



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley  
Clerk of the Board: Lorna Delaney

**MINUTES**  
Week of December 13, 2010

Chairman David Sullivan called the meeting to order at the appointed time in the presence of Commissioner Phil Johnson and Commissioner John Austin.

**PUBLIC COMMENT PERIOD:** The following comments were made by citizens in attendance at the meeting and reflect their personal opinions: Statesmen's Corporation has 3 different entities and the County should be dealing directly with Statesmen and not the other entities; and since the economy is important the County needs to improve the economy here by allowing people to build even before the sewer system is installed in the UGA.

**APPROVAL AND ADOPTION OF CONSENT AGENDA:** Commissioner Johnson moved to approve all of the items on the Consent Agenda as presented. Commissioner Austin seconded the motion which carried by a unanimous vote.

1. **AGREEMENT:** 2011 Mental Health and Chemical Dependency Treatment; In the Amount of \$120,456.00; Jefferson County Public Health; Safe Harbor Recovery Center
2. **AGREEMENT:** 2011 Mental Health and Chemical Dependency Treatment; In the Amount of \$104,692.00; Jefferson County Public Health; Jefferson Mental Health Services
3. **AGREEMENT:** 2011 Mental Health and Chemical Dependency Treatment; In the Amount of \$20,000.00; Jefferson County Public Health; Jumping Mouse Children's Center
4. **AGREEMENT:** Appraisal Services for the Dosewallips Floodplain Acquisition II and Mid Hood Canal Projects; In the Amount of \$16,400.00; Jefferson County Public Health; Allen Brackett Shedd
5. **AGREEMENT, Amendment No. 1:** Community Information and Education Services for the Developmental Disabilities Program; An Additional Amount of \$4,987.50 for a Total of \$10,797.00; Jefferson County Public Health; Creative Employment Consultants
6. **AGREEMENT, Supplement No. 1:** Upper Hoh Road Culvert Replacements for Mile Post 4.0, 7.7 through 8.0 and 9.7; In the Amount of \$22,754.00 for a Total of \$451,555.00; Jefferson County Public Works; Tetra Tech
7. **AGREEMENT, Supplement No. 1:** Willoughby Creek Bridge Repair, Upper Hoh Road Mile Post 3.5; Extending Time for a Completion Date from December 31, 2010 to December 31, 2011; Dollar Amount Unchanged for a Total of \$163,076.00; Jefferson County Public Works; Shearer Design LLC
8. **Advisory Board Resignation;** Jefferson County Board of Equalization; Sally Shumaker
9. **Advisory Board Appointment;** Jefferson County Public Infrastructure Fund Board (PIFB); District #2 Representative; Frances Rawski
10. **CANCELLATION NOTICE:** County Commissioner Regular Meeting; Scheduled for Monday, December 27, 2010



11. **Payment of Jefferson County Payroll Warrants** Dated December 3, 2010 Totaling \$821,897.86 and Dated December 6, 2010 Totaling \$9,210.75 and A/P Warrants Done by Payroll Dated December 6, 2010 Totaling \$635,104.95 and Totaling \$1,586.28

**APPROVAL OF MINUTES:** Commissioner Austin moved to correct the Minutes of November 22, 2010 as follows: Commissioner's Briefing Session - Commissioner Austin says "KPTZ radio will begin some operations today with a newscast." change to "KPTZ will begin preliminary work today." Commissioner Johnson seconded the motion to approve the corrected minutes of November 22, 2010.

**COMMISSIONERS BRIEFING SESSION:** The Commissioners each provided updates on the following items:

Commissioner Sullivan reported that he went to the Conservation District meeting last week where John Boulton was recognized for 55 years of service; he attended the Peninsula Regional Transportation meeting in Olympia last week where ferries; the Public Works Trust Fund; funding for health programs; watershed planning; local government services; and the impact of State funding decisions were all discussed; he also attended the OlyCap meeting.

Commissioner Johnson noted that he was sick all week and wasn't able to do many of the things he had planned.

Commissioner Austin reported on a meeting with DNR where the "community forest" program was discussed; the RSN met and discussed the fair distribution of penalties assessed due to having too many people in Western Washington State Hospital; he will be attending a meeting tomorrow where the topic is the degradation of Puget Sound.

Philip Morley recognized Katherine Baril for her good work since she has announced that she will be stepping down as the WSU Extension Agent after many years of service. Katherine Baril then thanked the County for the unique position it has given the County Extension Agent and the WSU Extension program. She reported that the lease for the Spruce Room has been extended for 6 more months to provide meeting space for groups in that area.

**PRESENTATION: Appreciation of Support for School Garden and Compost**

**Program:** Candice Cosler, Jefferson County School Garden and Compost Program Coordinator thanked the Board for this program which now serves every elementary child in Grant Street and Quilcene Schools as well as some high school science classes. The funding is ending and they are starting a fund raising campaign to continue the program next year. Some first and second grade students gave the Board and County Administrator thank you cards the students made. She then reviewed what the program taught the children and the discussion turned to what is needed to keep the program running in the Port Townsend, Quilcene, Brinnon and Chimacum School Districts.

**Adoption of the 2011 Annual Budget:** County Administrator Philip Morley presented a resolution adopting the final budget for the Board to considered for approval and reviewed the documents that are adopted with the annual budget. The Board and County Administrator thanked



everyone including the public for their part in getting the 2011 budget balanced and overcoming a \$1.1 million gap. Commissioner Johnson noted that he is delighted that the additional 6 months of the lease on the Spruce Room is included in the final budget. Commissioner Austin moved to approve **RESOLUTION NO. 56-10** adopting the 2011 budget as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

**2011 Conservation Futures Funding Cycle:** Tami Pokorny, Environmental Health Specialist II, Phil Andrus, Chair of the Conservation Futures Oversight Committee and Phylis Schultz, Committee Member were present to ask the Board to approve the 2011 funding cycle and the program materials. Phil Andrus reviewed the committee's recommendations resulting from their annual review of the program. Tami Pokorny reported that the Conservation Futures application period will be from January 12 to March 1, 2011 and the estimate is that there will be approximately \$75,000 of funding available for this coming year with \$31,000 of that amount that may be awarded to operations and maintenance activities. Commissioner Johnson moved to approve **RESOLUTION NO. 57-10** as presented. Commissioner Austin seconded the motion which carried by a unanimous vote.

**MLA10-00073; Miles Sand and Gravel Company 2010 Comprehensive Plan Amendment Final Docket:** Michelle Farfan, Associate Planner Lead with the Department of Community Development, reported that on November 1, 2010 the Board directed staff to produce two ordinances for this application. One is for the 18 acre Mineral Resource Land Overlay (MRLO) and the second changes the language of Ordinance 08-0706-04. The second ordinance language changes were agreed upon by the Hood Canal Coalition and Miles Sand & Gravel per a Memorandum of Understanding dated September 15, 2010. That language has been accepted through legal counsel. The 18 acre MRLO does not have any conditions attached to it, but Section 3 (page 7) was added to state that operational and other conditions similar to but not necessarily the same as those imposed as part of the MRLO approved by Ordinance may be imposed through the permit process by Jefferson County on the applicants business operations located at the real property that is subject to this Comprehensive Plan Amendment.

Staff requests that the Board take action to adopt these 2 ordinances with attachments. Commissioner Johnson moved to approve **ORDINANCE NO. 08-1213-10** to establish an 18 acre MRLO. Commissioner Austin seconded the motion which carried by a unanimous vote. Commissioner Austin moved to approve **ORDINANCE NO. 09-1213-10** amending the language of Ordinance 08-0706-04 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

An EXECUTIVE SESSION was scheduled from 10:45 to 11:30 a.m. with County Administrator, Deputy Prosecuting Attorney, Sheriff, Superior Court Clerk, and Treasurer re: Attorney-Client Privilege; Exemption as Outlined in the Open Public Meetings Act RCW 42.30.110 (1)(i)(B) Potential Litigation. The session actually ran from 10:48 a.m. to 11:45 a.m.



Another EXECUTIVE SESSION was scheduled from 11:30 a.m. to Noon with County Administrator, Deputy Prosecuting Attorney, Community Development Director, Planning Manager and Associate Planner re: Attorney-Client Privilege; Exemption as Outlined in the Open Public Meetings Act RCW 42.30.110 (1)(i)(B) Potential Litigation. This session actually ran from 11:45 a.m. to 12:40 p.m.

The meeting was recessed at the conclusion of the scheduled business and reconvened at 1:30 p.m. with all three Commissioners present.

*County Administrator Briefing Session:* County Administrator Philip Morley reviewed the following items with the Board.

- Calender Coordination
- Miscellaneous Items

**NOTICE OF ADJOURNMENT:** Commissioner Austin moved and Commissioner Johnson seconded the motion to adjourn the meeting at 3:53 p.m. until the next regularly scheduled meeting or properly noticed special meeting. The Chair called for a vote on the motion. The motion carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL:

David Sullivan, Chair

ATTEST:

Phil Johnson, Member

Lorna Delaney, CMC  
Clerk of the Board

John Austin, Member