

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST
Consent Agenda - September 27, 2010**

TO: Board of Commissioners
FROM: Paula Martin, GAL Program Coordinator
DATE: September 20, 2010
RE: Agenda Request/ Consent Agenda

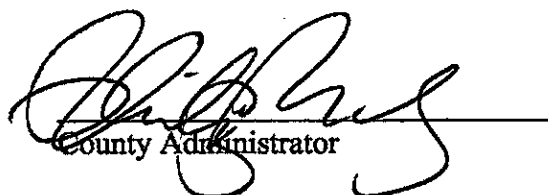
STATEMENT OF ISSUE: The GAL Program consists of one paid staff and 20- 25 volunteers. This website will provide support and expansion to our work on behalf of every abused and neglected child who is dependent on the state.

In the past two years the number of dependent children in our program has increased 50%, and there are indications this trend will accelerate in the future. There are many implications to this, all of which have and will require more time of the GAL staff person and volunteers. This website will maximize our use of time and allow us expanded access into many areas: public education, recruiting, training and case management are just a few examples.

I will be happy to answer any questions you may have.

FISCAL IMPACT: Funds exist in 2010 budget. Total expense will be \$1690.

RECOMMENDATION: That this be approved.



County Administrator



Date

Internet Solutions Powered by



Interactive Educational Services, Inc.

Client Name: CASA of Jefferson County GAL
Program

Contact Name: Paula Martin, Director

Phone Number: 360.385.9190

Date: 09.13.10

Based On: 05.16.10

Mohsen Attaran, President
Phone: 661.859.1900 x101 Fax: 661.859.1840

IES, Inc.
5401 Business Park South, Suite 108, Bakersfield, CA 93309



Content Management

Content Management:

This Proposal assumes that CASA of Jefferson County GAL Program, here into referred to as Client, will provide all website content to IES, Inc. No later than January 31st, 2011 upon completion of the design/development of your IES, Inc. website, the following will apply.

As an IES, Inc. Client, you will have the ability to:

- Update or add text to your website pages.
- Add, edit, or delete, pages/links on your website.
- Upload forms and/or documents for printing.
- Add or delete images on your website in addition to editing information about the images.
- Add or delete product along with relevant information and images.
- Add or edit the Title and Meta Tags for your website.

As an IES, Inc. Client, you will receive:

- One free search engine submission upon completion of your site to over 80 major search engines.
- Training on the use of the Administrative function of your website.
- Installation of Google Analytics, full online site statistics and reports.
- Additional Internet Marketing packages are available

As an IES, Inc. Client, you will be able to:

- Call anytime during business hours for technical support
- Ask for a re-training and/or additional training on the use of your website.

As an IES, Inc. Client, additional charges will apply if you want to:

- Change the graphic design of your home and/or internal page design.
- Change an element/title of a graphic menu.
- Add another IES, Inc. web module
- Make changes to the structure of the existing database or module.

The following menu headings are considered “Internet Standards” and are included in all of our packages:

[Home](#) | [About Us](#) | [Contact Us](#) | [Links](#) | [Legal Information](#) | [Privacy Policy](#)



Website Pricing for:

Client: CASA of Jefferson County GAL Program

Your CASA web development package will include:

1. Choosing one of our 7 layouts	\$ 300.00
2. Content Management System	\$ 200.00
3. Active Edit Text Boxes	\$ 190.00
4. Modules Included with CASA Package:	<u>\$ 1,000.00</u>
<i>Photo Gallery; Calendar; Social Networking; Member Only; program partners; Donation Module/Multiple donation types</i>	
CASA web development package Total:	\$ 1,690.00

Additional Features:

1. Privacy Policy Page and Legal Info Page	Included
2. Search Engine Submission	Included
3. Training and Phone Support	Included
4. 4 Professional E-Mail Accounts	Included

Signed Contract on or before 10/04/10	\$ 1,690.00
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Modules for future consideration:

Podcasting Video	\$400	+ \$5 to Hosting Fee
Blog	\$400	
Forum	\$400	
News	\$400	
Volunteer Time sheet	\$400	
Donation	\$400	

Estimated Hourly Charges (if needed):

Modifications and/or customization of modules are done on an hourly basis.

Module: _____

Description of custom work:

Module: _____

Description of custom work:

Total Estimate of Hourly Charges

\$ N/A

Hourly charges are billed upon completion of the custom work.
They are in addition to the above-mentioned Web Development Package,
and are due upon receipt.

Recurring Monthly Hosting Fee:

\$ 79.00

The monthly hosting fee will start upon completion of the initial client training session on the administrative use of the website.

Monthly Includes: Content Management, Hosting, Four (4) E-mail Accounts, Training, and Tech Support:

Total Recurring Monthly Hosting Fee	\$ 79.00
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Building Information Technology Work For You

Proposal Summary for: CASA of Jefferson County GAL Program

ENTIRE AGREEMENT:

This Agreement sets forth the entire understanding and agreement of the parties and supersedes any and all oral or written agreements or understandings between the parties as to the subject matter of this Agreement. It may be changed only in writing and must be signed by both parties. Neither party is relying upon any warranties, representations, assurances or inducements not expressly set forth herein.

INITIAL FEE:

Client shall make an initial payment of \$845.00 to IES, Inc. upon the signing of this document for initial consultation and the concept development phase. The second payment of \$845.00 is due upon completion of the training phase for the content management of the site, or prior to 90 days following the completion of the design phase of the site, whichever occurs first.

RECURRING/MONTHLY HOSTING FEE:

Client shall pay a monthly fee of \$79.00 per month to IES, Inc. for continued technical assistance, training, website hosting, and 4 e-mail accounts. *The monthly hosting fee will start upon completion of the initial client training session on the administrative use of the website.*

IES, Inc. may terminate this agreement at any time with 30 days' written notice to the client. IES, Inc. will terminate this agreement for nonpayment of fees at any time fees are delinquent for more than 30 days.

The initial fee includes a unique domain name for the site. Additional domain names will be charged at \$20 per year. Client will provide all website content to IES, Inc. No later than January 31st, 2011, after which time client will rely on the site's Content Management system to update any information or images.

There is a \$250.00 cancellation fee if the customer terminates the service in less than a year.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date first written below:

Client Signature

IES, Inc. Signature

Client Printed Name

MOHSEN ATTARAN

IES, Inc. Printed Name

Company Name

Date

9/17/2010

Date

Approved as to form only:

David Sharkey 9/17/10
Jefferson Co. Prosecutor's Office



**Interactive
Educational
Services, Inc.**

5401 Business Park South
Suite 108
Bakersfield, CA 93309

Phone: 661-859-1800
Fax: 661-859-1840

www.iescentral.com
e-mail: info@iescentral.com



Invoice

BILL TO
CASA of Jefferson County GAL Program P.O. Box 1220 Port Townsend, WA 98368

DATE	INVOICE #
9/17/2010	14855

P.O. NO.	TERMS
	Due on receipt

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Initial payment for a custom web site	1	845.00	845.00
Total			845.00