

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST
For Week of December 19, 2011**

CONSENT AGENDA **REGULAR AGENDA**

TO: Board of Commissioners

FROM: Philip Morley, County Administrator

DATE: December 14, 2011

RE: Proposed Resolution for 4th Quarter Budget Appropriations

STATEMENT OF ISSUE:

Various County departments have requested increases to their 2011 Budget. Per RCW 36.40.140 the BOCC must hold a public hearing regarding the proposed budget changes.

STRATEGIC GOALS:

These budget changes are intended to improve the cost effectiveness and efficiency of the requesting departments.

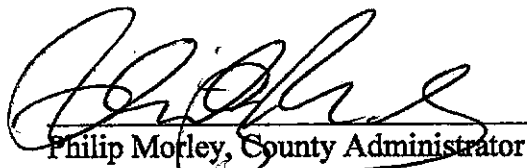
FISCAL IMPACT:

See attached department fund requests.

REQUESTED ACTION:

Approve the Resolution for 4th Quarter Budget Appropriations

REVIEWED BY:


Philip Morley, County Administrator

12/14/11

Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

ORDER: BUDGET APPROPRIATIONS/ }
EXTENSIONS FOR VARIOUS }
COUNTY DEPARTMENTS }

RESOLUTION NO. _____

WHEREAS, the Jefferson County Board of Commissioners did on the 5th day of December, 2011 declare that an emergency existed for the listed expenses which are funded by additional sources which were not anticipated at the time of preparing said budgets; and such sources include unanticipated received from fees, or grants from the State and Federal government, or proceeds from the sale of bonds, or budgeted but unexpended monies from the prior budget year; and,

WHEREAS, the Jefferson County Board of Commissioners did on the 5th day of December, 2011, set a hearing on said emergency for the 19th day of December, 2011, at the hour of 10:00 a.m. in the County Commissioners' Chamber, Courthouse, Port Townsend, Washington; and,

WHEREAS, Jefferson County has published notice of this hearing as provided in RCW 36.40.140 on December 7 and 14, 2011 in the official newspaper of Jefferson County; and,

WHEREAS, this being the time and place set forth for said hearing and no objection or objection interposed.

NOW, THEREFORE, IT IS HEREBY ORDERED, by the Board of County Commissioners, that due to there being sufficient monies available in the other listed funds, that the County Auditor is hereby directed to extend the budget of the following funds by the amounts listed and per the attached requests:

Fund #	Fund Name	AMOUNT FROM UNENCUMBERED		
		Fund Balance	Revenue	Expense
Current Expense/General Fund				
001-051-000	CORONER	\$2,900		\$2,900
001-060-000	COUNTY COMMISSIONERS	\$6,700		\$6,700
001-261-000	OPERATING TRANSFERS	\$0	\$75,000	\$75,000
	Total General Fund	\$9,600	\$75,000	\$84,600
Special Revenue/Capital/Enterprise/Internal Service Funds				
	ECONOMIC DEVELOPMENT			
114-000-010	FUND	\$6,000		\$6,000
127-000-010	PUBLIC HEALTH	-\$63,273	-\$197,000	-\$260,273
128-000-010	WATER QUALITY	-\$41,171	-\$200,167	-\$241,338
	JC AFFORDABLE HOUSING			
148-000-010	FUND	\$45,000		\$45,000
174-000-010	PARKS & RECREATION	\$7,477		\$7,477
	PUBLIC INFRASTRUCTURE			
306-000-010	FUND	\$161,000		\$161,000
502-000-010	RISK MANAGEMENT RESERVE	\$30,000		\$30,000
	Total Other Funds	\$145,033	-\$397,167	-\$252,134

APPROVED this 19th day of December, 2011.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

Raina Randall,
Deputy Clerk of the Board

David Sullivan, Member

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: 11/9/11

Prosecuting Attorney/CORONER
 Department/Fund Name

001-151-000
 Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount \$2,900.00 for this current year for the reason(s) outlined below.

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes X No _____

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of _____ to include this new revenue in the budget this year as outlined below.

BARS # Revenue	Description	Current Budget	Revision	New Budget
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL REVENUE		\$0.00	\$0.00	\$0.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
56320.41.0010	Autopsies	\$23,200.00	\$2,900.00	\$26,100.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURE		\$23,200.00	\$2,900.00	\$26,100.00

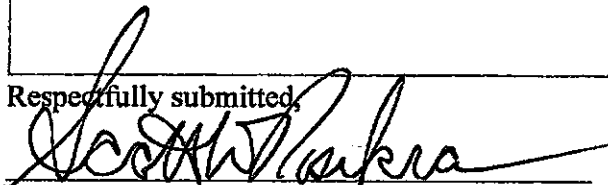
Reason for Appropriation/Extension

We have already expended this year's budget for autopsies ordered by the Coroner. While the Coroner makes judicious use of these funds and makes careful determinations of which cases require an autopsy, it is extremely difficult to predict the number of deaths that will occur within a given year or the number of autopsies required. With nearly two months remaining in the year it's possible that more autopsies may be required, therefore, we are requesting additional funds sufficient to cover two additional autopsies. At \$1,450 per autopsy the total requested is \$2,900. If not needed, this additional funding will not be expended.

RECEIVED

NOV 21 2011

Respectfully submitted,



Scott W. Rosekrans, Prosecuting Attorney

**JEFFERSON COUNTY
 COMMISSIONERS**

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: November 22, 2011

County Commissioners
 Department/Fund Name

001-060-000
 Fund Number

Commissioners: (mark all that apply with an "X")

- Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

- For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

- Yes
 No

- Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

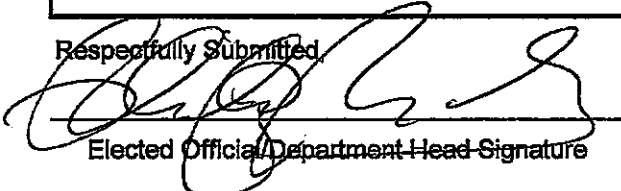
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
51160.10.0040	Salaries	\$27,501	\$5,000	\$32,501
51160.20.0000	Benefits	\$89,821	\$1,700	\$91,521
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$117,322	\$6,700	\$124,022

Reason for Appropriation/Extension

Appropriate funds for payout of sick and vacation for retiring employee.

Respectfully Submitted,



Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: November 17, 2011

Operating Transfers

Department/Fund Name

001.261.000

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes

No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

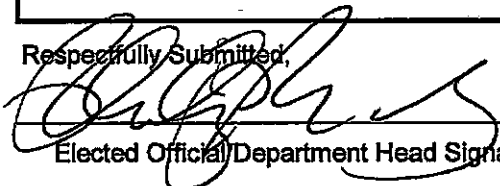
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
001250000.395.10.10	Treasurer's DNR Timber Revenue	\$480,000	\$75,000	\$555,000
				\$0
				\$0
				\$0
TOTAL REVENUE		\$480,000	\$75,000	\$555,000

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
597.00.00.00.0356	Transfer to Capital Improvement fund 302	\$250,000	\$75,000	\$325,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$250,000	\$75,000	\$325,000

Reason for Appropriation/Extension

One time revenues received from Timber Revenues in 2011 will go to Capital Improvement Fund 302 to be dedicated to capital maintenance and construction projects.

Respectfully Submitted,


 Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: November 22, 2011

ECONOMIC DEVELOPMENT

114

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

- Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

- For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

- Yes
 No

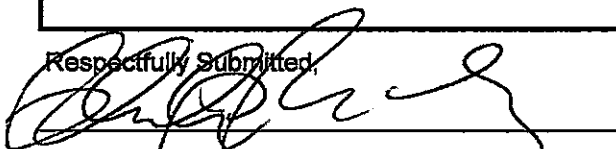
- Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
55100.41.0000	PROFESSIONAL SERVICES	\$45,748	\$6,000	\$51,748
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$45,748	\$6,000	\$51,748

Reason for Appropriation/Extension

Appropriate required funds per 2011 contract with Team Jefferson.

Respectfully Submitted,

 Elected Official/Department Head Signature

Public Health

127

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes

No

Please be advised that a **revenue source (i.e. grant, new fee)** has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
33166.10.0300	Clean Water District Activities	\$245,900	-\$192,000	\$53,900
33310.57.0000	Con Con-WIC Breastfeeding	\$81,200	\$28,000	\$109,200
33390.69.0300	DOH Con Con-PHEPR	\$31,836	\$8,000	\$39,836
33392.17.0000	Family Planning Grant	\$25,806	\$9,600	\$35,406
33397.78.0020	Medicaid Admin Match/Outreach	\$121,300	-\$19,400	\$101,900
33392.83.0360	Breast and Cervical Health	\$0	\$12,000	\$12,000
33399.59.0000	DASA Contract- Federal	\$32,715	-\$9,400	\$23,315
33366.47.0310	CONCON- Beach Water	\$4,000	\$5,000	\$9,000
33399.97.0000	Con Con- MCH/CAH	\$9,663	\$36,800	\$46,463
33947.12.0300	ARRA Immunization Project	\$106,500	\$39,800	\$146,300
33403.10.0000	Solid Waste Grant (DOE)	\$119,544	-\$20,400	\$99,144
33403.10.0301	Solid Waste Off-Cycle Grant	\$5,100	\$5,000	\$10,100
33404.60.0000	Dept of Social & Health Services	\$184,318	-\$21,600	\$162,718
33404.66.0000	AIDSNET Grant	\$16,607	-\$13,400	\$3,207
33404.91.0330	Con Con Adult Viral Strar Plan	\$5,000	-\$5,000	\$0
33404.93.0050	Breast and Cervical Health	\$26,265	-\$20,000	\$6,265
33404.93.0320	Con Con FP- State Provisio	\$33,325	-\$11,000	\$22,325
33404.93.0325	Con Con PSAP Onsite Systems	\$50,000	-\$15,000	\$35,000
33404.97.0300	Tobacco Supplement	\$14,234	-\$7,000	\$7,234
33404.99.0310	PH Funding- SSB 5930	\$41,200	\$37,000	\$78,200
33405.15.0300	OESD Grant - School Nurse	\$20,300	\$16,000	\$36,300
33404.91.0340	HIV Prevention	\$0	\$9,700	\$9,700
33831.00.0350	Kitsap - LSC	\$5,000	\$7,700	\$12,700
33862.10.0000	Regional Serv with Port Townsend Pub Health	\$43,068	\$10,500	\$53,568
33862.30.0300	Jeff Healthcare - SBC	\$31,347	-\$5,000	\$26,347
33868.00.0300	DD Grant	\$167,571	-\$22,100	\$145,471
34622.30.0000	Client Fees Nursing	\$128,992	-\$12,600	\$116,392
34622.30.0010	Clinic Fees - Environmental Health	\$289,120	-\$64,000	\$225,120
34625.10.0000	Private Insurance - Nursing	\$74,674	-\$17,400	\$57,274
34625.20.0000	Medicaid / Title 19 - Nursing	\$202,152	\$17,900	\$220,052
34964.00.0100	Mental Health / Chem Depend Fund Charges	\$35,712	\$7,800	\$43,512
34914.45.0330	DVR Services	\$0	\$4,500	\$4,500
36700.10.0000	Donation Private Source	\$744	\$3,000	\$3,744
TOTAL REVENUE		\$2,153,193	-\$197,000	\$1,956,193

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
56200.10.0200	EHS II	\$0	\$21,227	\$21,227
56200.10.0600	Clerk Hire	\$0	\$900	\$900
56200.20.0000	Personnel Benefits (Admin Division)	\$131,226	\$6,432	\$137,658
56200.41.0313	Billing Update	\$15,000	-\$13,000	\$2,000
56200.43.0000	Travel	\$1,700	\$7,600	\$9,300
56200.46.0010	General Liability Insurance	\$40,735	\$11,923	\$52,658
56200.49.0020	Training	\$350	\$2,380	\$2,730
56210.10.0010	Deputy Director of JCPH (EH Director)	\$31,425	-\$31,425	\$0
56210.10.0047	PHN II	\$45,560	-\$11,260	\$34,300
56210.10.0225	EHS I	\$40,394	-\$40,394	\$0
56210.10.0230	EHS II	\$3,381	\$27,200	\$30,581
56210.10.0235	EHS II	\$50,020	-\$17,776	\$32,244
56210.10.0600	Clerk Hire	\$2,366	\$7,000	\$9,366
56210.20.0000	Personnel Benefits (EH Division)	\$149,356	-\$23,386	\$125,970
56210.41.0240	EH-Misc. Professional Services	\$16,500	-\$14,990	\$1,510
56210.41.0309	Facilitation Services (EPA)	\$4,200	-\$4,200	\$0
56220.49.0020	Training	\$3,373	\$2,000	\$5,373
56210.52.0010	Clallam County (EPA)	\$100,143	-\$20,000	\$80,143
56210.52.0015	Clallam Conservation (EPA)	\$53,500	\$17,000	\$70,500
56210.52.0020	JC conservation (EPA)	\$50,000	-\$25,000	\$25,000
56220.10.0047	PHN II	\$11,390	-\$6,400	\$4,990
56220.10.0050	Medical Records Clerk	\$35,298	-\$19,170	\$16,128
56220.10.0055	Medical Records Clerk	\$26,890	-\$18,479	\$8,411
56220.10.0076	Community Health Educator	\$30,859	\$6,554	\$37,413
56220.10.0080	PHN II	\$61,339	-\$13,505	\$47,834
56220.10.0120	Nurse Hire	\$15,600	-\$4,000	\$11,600
56220.10.0600	Clerk Hire	\$1,352	\$4,100	\$5,452
56220.10.0650	Nurse Hire	\$9,100	-\$8,200	\$900
56220.20.0000	Personnel Benefits (CH Division)	\$292,549	-\$25,719	\$266,830
56220.31.0040	Pharmaceutical Supplies	\$152,025	-\$36,000	\$116,025
56220.41.0210	Oral Health Services	\$12,000	-\$7,000	\$5,000
56220.43.0000	Travel	\$6,315	\$4,325	\$10,640
56800.41.0045	Individual Employment	\$50,473	\$18,000	\$68,473
56800.41.0075	DD Community Access	\$19,800	\$6,000	\$25,800
56800.41.0080	Job Club	\$9,600	-\$5,900	\$3,700
56800.41.0100	Parent to Parent Activities	\$14,620	-\$6,900	\$7,720
56800.41.0205	Child Development B-3	\$12,000	\$2,400	\$14,400
56800.41.0215	parent Coalition	\$5,000	-\$2,600	\$2,400
56800.41.0225	Community Information-Misc	\$0	\$3,000	\$3,000
56800.41.0230	Community Information-Wise	\$0	\$5,800	\$5,800
56800.41.0240	People First of WA	\$5,500	\$5,400	\$10,900
56800.41.0245	Group Supported Employment	\$15,120	\$2,600	\$17,720
56800.41.0259	People First of WA (D.L.)	\$3,000	-\$3,000	\$0
56800.41.0270	Person to Person Activities	\$63,400	-\$30,000	\$33,400
56800.41.0280	Concerned Citizens Persons-to-Person	\$25,980	-\$9,000	\$16,980
56800.41.0285	Individual Employ (Concerned Citizens)	\$5,640	\$4,600	\$10,240
56800.41.0297	IE-8YP Transition Proviso	\$12,000	-\$10,000	\$2,000
56800.41.0299	PP-8YP Transition Proviso	\$27,300	-\$25,000	\$2,300
56800.49.0035	Other Training	\$0	\$5,590	\$5,590
				\$0
TOTAL EXPENDITURE		\$1,663,379	-\$260,273	\$1,403,106

Reason for Appropriation/Extension

This budget appropriation reflects grant reductions, increases, and various changes needed to reveal our most recent projection. Other contributing factors include a shift in approximately 1200 hours of staff hours from Public Health to Water Quality and the EH Director will begin employment in 2012 instead of 2011 as originally budgeted.

Respectfully Submitted,



Elected Official/Department Head Signature

Water Quality

128

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

- Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

-\$241,338

- For funds other than Current Expense (General Fund) - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

- Yes
 No

- Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

-\$200,167

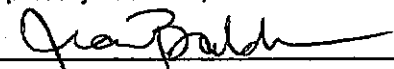
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
33402.78.0350	Dosewallips Flood Plain Acq II	\$108,788	-\$76,657	\$32,131
33402.78.0300	Farmland Preservation RCFB	\$0	\$7,000	\$7,000
33403.10.0388	Chimacum Groundwater	\$0	\$4,000	\$4,000
33403.10.0380	DOE - County & State Lakes	\$0	\$15,000	\$15,000
33403.10.0370	Chimacum Creek	\$58,791	\$20,000	\$78,791
33403.10.0389	Hood Canal Watershed Clean Water Act	\$172,251	-\$150,000	\$22,251
33831.00.0300	Mason County - WRIA	\$7,000	\$11,000	\$18,000
34931.20.0332	Beach Water	\$4,000	\$5,000	\$9,000
36990.00.0300	Const Dist Grant Match Resp	\$35,510	-\$35,510	\$0
39700.00.0164	TR Fr G.F. - Conservation	\$45,600	-\$26,630	\$18,970
39700.00.0264	Consv. Dist Spec Purpose Tax	\$0	\$26,630	\$26,630
TOTAL REVENUE		\$431,940	-\$200,167	\$231,773

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
53111.10.0215	EHS II	\$49,774	-\$22,000	\$27,774
53111.10.0225	EH Supervisor	\$54,387	-\$54,387	\$0
53111.10.0262	EHS I	\$41,018	\$5,061	\$46,079
53110.10.0015	EHS II	\$0	\$5,000	\$5,000
53110.10.0048	EHS II	\$0	\$4,450	\$4,450
53110.10.0235	EHS II	\$0	\$16,200	\$16,200
53110.10.0680	EHS III	\$0	\$2,500	\$2,500
53110.10.0047	PHN II	\$0	\$8,050	\$8,050
53111.20.0000	Personnel Benefits	\$91,112	-\$26,000	\$65,112
53111.41.0140	Prop. Acquisition - Acquisition Projects	\$100,000	-\$67,000	\$33,000
53111.41.0240	WQ Misc Professional Services	\$0	\$16,300	\$16,300
53111.41.0330	WRIA 17 Facilitation / Plan	\$0	\$26,000	\$26,000
53111.41.0045	WQ Lab Services	\$32,640	-\$9,300	\$23,340
53111.41.0170	Cons District / Grant Services	\$189,389	-\$147,000	\$42,389
53111.41.0305	Kitsap Health Dist - EH Director	\$18,370	-\$3,212	\$15,158
53111.42.0010	Postage	\$1,088	\$2,300	\$3,388
53111.43.0000	Travel	\$4,687	-\$4,300	\$387
53111.46.0010	General Liability Insurance Premium	\$2,312	\$6,000	\$8,312
	TOTAL EXPENDITURE	\$584,777	-\$241,338	\$343,439

Reason for Appropriation/Extension

This budget appropriation reflects grant reductions, increases, and various changes needed to reveal our most recent projection. Other contributing factors include a shift in approximately 1200 hours of staff hours from Public Health to Water Quality, property acquisitions not occurring in 2011, and the WQ Supervisor vacancy.

Respectfully Submitted,



Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: November 17, 2011

Jefferson County Affordable Housing Fund

148-000-010
 Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
55150.41.0030	HOMELESSNESS SHB #2163	\$260,000	\$45,000	\$305,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$260,000	\$45,000	\$305,000

Reason for Appropriation/Extension

\$45,000 additional Expenditures - Completion of capital projects in 2011 including the OlyCap Mens Shelter at the American Legion and the renovation of 16 transitional houses at Haines and NW Passage.

Respectfully Submitted,


 Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: November 21, 2011

Public Infrastructure Fund

306-000-010

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

- Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

- For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

- Yes
 No

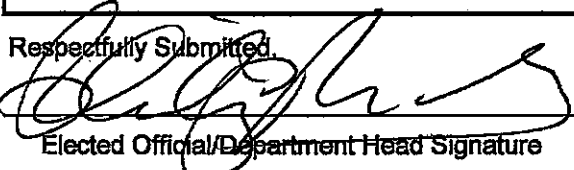
- Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
59895.52.0020	City of PT - Sims Way/SR20		\$500,000	\$500,000
59419.62.0000	Capital Outlay	\$339,000	-\$339,000	\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$339,000	\$161,000	\$500,000

Reason for Appropriation/Extension

To appropriate funds to pay the City of Port Townsend for Public Infrastructure grant funds allocated for the Sims Way/ SR20 Improvements.

Respectfully Submitted,

 Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: November 17, 2011

Risk Management Reserve Fund

Department/Fund Name

502-000-010

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

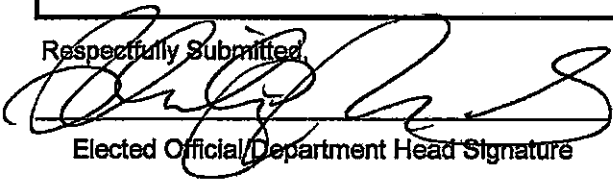
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
51478.49.0000	Claims	\$60,000	\$30,000	\$90,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$60,000	\$30,000	\$90,000

Reason for Appropriation/Extension

Claims for 2011 have been running higher than budgeted. At year-end the Risk Management Reserve will be reimbursed by the department where the claim originated.

Respectfully Submitted,



Elected Official/Department Head Signature