

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Board of Commissioners
FROM: Judith E. Morris, Treasurer
DATE: October 24, 2011
SUBJECT: Disposal of Surplus County Property

STATEMENT OF ISSUE:

WSU is closing a portion of its facility. They have equipment they no longer need.

ANALYSIS:

RCW 36.34.020 allows for the disposal of surplus county property without Public Notice if the value of the property to be disposed of is less than two thousand five hundred dollars. WSU has attempted to transfer ownership to all county departments without success. They will continue to offer the equipment to non-profits. If no one wants this property, it will be disposed of.

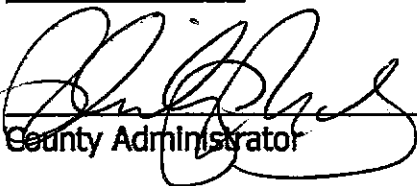
FISCAL IMPACT:

None

RECOMMENDATION:

Approve the Disposal of County Property with Resolution Notice of Intention to Disposal.

REVIEWED BY:


County Administrator

10/24/11
Date

STATE OF WASHINGTON
County of Jefferson

In the Matter of Finding and determination to }
Declare Certain Personal Property as Surplus }
And Authorize Disposal }
}

RESOLUTION NO. _____

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the property on attached Exhibit "A" to be surplus and directs WSU Jefferson County Extension to dispose of such items as follows:

- A. Transfer such equipment to any other government that expresses interest
- B. Transfer such equipment to any non-profit corporation
- C. Take such equipment to a recycling center or the Transfer Station for disposal as excess

APPROVED this ____ day of _____, 2011.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chairman

Phil Johnson, Member

ATTEST:

David Sullivan, Member

Raina Randall
Deputy Clerk of the Board

EXHIBIT "A"

TO BE COMPLETED FOLLOWING SURPLUS DECLARATION						
Asset ID#	Serial #	Description	Department	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency
19847	12040133479	Apollo overhead projector	WSU Extension			
19839		Sharp adding machine	WSU Extension			
15614		Bell & Howell 16mm projector	WSU Extension			
17527		Panasonic voice processing system	WSU Extension			
none		desk 53" l x 28" w x 31" h	WSU Extension			
none		desk 46" l x 27" w x 17" h	WSU Extension			
none		desk - 71" l x 30" w x 29" h - VERY heavy	WSU Extension			
none		misc plastic desk organizers	WSU Extension			
none		misc plastic brochure organizers	WSU Extension			
none	ESN 07401398107	2 nokia cell phones - very old	WSU Extension			