

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
Philip Morley, County Administrator

FROM: Leslie Locke, Deputy Clerk

DATE: May 23, 2011

SUBJECT: Request to Convene for the Purpose of Hearing Property Tax Appeals for the Year 2011; Jefferson County Board of Equalization

STATEMENT OF ISSUE:

Pursuant to RCW 84.48.010, the County Board of Equalization, with the approval of the County Legislative Authority, may convene at any time when the number of petitions filed exceed twenty-five or ten percent of the number of petitions filed in the preceding year, whichever is greater.

ANALYSIS:

Currently, the number of petitions on file exceed ten percent of the number of petitions filed last year.

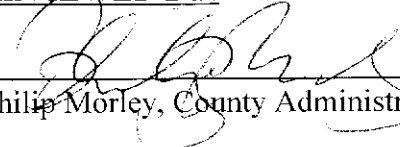
FISCAL IMPACT:

The amount of the Board of Equalization's budget (Line #001-061-000) is \$7,980 from which the members receive a per diem of \$75.00 for each day of attendance at a Board of Equalization meeting. While the number of meeting days vary each year, the Board met an average of 18 days per year over the last three years. Members are also reimbursed at the current mileage rate for travel expenses when it is necessary to conduct property inspections in the course of carrying out the duties of the Board.

RECOMMENDATION:

Having met the requirements of RCW 84.48.010, it is recommended that the Board of Commissioners approve the Board of Equalization's request to convene for the purpose of hearing property tax appeals for the current year.

REVIEWED BY:


Philip Morley, County Administrator

5/19/11
Date

NOTICE OF APPROVAL TO HEAR PROPERTY TAX APPEALS
JEFFERSON COUNTY LEGISLATIVE AUTHORITY

The county board of equalization, with the approval of the county legislative authority, may convene at any time when petitions filed exceed twenty-five, or ten percent of the number of appeals filed in the preceding year, whichever is greater. (RCW 84.48.010)

Pursuant to RCW 84.48.010, the Jefferson County Legislative Authority hereby approves the Jefferson County Board of Equalization's request to convene for the purpose of hearing property tax appeals for the current year. This approval is based on a finding that the requirements for convening under RCW 84.48.010 have been satisfied.

DATED THIS 23rd day of May, 2011.

JEFFERSON COUNTY BOARD OF COMMISSIONERS

John Austin , Chair

(Excused Absence)
Phil Johnson, Member

David Sullivan, Member

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Please publish Two (2) times: Wednesday, June 1 & 8, 2011

Bill: Account No. 15836
Jefferson County Board of Equalization
P.O. Box 1220
Port Townsend, WA 98368

NOTICE OF MEETING OF THE
JEFFERSON COUNTY BOARD OF EQUALIZATION

Notice is hereby given that the County Board of Equalization will convene at 9:30 a.m. on July 15, 2011 at the Jefferson County Courthouse, County Administrator Conference Room, 1820 Jefferson Street, Port Townsend, Washington, and will continue in session and adjourn from time to time for a period of not less than three (3) days, and not to exceed twenty-eight (28) days. Meetings will be held for three days in July and August and at other times as required, to publicly examine and equalize the assessments extended in the current year on the taxable property of said county, for taxes to be levied in the year 2011 and to correct all errors in valuation, description or qualities of property assessed by the Assessor. The owner or agent of any taxable property who feels there are inequities in their assessment or exemptions may file a petition and appear before the board at the time and place appointed. Appeal forms may be acquired from the Jefferson County Board of Equalization, 1820 Jefferson Street/P.O. Box 1220, Port Townsend, Washington, 98368.