:30 p.m. County Administrator Briefing Session Chambers
- UPDATE re: Community Development Department Budget
Carl Smith, Community Development Director
 - Calendar Coordination
 - Miscellaneous Items
 - Regional Parks
 - [Review](#) Commissioner Committee Assignments in Preparation for 2013
 - Other Topics as needed
 - Future Agenda Items

NOTICE OF ADJOURNMENT

CORRESPONDENCE:

See Attached [Correspondence Log](#)

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**COMMISSIONERS' MEETING SCHEDULE
Week of December 17, 2012**

Monday - December 17, 2012

See Agenda

Noon	Board	Jefferson County Chamber of Commerce Meeting	Elks Lodge
1:30 p.m.	Board	County Administrator Briefing Session	Chambers

Tuesday - December 18, 2012

10:30 a.m.	John	Appointment	Courthouse
1:30 p.m.	Board	Transit Finance Committee Meeting	Port Townsend Fire Station
4:30 p.m.	Board	Pat Pearson's Retirement Party	WSU Extension

Wednesday - December 19, 2012

8:30 a.m.	John & David	Budget Committee Meeting	1 st Floor Conference Room
10:00 a.m.	Phil	Safety Committee Meeting	1 st Floor Conference Room
Noon	John	Aces Meeting	Jefferson Health Care, Puget Room
1:00 p.m.	Phil	Hood Canal Coordinating Council Meeting	Silverdale
2:30 p.m.	John	Appointment	Conference Call

Thursday - December 20, 2012

8:30 a.m.	John	JeffCom	Pt Ludlow Fire Station
Noon	Phil	Fort Worden Advisory Committee Meeting	Fort Worden
2:30 p.m.	Board	Jefferson County Health Board Meeting	JC Health Department

Friday - December 21, 2012

OPEN

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