

JEFFERSON COUNTY BOARD OF COMMISSIONERS

Regular Agenda Item

FOR THE WEEK OF: November 8, 2010

I. Description -- A brief description of the agenda item.

Per RCW 36.40.140 the Public Hearing on 3rd quarter 2010 budget appropriation/extension requests from various County Departments was properly published in the Official County Newspaper and the hearing was held on November 1, 2010.

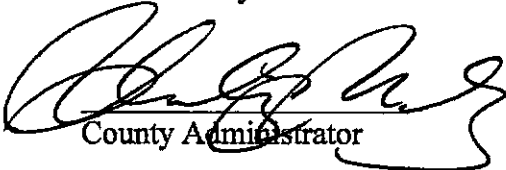
II. Issues -- A short outline of the major issues or areas that should be given particular attention.

At the conclusion of the public hearing the Commissioners deferred action on the requests in order to research information to address questions that came up during the public hearing.

III. Action -- What is the nature of the action the Board is being asked to take (discussion, approval of a contract, support for a grant, etc.).

Approve the Resolution authorizing the budget appropriations/extensions as presented.

Reviewed By:


County Administrator

11/3/10
Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

ORDER: 2010 BUDGET APPROPRIATIONS/ }
EXTENSIONS FOR VARIOUS }
COUNTY FUNDS } **RESOLUTION NO. _____**

WHEREAS, the Jefferson County Board of Commissioners did on the 18th day of October, 2010 declare that an emergency existed for the listed expenses which are funded by additional sources which were not anticipated at the time of preparing said budgets; and such sources include unanticipated revenue received from fees, or grants from the State and Federal government, or proceeds from the sale of bonds, or budgeted but unexpended monies from the prior budget year; and,

WHEREAS, the Jefferson County Board of Commissioners did on the 18th day of October, 2010, set a hearing on said emergency for the 1st day of November, at the hour of 10:00 a.m. in the County Commissioners' Chamber, Courthouse, Port Townsend, Washington; and,

WHEREAS, Jefferson County has published notice of this hearing as provided in RCW 36.40.140 on October 20th and 27th, 2010 in the official newspaper of Jefferson County; and,

WHEREAS, this being the time and place set forth for said hearing and no objection or objection interposed;

NOW, THEREFORE, IT IS HEREBY ORDERED, by the Board of County Commissioners, that due to there being sufficient monies available in the Current Expense Fund and various other funds, that the County Auditor is hereby directed to extend the budget of the following funds by the amounts listed on the next page and per the attached requests.

Resolution No. _____ : 2010 Supplemental Budget Appropriations/Extensions

FUND #	FUND NAME	AMOUNT FROM UNENCUMBERED FUND BALANCE	REVENUE	EXPENSE
CURRENT EXPENSE/GENERAL FUND				
001-118-000	SHERIFF'S OFFICE	\$0	\$25,257	\$25,257
	Total General Fund	\$0	\$25,257	\$25,257
SPECIAL REVENUE/CAPITAL/ENTERPRISE/INTERNAL SERVICE FUNDS				
108-000-010	WSU EXTENSION	\$0	\$16,500	\$16,500
160-000-010	TREASURERS O & M	0	9,000	9,000
165-000-010	VETERANS RELIEF**	0	15,000	15,000
174-000-010	PARKS & RECREATION**	4,416	26,127	30,543
302-000-010	CAPITAL IMPROVEMENT**	1,000	0	1,000
401-000-010	PUBLIC WORKS/SOLID WASTE	0	128,000	128,000
403-000-010	PUBLIC WORKS/SOLID WASTE EQUIPMENT RESERVE**	128,000	0	128,000
	Total Other Funds	\$133,416	\$194,627	\$328,043

** There is enough unencumbered cash in the fund to cover the additional expenditure..

APPROVED this _____ day of November, 2010.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

David Sullivan, Chairman

ATTEST:

Phil Johnson, Member

Lorna Delaney, CMC
Clerk of the Board

John Austin, Member

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: October 13, 2010

Sheriff's Office

1180000

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes

No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
333.20.60.0020	TZM COORD./TRAFFIC GRANTS	\$25,839	\$20,257	\$46,096
333.20.61.0120	DOH CARFIT GRANT	\$0	\$5,000	\$5,000
				\$0
				\$0
TOTAL REVENUE		\$25,839	\$25,257	\$51,096

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
52170.31.0015	GRANT EXPENDITURES	\$0	\$4,595	\$4,595
52170.31.0020	OPERATING TRAFFIC SAFETY	\$13,000	\$6,193	\$19,193
52170.10.0500	OVERTIME	\$42,500	\$11,376	\$53,876
52170.51.0250	PTPD GRANT SHARE	\$0	\$3,093	\$3,093
				\$0
TOTAL EXPENDITURE		\$55,500	\$25,257	\$80,757

Reason for Appropriation/Extension

Traffic Safety Grants are difficult to predict in advance. Therefore the revenue and expenses were not included in our original 2010 budget. The following grants have come in during 2010:

DOH Carfit	\$5,000
WTSC X52 DUI/DHGN	\$5,822
WTSC Speed Emphasis	\$7,001
WTSC NTSBE	\$2,489
WASPC Lidar (equipment)	\$4,945
	\$25,257

Respectfully Submitted,

Tony Hernandez

Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: August 11, 2010

WSU JEFFERSON COUNTY EXTENSION

108 000 010

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)-- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes

No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
TBD	USDA FOREST SERVICE 4-H STEWARDSHIP		\$16,500	\$16,500
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$16,500	\$16,500

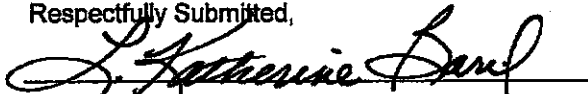
BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
57121.10.0000	USDA FOREST SERVICE 4-H STEWARDSHIP-WAGES	\$0	\$12,800	\$12,800
57121.20.0000	USDA FOREST SERVICE 4-H STEWARDSHIP-BENEFITS		\$1,300	\$1,300
57121.31.0040	USDA FOREST SERVICE 4-H STEWARDSHIP-EQUIP		\$1,400	\$1,400
57121.43.0035	USDA FOREST SERVICE 4-H STEWARDSHIP-TRAVEL		\$1,000	\$1,000
				\$0
TOTAL EXPENDITURE		\$0	\$16,500	\$16,500

Reason for Appropriation/Extension

A new contract with the USDA Forest Service for 4-H Stewardship whereby 4-H youth provide campground and trail maintenance in US Forests.

Youth are accompanied by an adult and are paid a stipend for their time-at least the equivalent of minimum wage.

Respectfully Submitted,


 Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: August 24, 2010

Treasurers O & M

150 000 010

Department/Fund Name

Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount \$9,000.00 for this current year for the reason(s) outlined below.

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes _____ No _____

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of _____ to include this new revenue in the budget this year as outlined below.

BARS # Revenue	Description	Current Budget	Revision	New Budget
341.42	treasurers fees	\$12,687.00	\$9,000.00	\$21,687.00
				\$0.00
				\$0.00
				\$0.00
TOTAL REVENUE		\$12,687.00	\$9,000.00	\$21,687.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
51422.41	Professional services	\$4,735.00	\$9,000.00	\$13,735.00
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURE		\$4,735.00	\$9,000.00	\$13,735.00

Reason for Appropriation/Extension

Additional revenues are projected to cover the increased number of title reports required for the foreclosure process

Respectfully submitted,



Treasurer, Judi Morris

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: October 8, 2010

VETERANS RELIEF FUND

165-000-010

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)-- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
501.000.00	Loan from ER&R	\$40,000	\$15,000	\$55,000
				\$0
				\$0
				\$0
TOTAL REVENUE		\$40,000	\$15,000	\$55,000

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
55360.40.0000	Other Service/Charges	\$48,442	\$15,000	\$63,442
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$48,442	\$15,000	\$63,442

Reason for Appropriation/Extension

Greater need than anticipated due to downturn in the economy and the number of veterans being served.

Respectfully Submitted,

Lorna Delaney

Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: October 12, 2010

Parks and Recreation

174-000-010

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

\$30,543

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes

No

Please be advised that a revenue source (I.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

\$26,127

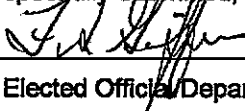
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
347 60 10.0065	Youth Classes-Kid Fit	\$0	\$5,533	\$5,533
367 11 00	Misc Donations From Private Sources (Rotary)	\$2,500	\$5,000	\$7,500
362 30 00	Parking Fees (Memorial Field)	\$2,500	\$2,500	\$5,000
362 40 14	Memorial Field Special Events	\$0	\$10,944	\$10,944
362 40 12	Memorial Field School Rents	\$0	\$2,150	\$2,150
TOTAL REVENUE		\$5,000	\$26,127	\$31,127

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
574 20 31.0020	Operating Supplies (Kid Fit)	\$5,000	\$4,538	\$9,538
576 10 41	Professional Services	\$3,500	(\$800)	\$2,700
576 10 47	Utilities Parks	\$16,000	(\$1,500)	\$14,500
576 10 48	Repair & Maintenance Parks	\$5,500	(\$1,850)	\$3,650
576 80 10	Salaries and Wages (HJ Caretaker)	\$16,952	\$5,000	\$21,952
576 80 31	Operating Supplies (Memorial Field)	\$3,000	\$9,155	\$12,155
576 80 47	Utilities (Memorial Field)	\$15,000	\$16,000	\$31,000
TOTAL EXPENDITURE		\$64,952	\$30,543	\$95,495

Reason for Appropriation/Extension

1. A new program for children called "Kid Fit", was created by the Recreation staff and was successful. The program earned revenue, but also incurred expenditures, neither of which have previously been budgeted.
2. A private donation of \$5000 was received unexpectedly. The donors requested that the funds be used to help maintain and improve grounds and structure of the Rotary Pavilion at H.J. Carroll Park. A clerk hire staff person was hired to conduct the work. Neither the donation nor the salaries and wages have previously been budgeted.
3. Due to reductions in revenue available to Jefferson County, funds were not available to maintain and operate Memorial Field in 2010. The community expressed a desire to enter into a partnership to keep the field open. Organizations and individuals from both the public and private sector made donations of labor, equipment, and materials. In exchange, Jefferson County agreed to buy supplies and utilities. The Jefferson County projected expenditure for supplies and utilities in 2010 will be \$25,155. A portion, not all, of these unexpected expenditures for Memorial Field will be offset through new revenue and reductions in expenditure detailed above. A \$4,416 gap remains after the offsets. Unencumbered fund balance of \$4,416 will be used to close the gap.

Respectfully Submitted,



Elected Official/Department Head Signature

**JEFFERSON COUNTY
2010 BUDGET**

FUND 174: PARKS & RECREATION

Account Number	Name	BUDGET 2010
Revenues		
174000010.34760.10.0010	YOUTH ACTIVITIES - JR SOCCER	22,000
174000010.34760.10.0020	YOUTH ACTIVITIES - JR BASKETBALL	13,000
174000010.34760.10.0060	YOUTH CAMPS	-
174000010.34760.10.0080	AFTER SCHOOL PROGRAM - OTHER	3,000
174000010.34760.10.0090	YOUTH CLASSES	1,000
174000010.34760.20.0010	SUMMER ACTIVITIES - COUNTY CAMPS	12,000
174000010.34760.20.0020	SUMMER ACTIVITIES - VENDOR CAMPS	-
174000010.34760.30.0020	ADULT REC - JR SR LEAGUE	-
174000010.34760.30.0030	ADULT RECREATION - OPEN GYMS	2,500
174000010.34760.30.0040	ADULT RECREATION - SOFTBALL LEAGUE	3,000
174000010.34760.30.0080	ADULT CLASSES	500
174000010.34942.00.0000	ROAD MAINTENANCE SERVICES	-
174000010.36230.00.0000	PARKING FEES	2,500
174000010.36240.00.0000	FACILITIES RENTS (SHORT-TERM)	-
174000010.36240.00.0003	FACILITY RENTS (ST) REC CENTER ROOMS	6,500
174000010.36240.00.0006	FACILITY RENTS (ST) REC CENT SPCL EVEN	-
174000010.36240.00.0011	MEM FIELD SPORTS/OTHER	4,000
174000010.36240.00.0012	MEMORIAL FIELD SCHOOL RENTS	-
174000010.36240.00.0013	H.J. CARROLL PAVILION	4,000
174000010.36240.00.0014	MEMORIAL FIELD FIELD RESERV/SP EVENTS	-
174000010.36240.00.0015	FACILITIES RENTS - HJ CARROLL PARK	-
174000010.36240.00.0016	H.J. CARROLL SCHOOL RENTS	1,250
174000010.36240.00.0017	HJ CARROLL PARK FIELD RESERV / SP EVEN	5,000
174000010.36240.00.0018	HJ CARROLL PARK SHELTER RENTALS	750
174000010.36240.00.0019	HJ CARROLL PARK CONCESSION RENTALS	500
174000010.36240.00.0200	PARK SHELTERS	250
174000010.36280.10.0000	CONCESSIONS - FOOD	2,500
174000010.36280.20.0000	CONCESSIONS - MERCHANDISE	1,500
174000010.36711.00.0000	DONATIONS FROM PRIVATE SOURCES	2,500
174000010.36990.00.0000	OTHER MISC REVENUE	100
174000010.36990.00.0010	OTHER MISC REV - VENDING MEMORIAL FIEL	150
174000010.36990.00.0020	OTHER MISC REV - VENDING HJ CARROLL PA	100
174000010.36990.00.0025	OTHER MISC REVENUE - VENDING REC CENTE	-
174000010.38880.00.0000	PRIOR YEAR CORRECTIONS	-
174000010.39520.00.0000	COMPENSATION FOR LOSS OF CAPITAL ASSETS	-
174000010.39700.00.0010	OPER TRF IN-FR G.F.	349,477
174000010.39700.00.0020	OPER TRF IN-FROM CO ROADS	-
174000010.39700.00.0175	TR FR PARKS IMPROVEMENT	-

**JEFFERSON COUNTY
2010 BUDGET**

174000010.57610.49.0000 MISCELLANEOUS	400
174000010.57610.92.0000 INTERFUND COMMUNICATIONS	715
174000010.57610.95.0000 INTERFUND OPERATING RENTALS & LEASES	50,292
174000010.57610.98.0010 INTERFUND REPAIRS & MAINT	-
174000010.57680.10.0000 SALARIES AND WAGES	16,952
174000010.57680.10.0500 OVERTIME	-
174000010.57680.10.0700 LONGEVITY	-
174000010.57680.20.0000 PERSONNEL BENEFITS	9,744
174000010.57680.20.0010 OASI	-
174000010.57680.20.0020 RETIREMENT	-
174000010.57680.20.0030 MEDICAL INSURANCE	-
174000010.57680.20.0040 INDUSTRIAL INSURANCE	-
174000010.57680.20.0050 UNEMPLOYMENT INSURANCE	-
174000010.57680.20.0055 EMPLOYEE BENEFIT RESERVE	-
174000010.57680.31.0000 OPERATING SUPPLIES	3,000
174000010.57680.32.0000 FUEL CONSUMED	-
174000010.57680.35.0000 SMALL TOOLS AND EQUIPMENT	-
174000010.57680.41.0000 PROFESSIONAL SERVICES	-
174000010.57680.42.0000 COMMUNICATIONS	-
174000010.57680.43.0000 TRAVEL	-
174000010.57680.44.0000 ADVERTISING	-
174000010.57680.45.0000 RENTS AND LEASES	-
174000010.57680.47.0000 UTILITIES	15,000
174000010.57680.48.0000 REPAIR AND MAINTENANCE	2,088
174000010.57680.49.0000 MISCELLANEOUS	-
174000010.57680.92.0000 INTERFUND COMMUNICATION	357
174000010.57680.93.0000 INTERFUND SUPPLIES	-
174000010.57680.95.0000 INTERFUND RENTS AND LEASES	4,056
174000010.57680.98.0000 INTERFUND REPAIRS AND MAINTENANCE	5,013

Total Expenditures

438,077

To: Phillip Morley
From: Anne Sears
Date: November 4, 2010
Re: Parks and Recreation Budget Appropriation

Below is a summary of the Parks and Recreation 3rd Quarter Budget Appropriation. This is to clarify the overall affect of the requested appropriation on the 2010 Parks and Recreation Budget.

<u>Parks & Recreation Budget</u>	<u>2010 Budget</u>	<u>3rd Qtr revision</u>	<u>Revised 2010 Budget</u>
Revenues	438,077	26,127	464,204
Expenditures	438,077	30,543	468,620
Difference in Revenues and Expenditures			(4,416)

**Unencumbered fund balance of \$4,416 will be used to cover difference

In summary, the request reflects additional revenues received for recreation programs, a donation specifically for H.J. Carroll Park and rental fees received for Memorial Field events. The revenues are going towards expenditures for recreation programs, grounds and structure of Rotary Pavilion at H.J. Carroll Park and Memorial Fields costs.

See appropriation request for detailed breakdown of revenue and expenditure lines

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: 9/20/10

Capital Improvement

302-000-010

Department/Fund Name

Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount _____ for this current year for the reason(s) outlined below.

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of _____ to include this new revenue in the budget this year as outlined below.

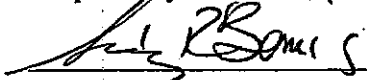
BARS # Revenue	Description	Current Budget	Revision	New Budget
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL REVENUE		\$0.00	\$0.00	\$0.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
591.73.70	2003 GO Bond Principal	\$260,000.00	\$1,000.00	\$261,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURE		\$260,000.00	\$1,000.00	\$261,000.00

Reason for Appropriation/Extension

Miscalculation of 2003 GO bond principal due in 2010.

Respectfully submitted,



Loring Bemis, Facilities Foreman

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: October 8, 2010

Public Works/Solid Waste
 Department/Fund Name

401000010
 Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

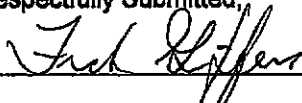
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
397 00 00	Operating Transfer In - Equipment Reserve Fund	\$50,000	\$128,000	\$178,000
				\$0
				\$0
				\$0
TOTAL REVENUE		\$50,000	\$128,000	\$178,000

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
594 37 63	Capital Outlay- Other Improvements	\$50,000	\$128,000	\$178,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$50,000	\$128,000	\$178,000

Reason for Appropriation/Extension

Several Capital Improvements were unforeseen and therefore not budgeted for, including: (1) emergency repair of the Moderate Risk Waste facility floor per permit agency requirements; (2) emergency repair of stationary solid waste handling equipment at the transfer station; (3) perimeter fencing of closed landfill and current operational area per permit agency requirements. Revenue was forecast lower than year-to-date actual so the budget will remain balanced with a transfer of funds from the Equipment Reserve Fund to Capital Outlay.

Respectfully Submitted,



Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: October 8, 2010

Public Works/Solid Waste Equipment Reserve
 Department/Fund Name

403000010
 Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. After a careful examination of all the expenditures within the department budget with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
				\$0
				\$0
				\$0
				\$0
TOTAL REVENUE		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
59700.97.0000	Interfund Transfer out to Solid Waste	\$50,000	\$128,000	\$178,000
				\$0
				\$0
				\$0
TOTAL EXPENDITURE		\$50,000	\$128,000	\$178,000

Reason for Appropriation/Extension

Several Capital Improvements were unforeseen and therefore not budgeted for. These include: (1) emergency repair of the Moderate Risk Waste facility floor per permit agency requirements; (2) emergency repair of stationary solid waste handling equipment at the transfer station; (3) perimeter fencing of closed landfill and current operational area per permit agency requirements

Respectfully Submitted,



Elected Official/Department Head Signature