



District No. 1 Commissioner: Phil Johnson
District No. 2 Commissioner: David W. Sullivan
District No. 3 Commissioner: John Austin

County Administrator: Philip Morley
Clerk of the Board: Lorna Delaney

MINUTES
Week of November 1, 2010

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Chairman David Sullivan called the meeting to order at the appointed time in the presence of Commissioner Phil Johnson and Commissioner John Austin.

PUBLIC COMMENT PERIOD: The following comments were made by citizens in attendance at the meeting and reflect their personal opinions: Many people in this County feel that in the last few years the County Administrator and the Board have not been minding the (financial) ship and citizens don't want more taxes; a complaint has been filed with the Public Disclosure Commission against the County Administrator due to his public comments about Proposition No. 1; citizens have requested documents from County departments and they feel they have not been getting all the records requested; home foreclosures have just about doubled this year over last year which happens typically because people can't pay for their home and the Board needs to start working to get people back to work and shouldn't have their only focus being on the environment and not on people; several jurisdictions around the State are talking about reducing snow removal this winter in an effort to save money and he asked what the Board is doing in regard to contingency planning for a severe winter?; the County Administrator was thanked for giving an impartial presentation to the Grange on Proposition No. 1; there is a defect in the County's e-mail system that does not let a County employee know that their e-mail message was not received by a specific address and was "bounced" back to the County's e-mail system and the IT Manager is working on the problem; a person that requested public records from the Commissioners Office has been told that it will take more time to respond to a request even though he clearly asked to have the documents delivered before the election; there are more deer in town than there are out in Discovery Bay and the SSNW dispute needs to be settled.

APPROVAL OF MINUTES: Commissioner Austin moved to approve the minutes of the October 18, 2010 meeting as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote. Commissioner Austin asked that the word "absence" be changed to "absent" in the first sentence in the minutes of the October 25, 2010 and then moved to approve them as corrected. Commissioner Johnson seconded the motion which carried by a unanimous vote.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Austin moved to approve all of the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE:** Setting 2011 Ad Valorem Tax Levies; Hearing scheduled for November 22, 2010 at 10:00 a.m. in the Commissioners' Chambers
2. **AGREEMENT:** 2010 Lodging Tax Advisory Committee (LTAC) Hotel-Motel Grant Funding; Jefferson County Chamber of Commerce
3. **AGREEMENT:** JeffCom 911 Radio System Improvements; In the Amount of \$369,345.11; JeffCom; Day Wireless Systems



4. **Payment of Jefferson County Vouchers/Warrants Dated October 21, 2010 Totaling \$5,445.50 and Dated October 25, 2010 Totaling \$658,769.09 and Dated October 27, 2010 Totaling \$72.40**
5. **Payment of Jefferson County A/P Warrants Done by Payroll Dated October 20, 2010 Totaling \$16,747.02**

COMMISSIONERS BRIEFING SESSION: The Commissioners and the County Administrator each provided updates on the following items:

Commissioner Sullivan reported that he attended the presentation on alternative energy facilitated by the Peninsula Development Corporation and the RC&D and this week he will go to a presentation on the aquatic reserve around Protection Island; there is a University of Washington study coming out in December on biomass generators on the Olympic Peninsula; he attended the exit interview with the State Auditor last week and the County had no audit findings; and the ceremony on Friday evening to recognize the volunteers that have helped with Memorial Field was inspiring;

Commissioner Johnson stated that he believes this Board has done economic development through the environmental issues that have been addressed to keep the County's natural resource businesses healthy; this Friday is the award ceremony sponsored by the Hood Canal Coordinating Council to recognize volunteers who work on Hood Canal and the Woodworkers Ball is this week;

Commissioner Austin said that for every park the County has a team of volunteers to help keep them maintained and open including the State parks; DCD is helping people get through the County permitting process; and he toured the Juvenile Detention Center in Kitsap County last week; Quen Zorrah, a Nurse at the Health Department, was recognized for her work in the Peninsula Daily News;

Philip Morley reported that a team from Juvenile Services has visited Clallam and Kitsap County juvenile detention facilities to determine which would be better for the County to contract services; He noted that the County's Proctor House is a minimum security facility for juveniles.

HEARING: 2010 3rd Quarter Budget Appropriations/Extensions; Various County Departments: Anne Sears, Budget Consultant, reviewed a summary of the appropriations/extensions requested by County Departments/Funds.

- Grants were received that were not originally included in the 2010 budget by the Sheriff's Office and WSU Extension
- The Treasurer had more fees than were originally budgeted
- Veterans Relief has experienced more requests due to the economic downturn and this will be covered by a bridge loan until the end of the year when a transfer will be made from the General Fund to cover these expenses. The Chairman noted that the Veterans Relief Fund is operated by the volunteer Service Officers Association
- Parks and Recreation has program revenue and expenditures, a private donation, and expenses for Memorial Field were not included the original 2010 budget
- The Capital Improvement budget was not entered correctly at the time the budget was set and this request corrects the bond payment amount
- The Solid Waste Fund will receive a transfer from the Solid Waste Equipment Reserve Fund.

The Chair opened the public hearing.



Joe D'Amico said that the County needs to support the people that have served our nation and he feels anything that needs to be done for the Veterans should be done.

Delmar Sayer, President of the Service Officers Association, stated that the County took excess funds out of their fund and that is what has caused this problem. The VA is asking that more services be provided to the homeless in the future.

Tom Thiersch stated that he doesn't understand the request for the Parks and Recreation Fund. Anne Sears explained that the budget appropriation request form only shows the revenue and expenditure lines that are effected by the request. It does not include all of the revenue and expenditure lines in the fund budget. Mr. Thiersch continued by saying with regard to the amount for the Capital Improvement Fund, that County employees need and should be accurate especially when amounts are calculated by computers. He feels that this is very sloppy and bad information.

Mike Belenski said that last year Mr. Morley (County Administrator) said there would be no budget extensions and he should keep his word. He then reviewed the items in the Solid Waste budget and asked if contracts were put out to bid for these items? With regard to the WSU Extension request on the 4H Stewardship grant, he asked how the kids get picked to work for this program? He then added that the County has computers to do all this stuff and the \$1,000 for the Capital Improvement program should not have happened.

Hearing no further comments for or against the proposed budget appropriations/extensions the Chair closed the public hearing. Philip Morley handed out copies of the full budget for the Parks and Recreation Fund in response to Mr. Thiersch's testimony.

Commissioner Austin explained that even though the statement was made that there would be no budget appropriations, many departments receive grants after the budget is set which need to be added to the Department budget to be expended. Philip Morley added that the County departments have been doing a great job of not requesting more funds for expenditures without a corresponding amount received from grants or fees.

In order to review the requests further, the Commissioners agreed to wait until next week to take action on these appropriations/extensions.

MLA10-00073; Miles Sand & Gravel Company; Final Staff Recommendations and Planning Commission Recommendations for 2010 Comprehensive Plan Amendment Final Docket: Michelle Farfan, Associate Planner with the Department of Community Development, reviewed the Planning Commission and department final recommendation on this 2010 Comprehensive Plan amendment request from Miles Sand and Gravel Company for an 18 acre mineral land overlay adjacent to the Wahl mineral land overlay and a line-in, line-out change to Ordinance No. 08-0706-04 which had specific language addressed to a previous leaseholder which was Fred Hill Materials. On September 15, 2010 the Planning Commission held a public hearing and site visit and then held deliberations on October 6, 2010. There were only a few comments received by the Planning Commission, two of which were by the Hood Canal Coalition. A memorandum of understanding was entered into by Miles Sand & Gravel and the Hood Canal Coalition stating that they both agreed to the proposed line-in, line-out language changes to Ordinance No. 08-0706-04. There was a DCD staff analysis and report prepared



and presented on September 1, 2010 which included a 30 day comment period which ended on September 30, 2010 and no comments were received. A 60 day comment period for SEPA on the project in general overlapped with the County comment period. Staff is requesting that the Board direct that staff proceed with preparing two ordinances: 1) for the line-in, line-out language changes to Ordinance No. 08-0706-04 and 2) for the mineral land overlay request.

Al Scalf reported that both the Department and the Planning Commission agree that the Board direct staff to write two ordinances to implement this change. If the Board does not agree with the recommendation they can hold their own public hearing and enter their own findings on this Comprehensive Plan Amendment.

Commissioner Johnson moved to direct staff as recommended by the Planning Agency (Planning Commission and the DCD staff) to take two actions as documented through two separate ordinances as follows: 1) for the 18 acre MRL0 confirming the legal descriptions; and 2) for the proposed line-in, line-out language change to Ordinance No. 08-0706-04 as agreed upon per the memorandum of understanding dated September 14, 2010 between the applicant and the Hood Canal Coalition. Commissioner Austin seconded the motion. Deputy Prosecuting Attorney David Alvarez added that once these ordinances are adopted and published there is a 60 day SEPA appeal period.

The Chair called for a vote on the motion. The motion carried by a unanimous vote.

The meeting was recessed at the conclusion of the morning business and reconvened at 1:38 p.m. All three Commissioners were present.

COUNTY ADMINISTRATOR BRIEFING: The following items were reviewed by the County Administrator during the briefing session:

- Calendar Coordination
- 2011 Budget
- Miscellaneous Items

NOTICE OF ADJOURNMENT: Commissioner Austin moved to adjourn the meeting at 3:20 p.m. until the next regularly scheduled meeting or properly noticed special meeting. Commissioner Johnson seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

David Sullivan, Chair

ATTEST:

Phil Johnson, Member

Lorna Delaney, CMC
Clerk of the Board

John Austin, Member