

Jefferson County  
Board of Commissioners  
Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Frank Gifford, Public Works Director *FG*

**Agenda Date:** April 4, 2010

**Subject:** Waiver of Tipping Fee for groups participating in annual volunteer 'Earth Day Cleanup' Events

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**Statement of Issue:**

The Board of Commissioners has indicated, through Resolution 74-95 as amended, that it will consider waiving fees for an activity that is in the public interest and of public benefit on a case-by-case basis.

Public Works is requesting a waiver of the tipping fee at the County Solid Waste Facilities for volunteer groups bringing materials collected from public roads and lands only as part of the annual 'Earth Day Cleanup' events.

**Analysis/Strategic Goals/Pro's & Con's:**

This project is of public benefit. Using volunteers to clean up garbage and litter dumped along roadways, waterways and on other public land supplements other volunteer programs (Adopt-a-Highway, for example), creates a less hazardous environment for all county citizens, and fosters cooperation between the County and its citizens.

Disposal of trash collected by volunteer groups on Earth Day will be otherwise unfunded, and participation in such events likely to decline, if this fee waiver is not available.

One waiver letter will be provided to each pre-approved volunteer group requesting a waiver, valid for two days only. Groups must agree to separate out all recyclable and hazardous materials, and dispose of them at the Recycle or Hazardous Waste Facilities respectively, and will be informed of when they are open. A sample waiver request and authorization letter is attached for reference.

This project supports County goal #3; Maintain and enhance environmental quality.

**Fiscal Impact/Cost Benefit Analysis:**

The exact fiscal impact will not be known until the number of groups that wish to participate and their locations are determined. Fee waivers have been approved for Earth Day cleanups in previous years, and the costs paid from the Community Services Division of the County Administrator's Budget (90%) and the Roads funds (10%). Since 1999 the total disposal costs waived has averaged less than \$130.

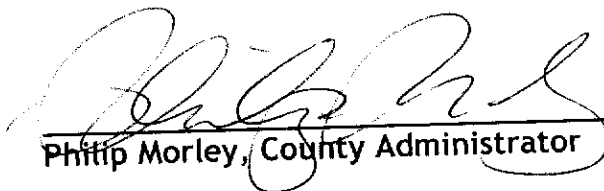
**Recommendation:**

Public Works recommends the Board of County Commissioners approve the attached tipping fee waiver as written and further requests that the funding be directed to come from the Community Services Division of the County Administrator's Budget and the Roads Fund as stated above:

**Staff Contact:**

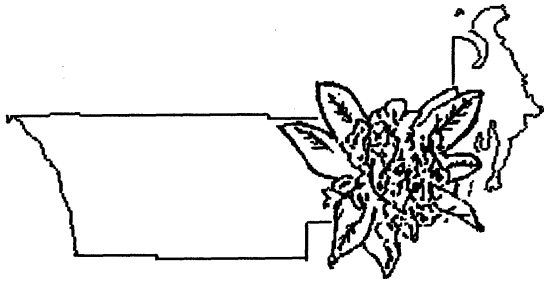
Al Cairns, Public Works  
X 243

**Reviewed By:**

  
Philip Morley, County Administrator

3/30/11

Date



## Jefferson County Department of Public Works

623 Sheridan St.  
Port Townsend, WA 98368  
(360) 385-9160

*Frank Gifford, Public Works Director  
Monte Reinders, P.E., County Engineer*

April, 2010

Organization or Name: **Brinnon Earth Stewards**

Cleanup Location: **Brinnon**

To Earth Day Participant,

This letter authorizes the vehicle driver to dump, without charge, materials collected from public roads and lands only by volunteers during Earth Day litter and dumping cleanup.

This letter is valid for one (1) day's use, during the week of April 25<sup>th</sup>, 2011, at the Transfer Station off Jacob Miller Road, or the Quilcene Drop-Box Site.

PLEASE GIVE THIS LETTER TO THE ATTENDANT with your first load.

Participants should finish their cleanup in time to get to the disposal facility before closing:

Transfer Station Facility, Jacob Miller Road	4:30 PM
Quilcene Drop-Box	5:00 PM

The participant whose fee is waived for this event agrees to:

1. Separate and recycle all recyclable materials, and
2. Separate out hazardous material (aerosol sprays, oil, antifreeze, paints etc.) and dispose of at the Hazardous Waste Facility in the Port Townsend Industrial Park.

Thank you for your participation in this Earth Day community clean-up event.

Frank Gifford  
Public Works Director

JEFFERSON COUNTY DEPARTMENT OF PUBLIC WORKS  
623 Sheridan St.  
Port Townsend, WA 98368  
(360) 385-9160

FEE WAIVER REQUEST

**Policy Statement:**

Resolution No. 74-95 states that there may be circumstances where the public interest and public benefit in a project or activity is such that the public should participate by the waiving of fees associated with such a project or activity.

It is the policy of the Jefferson County Department of Public Works that all requests for a waiver of tipping fees at any of the County's solid waste facilities shall:  
(a) be made in writing to the Department of Public Works and (b) describe how the project or activity will be of public benefit.

Any and all similar requests will receive the same approval regardless of the person or organization requesting the waiver.

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Individual or Organization requesting waiver:

Contact Person: Name:

Address:

Phone/E-mail:

Date:

Describe how the project or activity will be of public benefit:

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DEPARTMENT USE ONLY

Approved

Denied

Date

Initials