


Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Philip Morley, County Administrator

From: Frank Gifford, Public Works Director 

Agenda Date: August 1, 2011

Subject: Coordinated Prevention Grant No. G1000400 - Amendment 3

Statement of Issue: On February 12, 2010, Jefferson County and the State Department of Ecology (Ecology) entered into a two year Agreement whereby the County's Moderate Risk Waste Facility operations would be partially funded through a Coordinated Prevention Grant (Grant). Total Grant value, including a 25% match from the County, is presently \$66,279, an estimated 31% of the projected cost of operations over the Grant period. Ecology has secured additional funding and has requested that the Agreement be amended to allow for an increase in the State's share of the Grant by \$15,481.

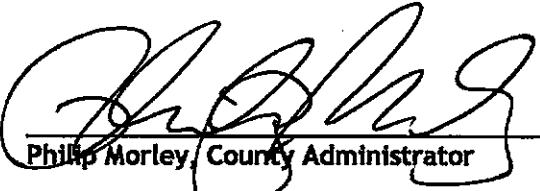
Analysis/Strategic Goals/Pro's & Con's: The attached amendment would allow the County to submit claims for reimbursable expenses up to an additional \$15,481.


Fiscal Impact/Cost Benefit Analysis: Reimbursable expenses up to and beyond the additional \$15,481 have already been incurred through Moderate Risk Waste Facility operations. The attached Amendment would provide some relief to the Solid Waste Fund which provides for all costs beyond those reimbursed through the Grant.

Recommendation: Staff recommends approval of the attached Coordinated Prevention Grant No. G1000400 - Amendment 3.

Department Contact: Jack Reid, Solid Waste Manager 385-9213

Reviewed By:


Philip Morley, County Administrator


Date

CONTRACT REVIEW FORM

11-161

CONTRACT WITH: DEPARTMENT OF ECOLOGY

(Contractor/Consultant)

CONTRACT FOR: AMEND CURRENT GRANT CONTRACT

RECEIVED

COUNTY DEPARTMENT:	<u>Public Works</u>	<u>JUL 01 2011</u>
For More Information Contact:	<u>Jack Reid</u>	JEFFERSON COUNTY COMMISSIONERS
Contact Phone #:	<u>(360) 385-9213</u>	
RETURN TO:	<u>Gail</u>	RETURN BY:
(Person in Department)		<u>ASAP</u> (Date)

AMOUNT: NA

PROCESS:

- Exempt from Bid Process
- Consultant Selection Process
- Cooperative Purchase
- Competitive Sealed Bid
- Small Works Roster
- Vendor List Bid
- RFP or RFQ
- Other

Revenue: N/A

Expenditure: N/A

Matching Funds Required: N/A

Sources(s) of Matching Funds N/A

Step 1: REVIEW BY RISK MANAGEMENT

Review by: [Signature]

Date Reviewed: 7/19/11

APPROVED FORM Returned for revision (See Comments)

Comments _____

Step 2: REVIEW BY PROSECUTING ATTORNEY

Review by: ALVAREZ | David Alvarez

Date Reviewed: 7-19-2011

APPROVED AS TO FORM Returned for revision (See Comments)

Comments _____

Step 3: (If required) DEPARTMENT MAKES REVISIONS & RESUBMITS TO RISK MANAGEMENT AND PROSECUTING ATTORNEY

Step 4: CONTRACTOR/CONSULTANT SIGNS APPROPRIATE NUMBER OF ORIGINALS

Step 5: SUBMIT TO BOCC FOR APPROVAL

Submit originals and 9 copies of Contract, Review Form, and Agenda Bill to BOCC Office. Place "Sign Here" markers on all places the BOCC needs to sign.

MUST be in BOCC Office by 4:30 p.m. TUESDAY for the following Monday's agenda.

(This form to stay with contract throughout the contract review process.)

AMENDMENT NO. 3 TO AGREEMENT NO. G1000400

BETWEEN THE

STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

JEFFERSON COUNTY

Purpose: To amend the above referenced grant agreement between the Department of Ecology (Department) and **Jefferson County** (Recipient). This amendment will allow the recipient to receive reimbursement for activities within the scope of work through June 30, 2011.

IT IS MUTUALLY AGREED that the agreement is amended as follows:

1. The total maximum eligible cost for this agreement increases by \$ 20,641 from \$ 86,919 to \$ 107,560. The state share amount for this agreement increases by \$ 15,481 from \$ 65,189 to \$ 80,670.
2. The following table outlines the changes to the budget listed by task.

Budget Table			
Category and Task	Original Budget Totals Maximum Eligible Cost	Budget Changes Maximum Eligible Cost	Revised Budget Totals Maximum Eligible Cost
WRR	\$86,919	\$ 20,641	\$ 107,560
1. MRW Collection & Disposal	\$86,919	\$ 20,641	\$ 107,560
TOTAL MAXIMUM ELIGIBLE COST	\$86,919	\$ 20,641	\$ 107,560
STATE SHARE	\$65,189	\$ 15,481	\$ 80,670

FUND SOURCE: CPG (SBCA)

FUND		GRANT PERCENT (%)	STATE GRANT SHARE
		Maximum Eligible Cost:	\$ 107,560
State Building Construction Account (SBCA)		75%	\$ 80,670
MATCH REQUIREMENT		MATCH PERCENT (%)	LOCAL SHARE
Cash Match		25%	\$ 26,890
Interlocal Costs		0%	\$ -0-



STATE OF WASHINGTON

DEPARTMENT OF ECOLOGY

P.O. Box 47775 • Olympia, Washington 98504-7775 • (360) 407-6300

June 24, 2011

Mr. Jack Reid
Jefferson County Public Works
623 Sheridan St.
Port Townsend, WA 98368

RE: Coordinated Prevention Grant No. G1000400 – Amendment 3

Dear Mr. Reid:

The enclosed grant amendment will formally amend your grant G1000 400 from a total budget of \$86,919 to \$107,560. If you find the grant amendment satisfactory, please print **TWO** copies and have **BOTH** copies signed in blue ink by the appropriate authorized official and return all documents to:

If using the United States Postal Service

DAWN DRAKE
DEPT OF ECOLOGY
PO BOX 47600
OLYMPIA WA 98504-7600

If using another Carrier (FedEx, UPS, etc)

DAWN DRAKE
DEPT OF ECOLOGY
300 DESMOND DR SE
LACEY WA 98503

The effective date of this amendment is January 1, 2010 upon signature by Laurie G. Davies, Program Manager for the Waste 2 Resources program. The Department of Ecology reserves the right to withdraw the grant amendment offer if the agreement is not accepted and returned within 45 days.

Please contact me at 360-407-6612 or by e-mail at tami.ramsey@ecy.wa.gov, if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tami Ramsey".

Tami M. Ramsey
Southwest Region Grant Manager
Waste 2 Resources Program

cc: Darrel Erfle