

Jefferson County Board of Commissioners  
Consent Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Frank Gifford, Public Works Director *FG*

**Agenda Date:** March 28, 2011

**Subject:** Digital Submittal Certification - County Road Administration Board - Reports for 2010

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**Statement of Issue:**

The County Road Administration Board (CRAB) requires the periodic submittal of forms and documents related to Jefferson County's management of its road system and road fund. By April 1, 2011, the County must submit the following in digital format: (1) Traffic Law Enforcement Expenditure Certification, (2) Fish Passage Barrier Removal Certification, (3) Annual Certification, (4) Annual Construction Report, (5) County Arterial Preservation Report, and (6) Maintenance Management Certification. The first three of these items requires the certification of the Chair of the Board of Commissioners via signatures on a "Digital Submittal Certification" form for mailing to CRAB.

**Analysis / Strategic Goals / Pros & Cons:**

CRAB establishes Standards of Good Practice for the administration of the county roads program and road fund. CRAB monitors compliance with these standards via the County's regular submittal of data and certifications. The County Engineer and Board of Commissioners must certify that required standards are being met. Annual issuance of a "Certificate of Good Practice" from CRAB is required in order for the County to receive its annual Motor Vehicle Fuel Tax allocation.

**Fiscal Impact/Cost Benefit Analysis:**

Public Works has prepared the required documents with assistance from the Auditor's office and the Sheriff's office. The Certificate of Good Practice is required to receive its annual allocation of approximately \$1.4 million in Motor Vehicle Fuel Tax.

**Recommendation:**

Authorize the Chair to sign and date the "Digital Submittal Certification" form in the two places for the signature of "Chair / Executive."

**Staff Contact:** Monte Reinders, P.E., County Engineer, x242

**Reviewed By:**

  
Philip Morley, County Administrator

\_\_\_\_\_  
Date

**DIGITAL SUBMITTAL CERTIFICATION- COUNTY ROAD ADMINISTRATION BOARD  
REPORTS FOR 2010**

County # 16 County Name Jefferson  
Required Submittal Date: **April 1, 2011**

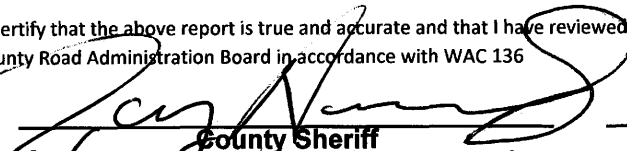
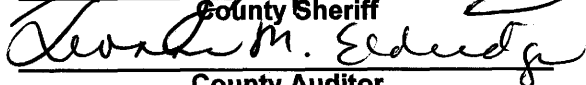
**The County Engineer checks each box, confirming the forms have been certified by the listed signatures and submitted to and accepted by the County Road Administration Board, then sends this completed form to CRAB via regular mail.**

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**Traffic Law Enforcement Certification 2010**

(Engineer Check)

I hereby certify that the above report is true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136

	<u>3/3/11</u>
<b>County Sheriff</b>	<b>Date</b>
	<u>3/1/11</u>
<b>County Auditor</b>	<b>Date</b>
_____	_____
<b>Chair / Executive</b>	<b>Date</b>

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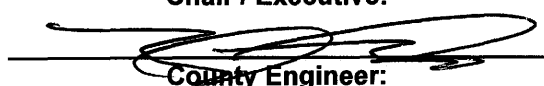
**Fish Passage Barrier Removal Certification 2010**

(Engineer Check)

**Annual Certification 2010**

(Engineer Check)

I hereby certify that the Fish Passage Barrier Removal and Annual Certifications are true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

_____	_____
<b>Chair / Executive:</b>	<b>Date</b>
	<u>3/17/11</u>
<b>County Engineer:</b>	<b>Date</b>

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**Annual Construction Report for 2010**

(Engineer Check)

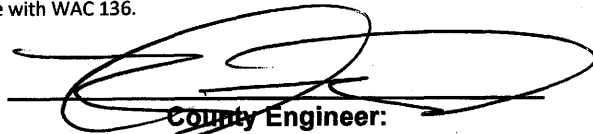
**County Arterial Preservation Report for 2010**

(Engineer Check)

**Maintenance Management Cert. for 2010**

(Engineer Check)

I hereby certify that the Annual Construction Report, CAPP Report, and Maintenance Management Certification are true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with WAC 136.

	<u>3-17-11</u>
<b>County Engineer:</b>	<b>Date</b>

STATE OF WASHINGTON  
COUNTY ROAD ADMINISTRATION BOARD

RURAL ARTERIAL PROGRAM  
CERTIFICATION OF ROAD FUND EXPENDITURES FOR TRAFFIC LAW ENFORCEMENT

WAC 136-150-022

Submitting County: Jefferson

Budget Year: 2010

**Total Road Levy:**

Valuation:	\$	3,944,999,287.00
Levy Rate (\$/Thousand):		0.9255600000
Revenue Produced (Computed):	\$	3,651,333.54
Actual Revenue Produced:	\$	3,621,993.07

**Traffic Law Enforcement Paid by Road Levy Diversion:**

Diverted Levy Rate (\$/Thousand):		0.1825100000
Revenue Produced (Computed):	\$	720,001.82
Actual Revenue Produced:	\$	713,227.14

**AND/OR**

**Traffic Law Enforcement Paid by Road Fund Expenditures:**

Budgeted Operating Transfer Amount:	\$	
Actual Amount Transferred From Road Fund:	\$	
<b><u>AND/OR</u></b>		
Budgeted Cost Reimbursement Amount	\$	
Actual Reimb Amt Paid From Road Fund for Services	\$	

**Total Road Portion Traffic Law Enforcement Expenditures:** \$ 713,227.14

**Total Traffic Law Enforcement Expense (ALL COUNTY FUNDS):** \$ 881,634.64

RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including traffic law enforcement, as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

**This form must be reviewed and certified (on the "Engineer's Certification Form") by:**

County Sheriff  
County Auditor  
County Executive

Due Date: April 1, 2011

**WASHINGTON STATE  
COUNTY ROAD ADMINISTRATION BOARD  
Certification of Road Fund Expenditures for Fish Passage Barrier Removal**

Submitting County: Jefferson

Budget Year: 2010

**WAC 136-150-023**

Due Date: April 1, 2011

**Fish Passage Barrier Removal Projects:**

		Cost for Work Outside of County Right-of-Way:	% of Total Cost:
1 <u>Pole Creek Culvert Replacement</u>	<u>\$57,502.67</u>	<u>\$ -</u>	<u>0%</u>
2 _____	_____	_____	_____
3 _____	_____	_____	_____
4 _____	_____	_____	_____
5 _____	_____	_____	_____
6 _____	_____	_____	_____
7 _____	_____	_____	_____
8 _____	_____	_____	_____

*Attach additional sheets if more space is needed.*

**Total Expenditures for Fish Passage Barrier Removal Outside County Rights-of-Way**

Total Annual Road Construction Budget	\$ <u>1,417,208.00</u>
	<u>X 0.005</u>
1/2 % of Total Annual Road Construction (Limit of "Outside of Right of Way" expense.)	= \$ <u>7,086.04</u>
Total Expenditure for Fish Passage Barrier Removal Outside County Right-of-Way	<u>\$0.00</u>

RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including removal of barriers to fish passage and accompanying streambed and stream bank repair as specified and limited by RCW 36.82.070, as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

**ANNUAL CERTIFICATION FOR CALENDAR YEAR 2010**  
**(WAC 136-04)**

**MANAGEMENT AND ADMINISTRATION** (If the answer to any question except "B" is No, please attach an explanation.)

- A. During 2010 the County Engineer performed the duties and had the responsibilities specified in RCW 36.80.030.  Yes  No
- B. At any time during 2010 was there a vacancy in the position of county Engineer? If so, were the procedures in WAC 136-12 followed?  Yes  No  
 Yes  No
- C. The processing of County Road Accident Reports during 2010 complied with WAC 136-28.  Yes  No
- D. Priority Programming techniques were applied to the ranking of all potential projects on the arterial road system in 2010 per WAC 136-14-020.  Yes  No
- E. As of December 31, 2010 the management of the county road department was in accordance with policies set by the county legislative authority including, but not limited to, the following specific policies required by WAC 136-50-050:

<u>POLICY</u>	<u>WAC</u>	<u>DATE OF CURRENT VERSION</u>
Re: Organization	136-50-051	11-Oct-04
Re: Personnel Practices	136-50-052	15-Dec-03
Re: Complaint Handling	136-50-053	28-Sep-01
Re: Work for Others	136-50-054	8-Jan-01
Re: Utility Accommodation	136-50-055	3-Jan-00
Re: Priority Programming	136-14-030	23-Apr-03

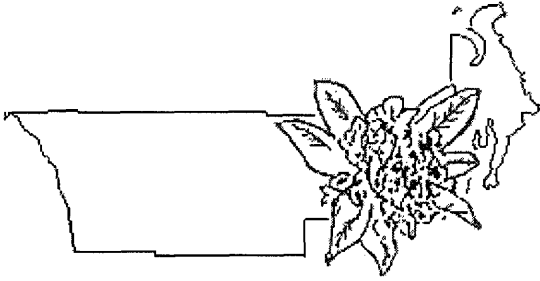
- F. The following were submitted to CRAB in a timely manner:

<u>DOCUMENT</u>	<u>WAC</u>	<u>DUE DATE</u>	<u>DATE OF ADOPTION/ PREPARATION</u>	<u>DATE SENT TO CRAB</u>
'10 Six-Year Program	136-15-050	31-Dec -09	27-Jul-09	11-Aug-09
'10 Annual Construction Program	136-16-040	31-Dec -09	14-Dec-09	16-Dec-09
'10 CAPP Program	136-300-060	31-Dec -09	30-Dec-09	30-Dec-09
'10 Road Fund Budget		31-Dec -09	16-Dec-09	16-Dec-09
'10 Maint Mgmt Wrk Pln & Budget	136-11-040	31-Dec -09	16-Dec-09	16-Dec-09
'10 Road Levy Certification	136-150-021	01-Feb -10	1-Feb-10	1-Feb-10
'09 Certification of Road Fund Exp. For Traffic Law Enforcement	136-150-022	01-Apr -10	22-Mar-10	24-Mar-10
'09 Engineer's Certification of Fish Barrier Removal Costs	136-150-023	01-Apr -10	22-Mar-10	24-Mar-10
'09 Annual Construction Report	136-16-050	01-Apr -10	22-Mar-10	24-Mar-10
'09 CAPP Report	136-300-090	01-Apr -10	22-Mar-10	24-Mar-10
'09 Maint. Mgmt Certification	136-11-040	01-Apr -10	22-Mar-10	24-Mar-10
'09 Annual Certification	136-04-030	01-Apr -10	22-Mar-10	24-Mar-10
'09 Road Log Update	136-60-030	01-May -10	27-Apr-10	28-Apr-10
'10 PMS Certification for CAPA Eligibility.	136-70-070	31-Dec -10	2-Nov-10	17-Dec-10

**OPERATIONS**

- G. Projects to which construction expenditures were charged were all on the 2010 Annual Program. (If answer is No, please attach a brief explanation.)  Yes  No
- H. The County's county forces limit for 2010 computed in accordance with RCW 36.77.065: \$706,660
- I. The actual expenditure for county forces as reported in the 2010 Annual Const Report: \$7,634
- J. A written report of bridge inspection findings was furnished to the legislative authority on as required by WAC 136-20-060. (Please attach a copy) # of Bridges: October 18, 2010  
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EMAIL WITH ATTACHMENTS TO THE COUNTY ROAD  
 ADMINISTRATION BOARD NO LATER THAN APRIL 1, 2011  
**Must be followed by signed "County Certification" form via regular mail**



## Jefferson County Department of Public Works

623 Sheridan St.  
Port Townsend, WA 98368  
(360) 385-9160

*Frank Gifford, Public Works Director  
Monte Reinders, P.E., County Engineer*

### Memorandum

**To:** County Road Administration Board  
**From:** Monte Reinders, PE, County Engineer  
**Date:** March 15, 2011  
**Re:** Explanation for Item G on the Annual Certification for Calendar Year 2010

In response to item "G" under the Operations category on the Annual Certification for Calendar Year 2010, all projects were either on the Annual Construction Program (ACP) for 2010 or added to the ACP during the year by Resolution of the Board of County Commissioners, except:

CR 1626 Clearwater Road Culvert, Donkey Creek, MP 1.29 – This project was on the 2006 ACP. Additional planning work was needed.

CR 1816 Upper Hoh Road Culvert, MP 3.338 – This project was added to the 2008 ACP through Resolution 84-08. Additional planning work was needed.

CR 1827 Center Road Asphalt Overlay – This project was added to the 2009 ACP through Resolution 10-09. Final payment to a contractor was withheld until final reports were submitted to the County.

CR 1829 Swansonville Road, MP 1.2-1.4 – This project was added to the 2009 ACP through Resolution 17-09. Additional work was needed to close out the project.

[End]

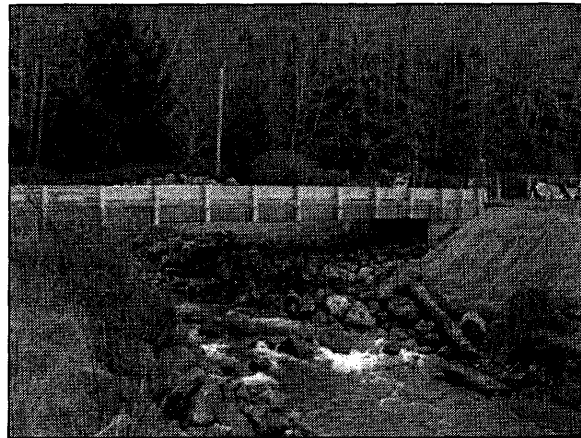
► BRIDGE CONDITION REPORT

Jefferson County has 28 bridges on its Bridge Inventory. Each bridge is inspected every two years by a State Certified Bridge Inspector in accordance with the National Bridge Inspection Standards. During these inspections, various bridge conditions are evaluated, such as erosion around the bridge foundation, cracks at stress points, and cracks along the road surface at the bridge ends.

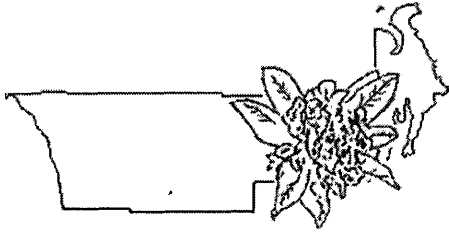
Bridges were last inspected in 2009. A copy of the 2009 Bridge Report follows.



Bridges are inspected at least every two years pursuant to State rules.



Barlow Bridge was replaced with Federal funds through the Bridge Replacement Program.



Jefferson County  
Department of Public Works

*Frank Gifford, Public Works Director*  
*Monte Reinders, P.E., County Engineer*

**MEMORANDUM**

**TO:** Board of County Commissioners  
**FROM:** Monte Reinders, P.E., County Engineer  
**DATE:** October 26, 2009  
**SUBJECT:** Bridge Condition Report 2009

In accordance with WAC 136-20-020, and the National Bridge Inspection Standards, the routine biennial bridge inspection for all county bridges was conducted in 2009. The findings of the bridge inspection effort are hereby furnished to the county legislative authority per WAC 136-20-060.

Structurally, all of the county's bridges are in good condition with no major deficiencies and require only routine maintenance, with the exception of a repair project that is currently in the engineering phase for Willoughby Creek Bridge on Upper Hoh Road, and the monitoring of a potential scour condition at Tower Creek Bridge, also on Upper Hoh Road.

Willoughby Creek Bridge sustained erosion damage during the January, 2009 flood event. The stream bank armoring underneath the bridge was washed out, causing erosion of the slope, and threatening to undermine the approach roadway. In addition, bank armoring upstream of the bridge was damaged. Repairs will likely include construction of a sheet pile wall, and reconstruction of the bank armoring underneath and upstream of the bridge. This project is funded at 86.5% by the Federal Highway Administration Emergency Relief program.

Tower Creek Bridge is being monitored for potential scour problems associated with down-cutting of the streambed. The Tower Creek streambed is becoming progressively deeper and wider in the vicinity of the bridge as a result of migration of the Hoh River, and repetitive high-flow events. In 2009, Public Works applied for, and was denied, Federal Highway Administration Emergency Relief funds to stabilize the Hoh River stream bank as an attempt to protect the Tower Creek Bridge and Upper Hoh Road. Due to lack of funding, there are no plans for preventative measures at this time.

As stated in previous reports, Linger Longer Bridge is functionally deficient because it creates a restriction to the flow of the Big Quilcene River. This situation has the potential to threaten the integrity of the structure by scouring at the abutments, and is being monitored. The Linger Longer Feasibility Study indicated, among its findings, that a longer bridge is necessary. Public Works continues to investigate various solutions to the threat, and funding alternatives.

cc: Bridge Master File

623 Sheridan Street, Port Townsend, WA 98368 Phone 360.385.9160 Fax 360.385.9234



**ANNUAL CONSTRUCTION REPORT FOR 2010**

(See Instructions for each column number)

**AGENCY ACTION:**

COUNTY: Jefferson  
 PREPARED BY: Josh Peters  
 DATE: 3/15/2011

**COUNTY FORCES CONSTRUCTION:** Total Dollars: **\$457,593**

**(A) TOTAL CONSTRUCTION DONE - columns (9) + (10)** \$706,660

**(B) COMPUTED COUNTY FORCES LIMIT (see instructions)** \$7,634

**(C) TOTAL COUNTY FORCES CONSTRUCTION - column (10)**

\*IF LINE C AMOUNT IS GREATER THAN LINE B, CHECK BOX

(1) ANNUAL PROG ITEM NO.	(2) ROAD LOG NO.	(3) C.R.P. NO.	(4) ROAD/PROJECT NAME AND LOCATION  (From Annual Program)	(4a) Date COUNTRY FORCES ANNOUNCEMENT	(4b) Date COUNTRY FORCES PROJECT CLOSURE	(5) COMPLETED LENGTH (Miles)	(6) FUNCTIONAL CLASS (F/C)	(7) TYPE OF WORK (code)	(8) ACTUAL EXPENDITURES Dollars			(11) PROJECT TOTAL	(12) FEDERAL SUPPORT		(13) PROJECT STATUS AS OF DEC. 31	(14) PROJECT STATUS AS OF DEC. 31	(15) NOTES AND COMMENTS
									Admini- stration P.E. R/W C.E.	CON- TRACT CONSTR.	CONSTRUCTION COUNTY FORCES CONSTR.		FEDERAL FUNDS AID	FEDERAL AID PROG.			
01	80601	1069	Larry Scott Trail - Segment 4 Acquisition			1.60	n/a	H	113,428			113,428			X		
02	80601	1069	Larry Scott Trail - MP 4.0 to S. Discovery Rd			2.00	n/a	H	87,150	125,119	462	212,731			Y		
03	14680	1799	Dowans Cr Road Relocation				09	A,B	22,196			22,196	19,197	FEMA	Y		545 extraordinary
04	60150	1780	S. Discovery Rd - MP 3.62-4.00				08	A,B,D	215			215			Y		
05	n/a	1815	Rick Tollefson Trail - Phase 1				n/a	H	34,660			34,660			Y		
06	n/a	1761	Quimper Transportation Study				n/a	G	1,695			1,695	1,695	STP-R	Y		544 planning
07	66700	1806	E. Price St Upgrades - MP 0.00-0.25				09	A,B,D	63,828			63,828			Y		
08	91420	1811	Pole Cr Culvert Replacement - Upper Hoh Rd MP 8.3				07	I	9,962	47,541		57,503			X		
09	80601	1069	Larry Scott Trail - Segment 4 Construction				n/a	H	2,164			2,164			Y		
10	56890	1813	Oak Bay Rd Repair - MP 9.4				08	A	40,093	73,152	1,812	115,057			X		545 extraordinary
11	56990	1843	Oak Bay Rd Culvert Replacements - MP 9				08	I	43,995			43,995			Y		
12	91420	1781	Alder Cr Tributary Bridge - Upper Hoh Rd				07	I	99,724			99,724	86,261	ER	Y		545 extraordinary
13	91420	1736	Dismal Cr Culvert Replacement - Upper Hoh Rd				07	I	113,614			113,614	98,276	ER	Y		545 extraordinary
14	91420	1821	Spruce Cr Culvert Replacement - Upper Hoh Rd				07	I	115,294			115,294	99,729	ER	Y		545 extraordinary
15	91420	1825	Willoughby Cr Bridge Repair - Upper Hoh Rd				07	I	116,904			116,904	99,824	ER	Y		545 & 594 extraordinary
16	50360	1873	Paradise Bay Rd - MP 0.37-1.53 - Phase 2				08	A,B,D	3,229			3,229			Y		
17	var.		Countywide Safety Improvements			var.	var.	G							Z		
18	var.		Countywide Culvert Projects			var.	var.	I							Z		

(1) ANNUAL PROG. ITEM NO.	(2) ROAD LOG NO.	(3) C.R.P. NO.	(4) ROAD/PROJECT NAME AND LOCATION ( From Annual Program)	(4a) COUNTY FORCES PROJECT ANNOUNCEMENT Date	(4b) COUNTY FORCES PROJECT CLOSURE Date	(5) COMPLETED LENGTH (Miles)	(6) FUNCTIONAL CLASS (F/C)	(7) TYPE OF WORK (code)	(8) ACTUAL EXPENDITURES 2010 Dollars				(11) PROJECT TOTAL	(12) FEDERAL FUNDS AID	(13) FEDERAL AID PROG.	(14) PROJECT STATUS AS OF DEC. 31	(15) NOTES AND COMMENTS				
									Admini- stration	CONSTRUCTION	CON- TRACT CONSTR.	COUNTY FORCES CONSTR.									
									P.E	RW	C.E.										
19	var.		Countywide Drainage Improvements			var.	var.	A							Z						
20	var.		Countywide Surfacing Upgrades			var.	var.	A,B,C,D							Z						
21	var.	1069	Countywide Ped/Bicycle Improvements			var.	var.	F,H	5,880		2,001				Y		see Item G				
X	10750	1626	Cleanwater Rd Culvert - MP 1.29				08	I	209						Y		see Item G				
X	91420	1816	Upper Hoh Rd Culvert - MP 3.338				07	A	8,632						Y		see Item G				
X	93150	1827	Center Rd/Chimacum Rd Asphalt Overlay			2.00	07	D	3,248	2,000					X		see Item G				
X	51400	1829	Swansonville Rd - MP 1.2-1.4				09	G	102						X		see Item G				
X	25000	1845	Dosewallips Rd Emergency - MP 2.3				08	I	2,653	56,774	849				X		545 extra - Res. 64-09				
X	911607	1848	Quinault-S Shore Rd Emergency - MP 1.2				09	I	30,774	145,374	2,510		177,203	ER	Y		545 extra - Res. 4-10				
X	34370	1854	Leland Valley Rd W. Flood Fix - MP 1.3				09	I	39,968						Y		Resolution 08-10				
PAGE / REPORT TOTALS													5.60	959,616	449,959	7,634	1,417,208	582,185	0		

No.

**\*7 WORK CODES: Click here for WAC**

- 1 = Thick Overlays > 1 inch
- 2 = Thin Overlays ≤ 1 inch
- 3 = Seals, all types
- 4 = Preparation for seals and overlays (crack sealing, digouts)
- 5 = Pavement Management
- 6 = Preleveling and Leveling Courses
- 7 = Maintenance Management
- 8 = Patching (blade, shim, cold mix or Layton Box patching done sporadically)

**2010 CAPP ACCOMPLISHMENTS**

**Jefferson County**

PAVEMENT PRESERVATION ACCOMPLISHMENTS WITH BOTH CAPA AND NON CAPA FUNDS IN 2010

Note: You must type in the County Name to see 'CAPA Received in 2009'

Complete and Return to CRAB by April 1, 2011

**WAC 136-300-090**

ITEM NO.	ROAD LOG NO.	ROAD NAME	LOCATION	5		6	7	8	9	10		11	12
				FROM M.P.	TO M.P.					C/L MILES	TOTAL LANE MILES		
1	91420	Upper Hoh Road	From MP 3.380 to MP 3.390	3.38	3.39	0.01	0.02	T-4	0.1	0%	134,794	2,858	134,794
2	93150	Center Rd	From MP 10.344 to MP 13.830	10.34	13.83	3.49	6.97	T-3	3.49	0%	13,747	13,747	13,747
3	93150	Center Rd	From MP 10.344 to MP 13.830	10.34	13.83	3.49	6.97	T-3	3.49	0%	13,747	13,747	13,747
4	93250	Chimacum Rd	From 120' south of SR116 to 50' north SR19	0.02	1.56	1.54	3.07	T-3	1.54	0%	41,160	41,160	41,160
5	93250	Chimacum Rd	From 120' south of SR116 to 0' north SR19	0.02	1.56	1.54	3.07	T-3	1.54	0%	41,160	41,160	41,160
6	93250	Chimacum Rd	From 120' south of SR116 to 0' north SR19	0.41	1.56	1.15	2.29	T-3	1.15	0%	10,149	10,149	10,149
7	93350	Irondale Rd	From 106' SE of 4TH Ave to 50' North of SR116	0.80	1.92	1.12	2.24	T-3	1.12	0%	1,946	1,946	1,946
8	60120	Four Corners Rd	From 120' East of SR20 to 40' West of SR19	0.02	1.28	1.26	2.52	T-3	1.26	0%	54,080	54,080	54,080
9	60120	Four Corners Rd	From 120' East of SR20 to 40' West of SR19	0.02	1.28	1.26	2.52	T-3	1.26	0%	54,080	54,080	54,080
10	52340	Anderson Lake Rd	From MP 1.415 to MP 1.445	1.42	1.45	0.03	0.06	T-3	0.03	0%	324	324	324
11	34880	Dabob Rd	From Dabob Post Office Rd to Center Rd	3.15	5.23	2.08	4.16	T-5	2.08	0%	124,173	124,173	124,173
12	34880	Dabob Rd	From Dabob Post Office Rd to Center Rd	3.15	5.23	2.08	4.16	T-5	2.08	0%	124,173	124,173	124,173
13	32750	East Quilcene Rd	From MP 2.830 TO 3.330	2.83	3.33	0.50	1.00	T-5	0.16	0%	3,172	3,172	3,172
14	25000	Dosewallips Rd	From MP 0.920 TO 0.480	0.32	0.48	0.16	0.32	T-5	0.16	0%	400	400	400
15	25000	Dosewallips Rd	From MP 0.920 TO 0.480	0.32	0.48	0.16	0.32	T-5	0.16	0%	400	400	400
16	Varies	2010 Chipseal Program	Varies	Varies	7.75	15.50	15.50	Varies	2.22	0%	277,223	277,223	277,223
17	Varies	Varies	Varies	Varies	4.10	8.20	8.20	Varies	0.01	0%	47,187	47,187	47,187
18	Varies	Varies	Varies	Varies	9.75	15.50	15.50	Varies	0.01	0%	85,374	85,374	85,374
19	Varies	Pavement Management	Varies	Varies	32.09	64.18	64.18	T-3, T-4	30.97	0%	1,217	1,217	1,217
20	Varies	Pavement Management	Varies	Varies	97.83	195.65	195.65	T3,T4,T5	70.737	0%	3,711	3,711	3,711
				PAGE TOTALS		171.49	338.98	F&G	123.51		152,905	733,872	886,876

CAPP UNUSED BALANCE, PRIOR YRS

TOTAL CAPA RECEIVED IN 2010 \$ 152,904.53 (Deposits from State Treasurer)

TOTAL CAPA SPENT IN 2010 \$ 152,904.53

BALANCE CARRIED FORWARD 0.00

PREPARED BY

Rick Montgomery  
Type in name of Preparer

# ANNUAL CERTIFICATION—STANDARD OF GOOD PRACTICE

## MAINTENANCE MANAGEMENT WAC 136-11

The following information is provided for the annual review of county compliance with the requirements of WAC 136-11-040. The information provided herein is current as of December 31, 2010, and summarizes Maintenance Management activities for Calendar Year 2010.

Yes	No
X	

In accordance with WAC 136-11-040, maintenance management procedures have been used by this county to guide cost-effective maintenance and preservation activities on county roads in the previous calendar year.

Jefferson  
(County Name)

County's maintenance management practices meet the following requirements, in accordance with WAC 136-11-040:

Yes	No
X	

(1) An inventory of significant maintainable road features (physical assets) has been prepared and/or updated.

Yes	No
X	

(2) Activity Guidelines have been prepared, reviewed and/or updated for all significant maintenance activities.

Yes	No
X	

(3) A work program and budget has been prepared for maintenance activities planned in the year. This work program and budget is based upon the road features to be maintained, the types and amounts of maintenance work planned and the costs for the labor, equipment and materials needed to complete the work.

Yes	No
X	

(4) Labor, equipment and material resource requirements needed to accomplish the planned workload are identified.

Yes	No
X	

(5) Work scheduling procedures are identified, documented, and utilized in carrying out the maintenance work program.

Yes	No
X	

(6) Reports showing work accomplishment and cost have been prepared and reviewed by managers and supervisors.