

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Philip Morley, County Administrator

From: Loring Bemis, Facilities Maintenance Foreman

Agenda Date: July 5, 2011

Subject: HVAC Maintenance Agreement - Mayda & Sons Mechanical

Statement of Issue:

The HVAC equipment is located at Jefferson County Castle Hill property (Health Department, DCD and Public Works) and requires regular preventative maintenance. Mayda & Sons Mechanical provided the lowest bid through the Vendor List bid solicitation process. Mayda & Sons Mechanical is familiar with the equipment and is available to provide semi-annual and annual preventative maintenance and emergency service

Strategic Goals:

Will improve the effectiveness and efficiency of County government.

Analysis (Pro/Con):

Entering into the maintenance agreement will prolong the life of the HVAC equipment located at the Jefferson County Castle Hill property.

Cost Benefit Analysis:

N/A

Alternatives:

N/A

Fiscal Impact:

Cost is within the current budget

Expenditure Budget Line: 183-000-010 518.30.48 **Amount:** \$4005.75

Requested Action:

Approve and authorize the Board of County Commissioner Chairman to sign.

Reviewed By:


Philip Morley, County Administrator