

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Philip Morley, County Administrator

From: Frank Gifford, Public Works Director *FG*

Agenda Date: March 28, 2011

Subject: Jefferson County Courthouse Roof Stabilization Project
Call for Bids

Statement of Issue:

Call for bids, Jefferson County Courthouse Roof Stabilization Project
County Project No.: 301 594 1839

This call for bids is to request bids for repairs and upgrades to the main roof structure of the Jefferson County Courthouse, a National Historic Landmark.

Analysis/Strategic Goals/Pro's & Con's:

This Project supports Jefferson County's Strategic Plan, Goal #6, Adequate Facilities for work and play.

Fiscal Impact/Cost Benefit Analysis:

County funds have been allocated. At a minimum, funding in the form of reimbursement from the Washington State Historic Courthouse Grant Program has been secured in the amount of \$300,000. The matching funds for this Grant are provided through prior work, and a portion of the County share.

Recommendation:

We recommend that the Call for Bids is approved by the BoCC. Please sign and return to Public Works.

Department Contact: Gordon Ramstrom 385-9380

Reviewed By:


Philip Morley, County Administrator

3/23/11
Date

Jefferson County
CALL FOR BIDS

Notice is hereby given that the Board of County Commissioners of Jefferson County, State of Washington, will receive SEALED BIDS for:

Jefferson County Courthouse Roof Stabilization Project
County Project No.: 301 594 1839

Bids will be received up until the hour of 9:30 a.m. Monday, April 18, 2011, at the office of the County Commissioners, basement floor of the Jefferson County Courthouse, 1820 Jefferson Street, P.O. Box 1220, Port Townsend, Washington, 98368. Sealed bids will be opened and read publicly at 10:00 a.m., or shortly after, on the same day at the Jefferson County Commissioners Chambers, basement floor of the Jefferson County Courthouse.

This bid is to supply all labor, equipment and materials necessary to complete repairs and upgrades to the main roof structure of the Jefferson County Courthouse, a National Historic Landmark. This work includes, but is not limited to, stabilization of a brick masonry chimney, brick masonry walls, the rehabilitation of built-in copper gutters and flashing, construction of wood framed diaphragms, and anchoring of wood framing to brick masonry. Modifications to associated mechanical, electrical and low voltage systems are required. This project is shall be completed, without interruption of activities, at the fully operational Courthouse which is located in a residential neighborhood.

Bids shall be submitted in accordance with the provisions of the bid documents on which can be reviewed at or obtained from the office of: Jefferson County Department of Public Works, 623 Sheridan Street, Port Townsend, Washington, 98368, (360-385-9160). **Bid packages will be available on Monday, April 4, 2011.**

Each Bid shall accompanied by a surety bond, postal money order, cash, cashier's check, or certified check in the sum of 5% of the bid amount, to be forfeited to Jefferson County by the successful bidder if he fails to enter into a contract and file and acceptable surety bond in the amount of 100% of the contract price within ten (10) days of the award.

It will be the sole responsibility of the bidder to ensure bids are in the possession of the Board of County Commissioners by the appointed date and time. No facsimile bid documents will be accepted. The Board of County Commissioners reserves the right to reject any and all proposals and to accept the proposals deemed most advantageous to Jefferson County and to waive all informalities in the bidding.

Dated this _____ day of _____, 2011.

BOARD OF COUNTY COMMISSIONERS

John Austin, Chairman