



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

DRAFT

County Administrator: Philip Morley
Clerk of the Board: Lorna Delaney

MINUTES
Week of August 8, 2011

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following comments were made by citizens in attendance at the meeting and reflect their personal opinions:

- The world financial market is a disaster and will only get worse; a person urged the Board to create jobs;
- The Quilcene Historical Museum's wine tasting fund raiser did well; a new non-profit organization is being formed for Quilcene causes; a bank has put the Quilcene gas station for bid starting at \$89,000.00;
- A person has been asking for a noise ordinance and has not received a response from the County Administrator as to what priorities are before this issue.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Johnson moved to approve all of the items on the Consent Agenda as presented. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE:** Intent to Sell Surplus County Property; Hearing Scheduled for August 22, 2011 at 10:30 a.m. in the Commissioners Chambers
2. **RESOLUTION NO. 34-11:** Hoh Tribe Water System Non-Exclusive Franchise
3. **AGREEMENT:** Repair Recycle Center Wall; In the amount of \$1,485.00; Jefferson County Public Works; JDG Construction Inc.
4. **AGREEMENT NO. CR1854:** Leland Valley Road West Flood Fix, M.P. 1.30; In the amount of \$40,464.36; Jefferson County Public Works; Shold Excavating, Inc.
5. **AGREEMENT:** Provide Positive Behavior Support to Staff and Developmental Disability Clients; In the amount of \$3,120.00; Jefferson County Public Health; Elizabeth Hendricks, LMHC
6. **AGREEMENT:** Provide 2011-2012 Technical Services for Millennium Telephone Maintenance for Castle Hill Facilities; In the amount of \$10,753.72; Jefferson County Central Services; Stargate Technologies, Inc.
7. **AGREEMENT:** Provide 2011-2012 Technical Services for Millennium Telephone Maintenance for Sheriff's Office Facilities; In the amount of \$12,616.64; Jefferson County Central Services; Stargate Technologies, Inc.
8. **AGREEMENT:** Provide 2011-2012 Technical Services for Millennium Telephone Maintenance for Courthouse Facilities; In the amount of \$13,702.61; Jefferson County Central Services; Stargate Technologies, Inc.
9. **Payment of Jefferson County Vouchers/Warrants Dated July 29, 2011 totaling \$138,616.51**



Approval of Minutes: Commissioner Sullivan made a motion to approve the minutes of June 13, 20, and 27, 2011 and the Special meeting minutes of June 7, 2011 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

COMMISSIONERS BRIEFING SESSION: The Commissioners each provided updates on the following items:

Chairman Austin reported he attended the Mental Health Chemical Dependency committee meeting last week. He will be attending a conference on Thursday in North Bend and will be meeting with Sue Trettevik, Department of Natural Resources on Friday.

Commissioner Johnson is attending a public development retreat on Tuesday; an Olympic Air Pollution meeting on Wednesday; and a HCCC Steering Committee on Friday. Last week he worked with Jefferson Transit on reviewing their Code on Conduct. He stated the Jefferson County campgrounds are full and doing well.

Commissioner Sullivan reported he will be at the Farmers Market in Port Townsend for a tour and awards ceremony from the Washington State Farmers Market Association. The Jefferson County Fair is this weekend. He will be attending an exit interview for the Olympic Area Agency on Aging (O3A).

Formation of Clean Water District Advisory Council: Stuart Whitford, Environmental Health Director, presented a resolution forming a Clean Water District Advisory Council with one representative from each of the following groups: Commercial Shellfish Grower, one Jefferson County Commissioner, one citizen from each County Commissioner District, Jefferson County Public Health, Jefferson County Public Works, Jefferson County Conservation District and a representative from the Port Townsend City Council for a total of 9 members. This advisory council is required by the Jefferson County Code. The Board discussed the different grants that have been received from several State entities for enhancing water quality. Chairman Austin asked if there is a sunset date for this Advisory Council. Stuart Whitford responded there is not a sunset date as it is a required Council.

Commissioner Johnson moved to approve **RESOLUTION NO. 35-11** to form the Clean Water District Advisory Council. Commissioner Sullivan seconded the motion which carried by a unanimous vote.

The meeting was recessed at the conclusion of the morning session and reconvened at 1:30 p.m. with all three Commissioners present.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board:

- Calendar Coordination
- Budget Update
- Miscellaneous Items
- Future Agenda Items



Letter of Support, Washington Great Outdoors Week: Commissioner Sullivan moved to send a letter to Washington's Congressional Delegation in support of Washington Great Outdoors Week, August 20 through 28, 2011. Commissioner Johnson seconded the motion which carried by a unanimous vote.

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved and Commissioner Johnson seconded the motion to adjourn the meeting at 3:21 p.m until the next regularly scheduled meeting or properly noticed special meeting. The motion carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Lorna Delaney

DRAFT

MINUTES
Week of August 15, 2011

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

PUBLIC COMMENT PERIOD: The following comments were made by citizens in attendance at the meeting and reflect their personal opinions:

- The Climate Action Plan is unnecessary as prehistoric times had a higher level of CO² and the world did not self destruct; water vapor is a high percentage of climate change.
- A citizen urged the Board to take action on a proposed noise ordinance and according to policy the County Administrator does not have control over proposed legislative items.
- A citizen stated he does not believe the County needs a noise ordinance and hopes the Board is not supporting the expansion of the Olympic National Park.
- The House of Representatives will not allow unemployment extensions anymore which will cause riots in most cities.
- Jefferson County cannot change global warming and money spent on it would be better used for social services to help families in need.

APPROVAL AND ADOPTION OF CONSENT AGENDA: Commissioner Sullivan moved to approve all of the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 36-11:** Updating the County's Risk Management Policy, Exhibit A and Forms (Repeals & Replaces Resolution No. 85-95)
2. **AGREEMENT NO. NT-11-00114:** Knotweed Survey and Treatment; Special Use Permit; No Dollar Amount; Jefferson County WSU Extension; Rayonier Forest Resources
3. **AGREEMENT NO. 50-OL1113:** Knotweed Survey and Treatment; Land Use License; No Dollar Amount; Jefferson County WSU Extension; Washington State Department of Natural Resources
4. **AGREEMENT:** Upgrade County Voice Mail System; In the amount of \$25,244.40; Jefferson County Central Services; Stargate Technologies, Inc.
5. **AGREEMENT NO. LA-6569, Supplement No. 3:** Upper Hoh Road Milepost 7.7 to 8.0 Emergency Repair; In the amount of \$24,000.00; Jefferson County Public Works; Washington State Department of Transportation
6. **AGREEMENTS (2):** Local Agency Agreement and Federal Aid Project Prospectus, Upper Hoh Road Milepost 3.2 to 6.9; In the amount of \$56,000.00; Jefferson County Public Works; Washington State Department of Transportation
7. **Advisory Board Appointment:** Lodging Tax Advisory Board; Three (3) year term expiring 8/15/14; Debbie Wardrop, The Resort at Port Ludlow



8. **Payment of Jefferson County Vouchers/Warrants Dated August 8, 2011 totaling \$565,489.43 and Dated August 9, 2011 Totaling \$693.10**
9. **Payment of Jefferson County Payroll Warrants Dated August 5, 2011 totaling \$791,243.93 and A/P Warrants Done by Payroll Dated August 5, 2011 totaling \$644,842.00**

COMMISSIONERS BRIEFING SESSION: The Board members reviewed their calendars for the week. Each Commissioner provided updates on the following items:
Chairman Austin met with Sue Trettevik, Washington State Department of Natural Resources; he attended a conference on forest management and attended the Jefferson County Fair.
Commissioner Johnson attended the Jefferson County Fair and a Peninsula Development Authority meeting. He will be attending a Housing Action Plan Network Meeting.
Commissioner Sullivan attended the Jefferson County Fair and the Port Townsend Farmers Market.

The Board scheduled an Executive Session with the County Administrator from 10:00 a.m. to 10:30 a.m. regarding Personnel Hiring/Discipline/Performance Review under exemption RCW 23.30.110(1)(g) as outlined in the Open Public Meetings Act. The actual session ran from 9:43 a.m. to 10:20 a.m. No action was taken by the Board at the conclusion of the Executive Session.

The Board then met in Executive Session from 10:30 a.m. to 11:47 a.m. with the Deputy Prosecuting Attorney and the County Administrator regarding potential litigation under exemption as outlined in RCW 42.30.110(1)(i) of the Open Public Meetings Act. No action was taken by the Board at the conclusion of the Executive Session.

The meeting was recessed at the conclusion of the business scheduled for the morning. All three Commissioners were present when the meeting reconvened at 1:34 p.m.

COUNTY ADMINISTRATOR BRIEFING SESSION: County Administrator Philip Morley reviewed the following with the Board.

- Climate Action Plan comments
- Calendar Coordination
- Budget Update
- Miscellaneous Items
- Future Agenda Items

Commissioner Johnson left the meeting at 3:20 p.m. for a scheduled Housing Action Plan Network meeting.



Letter Requesting Action of the Defense Authorization Bill (981): Commissioner Sullivan moved to send a letter to Senator Patty Murray, Senator Maria Cantwell and Congressman Norm Dicks requesting to remove section 1014 of the pending Defense Authorization Bill (981). Chairman Austin seconded the motion. The motion carried.

NOTICE OF ADJOURNMENT: Commissioner Sullivan moved to adjourn at 3:30 p.m. until the properly noticed special meeting or the next regular meeting. Chairman Austin seconded the motion. The motion carried.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

John Austin, Chair

ATTEST:

Phil Johnson, Member

Raina Randall
Deputy Clerk of the Board

David Sullivan, Member