

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA REQUEST**

**TO:** Board of County Commissioners  
Philip Morley, County Administrator

**FROM:** Leslie Locke, Deputy Clerk of the Board

**DATE:** August 9, 2010

**SUBJECT:** HEARING re: Second Quarter 2010 Budget Appropriations/Extensions; Various County Departments

**STATEMENT OF ISSUE:**

Public Hearing to review the appropriation/extension requests for the second quarter of 2010 due to corrections in revenues from grants, receipt of unanticipated revenues, and/or unanticipated expenditures.

**ANALYSIS:**

The following departments have requested budget appropriations/extensions (Notice of this hearing was properly published):

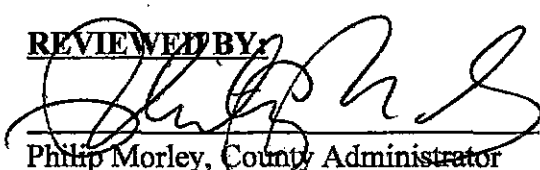
FUND #	FUND NAME	REVENUE	EXPENSE
<b>CURRENT EXPENSE</b>			
001-021-000	Auditor's Office/Elections	\$ 34,557	\$ 34,557
001-240-000	Superior Court	\$ 1,290	\$ 93,695
	<i>Total Current Expense</i>	<i>\$ 35,847</i>	<i>\$ 128,252</i>
<b>SPECIAL REVENUE/CAPITAL/ENTERPRISE/INTERNAL SERVICE FUNDS</b>			
135-000-010	JC Drug Fund*	-	10,000
108-000-010	WSU Extension*	34,020	34,020
151-000-010	REET Technology	100,000	200,000
136-000-010	Sheriff's Drug Investigation Fund	9,000	9,000
123-000-010	Grant Management	-	35,000
177-000-010	PW Special Projects	69,732	47,479

\* There is enough unencumbered cash in this fund to cover the additional expenditure.

**RECOMMENDATION:**

Take public comment on the proposed 2010 budget appropriations and consider approving a resolution to adopt these budget changes.

**REVIEWED BY:**

  
Philip Morley, County Administrator

8/4/10  
Date

**JEFFERSON COUNTY  
STATE OF WASHINGTON**

ORDER: 2010 BUDGET }  
 APPROPRIATIONS/EXTENSIONS FOR } RESOLUTION NO. \_\_\_\_\_  
 VARIOUS COUNTY DEPARTMENTS }

**WHEREAS**, the Jefferson County Board of Commissioners did on the 26<sup>th</sup> day of July, 2010 declare that an emergency existed for the listed expenses which are funded by additional sources which were not anticipated at the time of preparing said budgets; and such sources include unanticipated received from fees, or grants from the State and Federal government, or proceeds from the sale of bonds, or budgeted but unexpended monies from the prior budget year; and,

**WHEREAS**, the Jefferson County Board of Commissioners did on the 26<sup>th</sup> day of July, 2010, set a hearing on said emergency for the 9<sup>th</sup> day of August 2010, at the hour of 10:00 a.m. in the County Commissioners' Chamber, Courthouse, Port Townsend, Washington; and,

**WHEREAS**, Jefferson County has published notice of this hearing as provided in RCW 36.40.140 on July 28 and August 4, 2010 in the official newspaper of Jefferson County; and,

**WHEREAS**, this being the time and place set forth for said hearing and no objection or objection interposed.

**NOW, THEREFORE, IT IS HEREBY ORDERED**, by the Board of County Commissioners, that due to there being sufficient monies available in the other listed funds, that the County Auditor is hereby directed to extend the budget of the following funds by the amounts listed and per the attached requests:

FUND #	FUND NAME	REVENUE	EXPENSE
<b>CURRENT EXPENSE</b>			
001-021-000	Auditor's Office/Elections	\$ 34,557	\$ 34,557
001-240-000	Superior Court	\$ 1,290	\$ 93,695
	<b>Total Current Expense</b>	<b>\$ 35,847</b>	<b>\$ 128,252</b>
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136-000-010	Sheriff's Drug Investigation Fund	9,000	9,000
123-000-010	Grant Management	-	35,000
177-000-010	PW Special Projects	69,732	47,479

\* There is enough unencumbered cash in this fund to cover the additional expenditure.

**APPROVED** this 9<sup>th</sup> day of August, 2010.

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

SEAL: David Sullivan, Chairman

Phil Johnson, Member

ATTEST:

Lorna L. Delaney, CMC  
Clerk of the Board

John Austin, Member

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: July 6, 2010

**SUPERIOR COURT**

Department/Fund Name

**001-240-000**

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes  
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
33401.20.0001	GAL REIMBURSEMENT REVENUE	\$0	\$1,290	\$1,290
				\$0
				\$0
				\$0
<b>TOTAL REVENUE</b>		\$0	\$1,290	\$1,290

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
51221.10.0020	BAILIFF	\$3,000	\$12,000	\$15,000
51221.10.0600	CLERK HIRE	\$3,000	\$5,000	\$8,000
51221.41.0070	PSYCH EVALUATION	\$15,000	\$60,401	\$75,401
51221.41.0010	GUARDIAN AD LITEM	\$1,891	\$1,290	\$3,181
51221.41.0030	INTERPRETER	\$3,000	\$4,500	\$7,500
51221.49.0030	JURY FEES	\$21,008	\$10,504	\$31,512
<b>TOTAL EXPENDITURE</b>		\$46,899	\$93,695	\$109,082

Reason for Appropriation/Extension

SEE OTHER PAGE FOR REASON FOR APPROPRIATION

Respectfully Submitted,



Elected Official/Department Head Signature

## **SUPERIOR COURT 2<sup>ND</sup> QUARTER APPROPRIATION JUSTIFICATION**

2009 THERE WERE 330 BAILIFF HOURS EXPENDED. 2010 YTD THERE HAVE BEEN 476.5 HOURS EXPENDED. AN INCREASE IN THAT LINE ITEM IS REQUIRED TO PROVIDE BAILIFF SERVICES FOR THE REMAINDER OF 2010. THE ORIGINAL \$3000 BUDGET WAS FROM THE TRIAL COURT IMPROVEMENT FUND AND IF THAT ACCOUNT ALLOWS I WOULD SUGGEST THE ENTIRE \$12000 REQUESTED OR AT LEAST A PORTION OF IT BE FURNISHED FROM THAT LINE ITEM. THE SUPERIOR COURT IS REQUIRED TO MONITOR ALL GUARDIANSHIPS FILED IN THE SUPERIOR COURT AND UNFORTUNATELY THIS IS AN UNFUNDED MANDATE. THE SUPERIOR COURT JUDGE HAS AUTHORIZED THE CLERK HIRE TO WORK ON A PROJECT BRINGING ALL GUARDIANSHIPS UP TO THEIR CURRENT REPORTING REQUIREMENTS BASED ON A SCHEDULE OF TUESDAY AND THURSDAY 8:30 A.M. - 3:00 P.M. DAILY. ADDITIONAL FUNDS ARE REQUIRED TO COMPLETE THIS PROJECT. THE PSYCH EVALUATION LINE ITEM WAS QUICKLY DEPLETED AS WAS THE BAILIFF AND JURY FEES DUE TO THE STATE VS. MICHAEL PIERCE JURY TRIAL. THE REQUESTED AMOUNT WILL BRING THE LINE ITEM OUT OF THE RED AND PROVIDE 1/2 OF THE ORIGINAL ALLOTTED AMOUNT FOR THE REMAINDER OF 2010. JURY FEES ARE IN THE RED DUE TO THE STATE VS. PIERCE JURY TRIAL AND FUNDS NEED TO BE REPLENISHED TO PROVIDE FOR ADDITIONAL TRIALS SET FOR THE REMAINDER OF 2010. WE WERE FORTUNATE TO GET AN UNEXPECTED CONTRACT WITH AOC FOR GUARDIAN AD LITEM FEES AND THE REVENUE LISTED REPRESENTS THE COMPENSATION FROM THAT CONTRACT WHICH SIMPLY NEEDS TO BE REALLOCATED BACK TO THE SUPERIOR COURT BUDGET LINE ITEM FOR FUTURE USE.

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: June 28, 2010333

Jefferson County Auditor's Office/Elections

001-021-000

Department/Fund Name

Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount \$34,556.60 for this current year for the reason(s) outlined below.

For funds other than Current Expense -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes \_\_\_\_\_ No \_\_\_\_\_

Please be advised that a **revenue source (i.e. grant, new fee) has been received** by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of \$34,556.60 to include this new revenue in the budget this year as outlined below.

BARS # Revenue	Description	Current Budget	Revision	New Budget
33390.40.0010	HAVA GRANT	\$0.00	\$34,556.60	\$34,556.60
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL REVENUE</b>		\$0.00	\$34,556.60	\$34,556.60

BARS # Expenditure	Description	Current Budget	Revision	New Budget
51170.49.0200	ES&S LICENSE AGREEMENT	\$7,442.00	\$13,941.07	\$21,383.07
51180.49.0100	EIMS MONTHLY LEASE	\$0.00	\$20,615.53	\$20,615.53
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL EXPENDITURE</b>		\$7,442.00	\$34,556.60	\$41,998.60

Reason for Appropriation/Extension

The Office of the Secretary of State (OSOS) and the Help America Vote Act (HAVA) Board for Washington State approved to pay a portion of our 2010 voter registration and voting system maintenance fees. This was designed to ease the financial increases due to the implementation on HAVA. Originally, it was set up that OSOS would directly pay our vendors. After consideration by the Office of Financial Management and the OSOS, it was determined that these costs would be covered by a grant. Therefore, we would pay our vendors and the grant would pay the difference between the bill and the bill before we implemented HAVA. Prior to HAVA, we paid ES&S \$5,262.25 for our Hardware/Software Maintenance. Therefore, this grant will pay the 2010 costs less the \$5,262.25 for a total of \$34,556.60 for both our voter registration system (\$20,615.53) and voting system (\$13,941.07).

Respectfully submitted,

*Norm M. Eide*  
 Jefferson Co. Auditor



Washington  
Secretary of State  
SAM REED

Washington State  
ELECTIONS

PO Box 40229  
Olympia, WA 98504-0229  
(360) 902-4150  
Toll-Free (800) 448-4881  
[www.sos.wa.gov](http://www.sos.wa.gov)

June 14, 2010

The Honorable Donna M. Eldridge  
Jefferson County Auditor  
Post Office Box 563  
Port Townsend, WA 98368

Re: Contract No. G-2841  
Amendment No. 11 – VR Maintenance Fees  
Approved Grant Amount \$20,615.53

Payment authorized:	\$20,615.53	CFDA No.: 90.401
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Dear Donna:

We received your payment request as noted above. In accordance with your grant agreement, we have authorized a payment in the amount of \$20,615.53. The payment should arrive within 7 to 5 business days.

You are still entitled to one year of maintenance fees for your voting system. Please submit a current bill and your last bill before you became HAVA compliant to me as soon as you get them from your vendor. We will then draft an amendment to this agreement for the difference between your "pre HAVA" maintenance fees and you current maintenance fees.

If you have any questions, please feel free to contact me at 360-902-4169 or [lguerrero@secstate.wa.gov](mailto:lguerrero@secstate.wa.gov).

Sincerely,

Lori Guerrero  
HAVA Coordinator

Enclosure

APR 14 2010

**FISCAL**

**STATE OF WASHINGTON  
OFFICE OF THE SECRETARY OF STATE  
AMENDMENT NO. 11  
TO  
GRANT AGREEMENT NO. G-2841**

Grant Agreement NO. G-2841 by and between the State of Washington, Office of the Secretary of State, Elections Division (hereinafter "OSOS") and the Jefferson County Auditor's Office (hereinafter "County") is amended as follows:

**Statement of Work**

Funds are awarded to the County, as recommended and documented by the HAVA Grant Advisory Board and approved by OSOS, for costs associated with one year of voter registration maintenance fee increases.

**Period of Performance**

Subject to its other provisions, the period of performance of Amendment 11 to this Grant Agreement shall commence on January 1, 2010, regardless of the date of execution of this Amendment, and be completed by December 31, 2010.

**Compensation and Billing Procedures**

In consideration of the work conducted described in the Statement of Work, OSOS agrees to provide funding not to exceed \$20,615.53.

Reimbursement of County Expenses:

- The County shall submit invoices with the supporting documentation, under Amendment 11 to this Grant Agreement, to the OSOS Billing Contact for reimbursement not more than once a month.
- The County shall provide proof of payroll charges to the OSOS Project Manager for staff labor costs associated with Amendment 11 under this Grant Agreement.
- To receive reimbursement, the County must provide a detailed breakdown of authorized expenses (including original lodging receipt, if applicable), identifying what was expended and when.
- Invoices shall be submitted for expenses on the following annual schedule:

For Expenses	Submit By
From July 1 through September 30	October 31.
From October 1 through June 30	July 30

All Claims shall be submitted to the OSOS Financial and Support Services Billing Contact Bea Huynh-Tien, P.O. Box 40224, Olympia, WA 98504-0224, (360) 586-2062.

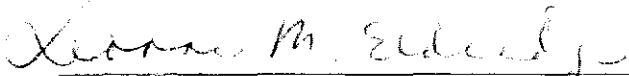
Payment for approved and completed activity will be made by warrant or account transfer by OSOS within 30 calendar days of receipt of the claim. The Grant Agreement number shall be referenced on the claim.

All other terms and conditions of the original Grant Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment.

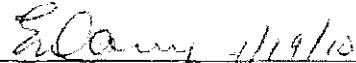
JEFFERSON COUNTY AUDITOR'S OFFICE

OFFICE OF THE SECRETARY OF STATE



Donna Eldridge  
Jefferson County Auditor

Date  
4/13/10




Eleanor Dovey  
Financial Services Manager

Date

APPROVED TO FORM:  
Attorney General's Office



FORM A19-1A (Rev. 12/96)



STATE OF WASHINGTON  
**INVOICE VOUCHER**

AGENCY USE ONLY		
AGENCY NO.	LOCATION CODE	P.R. OR AUTH. NO.

**AGENCY NAME**

Secretary of State  
Elections Division  
Post Office Box 40229  
Olympia, Washington 98504-0229

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

**VENDOR OR CLAIMANT (Warrant is to be payable to)**

JEFFERSON COUNTY  
PO BOX 563  
PORT TOWNSEND, WA 98368

Vendor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

*Donna M. Eldredge*  
(SIGN IN INK)

JEFFERSON COUNTY AUDITOR 1/22/10  
(TITLE) (DATE)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO. (For Reporting Personal Services Contract Payments to IRS)	RECEIVED BY	DATE RECEIVED
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**HAVA MAINTENANCE FEE REQUEST**

Reimbursement type:

- Voter Registration System or
- Voting System

2010 Invoiced amount: \$ 20,615.53 \*\* Attach invoice

Less Pre HAVA Maintenance Fees: - \$ \_\_\_\_\_ \*\* Attach invoice

Net request \$ 20,615.53 \*\* transfer below as either reimbursement or upfront

\*\*\* Do not combine voter registration and voting system maintenance fees on one A-19. You must submit a separate A-19 for each maintenance fee request.

Reimbursement Payment (Provide receipts) Amount: \$20,615.53

Up-front Payment \*\* Per HAVA audit findings, Amount:  
up-front funds must be mailed to your vendor within  
three days of receipt of the funds from the OSOS.

PREPARED BY	TELEPHONE NUMBER	DATE	AGENCY APPROVAL	DATE
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DOC DATE	PMT. DUE DATE	CURRENT DOC. NO.	REF. DOC. NO.	VENDOR NO.	VENDOR MESSAGE	USE TAX	UBI NUMBER
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REF DOC SUF	TRANS CODE	M O D	FUND	MASTER INDEX			ORG INDEX	WORK CLASS	COUNTY	CITY/TOWN	PROJECT	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NO.
				APPN INDEX	PROGRAM INDEX	SUB OBJ									

ACCOUNTING APPROVAL FOR PAYMENT	DATE	WARRANT TOTAL	WARRANT NUMBER
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DFM Associates

10 Chrysler, Suite A  
Irvine, CA 92618

949-859-8700  
949-859-9512 Fax #

# Invoice

Date	Invoice #
1/1/2010	33077

Bill To

Jefferson County Auditor  
Donna M. Eldridge  
P.O. Box 563  
Port Townsend, WA 98368

Ship To

P.O. Number		Terms	Ship	S.O. No.																																											
Cont. 2/9/05		Net 30																																													
Quantity	Item Code	Description	U/M	Price Each	Amount																																										
6	WA - Jefferson	EIMS Annual Lease - Yr. 4 pricing		1,531.25	9,187.50T																																										
6	WA - Jefferson-yr.5	EIMS Annual Lease - Yr. 5 pricing		1,638.42	9,830.52T																																										
		For the months of January - December 2010 Sales Tax Jefferson County-Port Townsend Combined		8.40%	1,597.51																																										
<table border="1"> <tr> <td colspan="6"><b>INVOICE PAYMENT AUTHORIZATION</b></td> </tr> <tr> <td>Signature</td> <td><i>delbridge</i></td> <td>Date</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vendor #</td> <td><i>DF090</i></td> <td>Address #</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Invoice/PO #</td> <td><i>33077</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Amount \$</td> <td><i>20,615.53</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Account #</td> <td><i>001021000</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Project/Grant/WO</td> <td><i>51180-49-0100</i></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						<b>INVOICE PAYMENT AUTHORIZATION</b>						Signature	<i>delbridge</i>	Date				Vendor #	<i>DF090</i>	Address #				Invoice/PO #	<i>33077</i>					Amount \$	<i>20,615.53</i>					Account #	<i>001021000</i>					Project/Grant/WO	<i>51180-49-0100</i>				
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AGENCY USE ONLY		
AGENCY NO.	LOCATION CODE	P.R. OR AUTH. NO.

AGENCY NAME

Secretary of State  
Elections Division  
Post Office Box 40229  
Olympia, Washington 98504-0229

VENDOR OR CLAIMANT (Warrant is to be payable to)

JEFFERSON COUNTY  
PO BOX 563  
PORT TOWNSEND, WA 98368

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

Vendor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY \_\_\_\_\_  
(SIGN IN INK)

JEFFERSON COUNTY AUDITOR 6/28/10  
(TITLE) (DATE)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO. (For Reporting Personal Services Contract Payments to IRS)

RECEIVED BY

DATE RECEIVED

HAVA MAINTENANCE FEE REQUEST

Reimbursement type:

Voter Registration System or

Voting System

2010 Invoiced amount: \$19,203.32 \*\* Attach invoice

Less Pre HAVA Maintenance Fees: - \$ 5,262.25 \*\* Attach invoice

Net request \$13,941.07 \*\* transfer below as either reimbursement or upfront

Reimbursement Payment (Provide receipts) Amount: 13,941.07

Up-front Payment Amount:

PREPARED BY	TELEPHONE NUMBER ( )	DATE	AGENCY APPROVAL	DATE
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DOC DATE	PMT. DUE DATE	CURRENT DOC. NO.	REF. DOC. NO.	VENDOR NO.	VENDOR MESSAGE	USE TAX	UBI NUMBER
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REF DOC SUF	TRANS CODE	M O D	FUND	MASTER INDEX		SUB OBJ	SUB OBJ	ORG INDEX	WORK CLASS	COUNTY	CITY/TOWN	PROJECT	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NO.
				APPN INDEX	PROGRAM INDEX				ALLOC							

ACCOUNTING APPROVAL FOR PAYMENT	DATE	WARRANT TOTAL	WARRANT NUMBER
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**Election Systems & Software, Inc.**  
6055 Paysphere Circle  
Chicago, IL 60674  
(877) 377-8683

INVOICE NO. 744568	PAGE 1
INVOICE DATE 05/28/10	

10 JUN -4 AM 10:51

DOMINIC M. ELDRIDGE  
JEFFERSON COUNTY AUDITOR

**BILL TO:**  
JEFFERSON COUNTY, WASHINGTON  
Jefferson County Courthouse  
PO Box 563

*Keatman*  
SHIP TO:  
JEFFERSON COUNTY, WASHINGTON  
Jefferson County Courthouse  
PO Box 563

Port Townsend, WA 98368-0563

Port Townsend, WA 98368-0563

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
110165	HMA/FMA 2010-2011	NET 90 DA	816084	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION	UNIT PRICE	UOM	DISC. %	EXTENDED PRICE

Coverage Date 04/01/10-03/31/11

Election Ref: NA

1	GOLD-HDW MAINT/SUPPORT-650	3318.3400 EA			3,318.34
1	Firmware Usage Agrmt-650	376.5100 EA			376.51
1	Sftw Maint Agrmt-Unity EDM Election Data Manager	2042.0500 EA			2,042.05
1	Sftwr Maint Agrmt-BOD Ballot on Demand	1276.2900 ST			1,276.29
1	Sftwr Maint Agrmt-Unity BIM Ballot Image Manager	1276.2900 EA			1,276.29
1	Sftwr Maint Agrmt-Unity DAM Data Acquisition Manager	638.1400 EA			638.14
1	Sftwr Maint Agrmt-Unity ERM Election Reporting Manager	2042.0500 EA			2,042.05
1	Sftwr Maint Agrmt-Unity HPM Hardware Programming Manager	2552.5600 EA			2,552.56

**INVOICE PAYMENT AUTHORIZATION**

Signature: *delbridge* Date: \_\_\_\_\_  
 Vendor: ELI20 Address #: \_\_\_\_\_  
 Invoice # 744568  
 Amount \$ 14658.10  
 Account # 001021000  
 Project Grant/WO 51170.49.0200

WA 1,135.87  
 .00  
 .00  
 .00  
 FREIGHT DISCOUNT .00  
 SHIPPING & HANDLING .00  
 TOTAL 14,658.10

INVOICE NO.	ACCOUNT NO.	AMOUNT
744568	110165	14,658.10

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT.  
THANK YOU!



*ELE120 Hardware/Software Maint. \$ 5262.25*  
**Election Systems & Software, Inc.**  
**P.O. Box 3480**  
**Omaha, NE 68103-0480**  
**(800) 247-8683**

NUMBER: 534531  
 PAGE: 1  
 DATE: 05/06/04

JEFFERSON COUNTY, WASHINGTON  
 COUNTY AUDITOR  
 PO BOX 563  
 PORT TOWNSEND, WA 98368

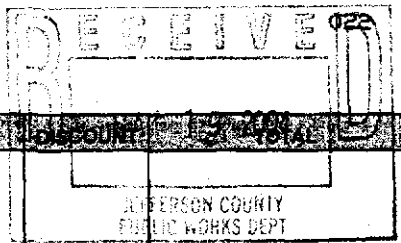


JEFFERSON COUNTY, WASHINGTON  
 COUNTY AUDITOR  
 PO BOX 563  
 PORT TOWNSEND, WA 98368

*K. Knust*

ACCOUNT #	CUSTOMER PO #	TERMS
110165	HMA 2004	NET 30 DAYS

SALESMAN: TIM KNUST  
 ORDER ENTERED BY: M HAREMZA  
 INQUIRIES:  
 SHIPPED VIA: ES&S DELIVERY



QUANTITY	DESCRIPTION	UNIT PRICE	DISCOUNT	TOTAL
1	Renewal period 8/01/2004 to 7/31/2005 Hdw Support Agrmt-IV-C 200 Optech IVC200 Central Count ** PLEASE NOTE: Renewal fee is due and payable no later than 30 days prior to the beginning of the renewal period per your maintenance agreement.	1,876.0000		1,876.00
1	Sftwr License Agrmt-AERD Auto Election Return Program ** PLEASE NOTE: Renewal fee is due and payable no later than 30 days prior to the beginning of the renewal period per your maintenance agreement.	1,500.0000	100.00	.00
1	Sftwr License Agrmt-EMS Election Management Software ** PLEASE NOTE: Renewal fee is due and payable no later than 30 days prior to the beginning of the renewal period per your maintenance agreement.	1,585.5000		1,585.50
1	Sftwr License Agrmt-ETP IV-C Election Tabulation Program ** PLEASE NOTE: Renewal fee is due and payable no later than 30 days prior to the beginning of	1,800.7500		1,800.75



**Election Systems & Software, Inc.**  
**P.O. Box 3480**  
**Omaha, NE 68103-0480**  
**(800) 247-8683**

NUMBER 534531  
 ORDER 2  
 DATE 05/06/04

SHIP TO:  
 JEFFERSON COUNTY, WASHINGTON  
 COUNTY AUDITOR  
 PO BOX 563  
 PORT TOWNSEND, WA 98368

SHIP TO:  
 JEFFERSON COUNTY, WASHINGTON  
 COUNTY AUDITOR  
 PO BOX 563  
 PORT TOWNSEND, WA 98368

ACCOUNT #	CUSTOMER PO#	TERMS
110165	HMA 2004	NET 30 DAYS

ORDER # 0626082 110165      SALESMAN: TIM KNUST  
 ORDER ENTERED BY: M HAREMZA      022  
 INQUIRIES:  
 SHIPPED VIA: ES&S DELIVERY

QUANTITY	DESCRIPTION	UNIT PRICE	DISCOUNT	TOTAL
	the renewal period per your maintenance agreement.			
	WASHINGTON STATE TAX			.00
	PORT TOWNSEND CITY SALE TAX-WA			.00
	SHIPPING:			.00
	TOTAL AMOUNT DUE			5,262.25



**Election Systems & Software, Inc.**  
 6055 Paysphere Circle  
 Chicago, IL 60674  
 (877) 377-8683

INVOICE NO.	PAGE
738754	1
INVOICE DATE	
04/26/10	

BILL TO: JEFFERSON COUNTY, WASHINGTON  
 Jefferson County Courthouse  
 PO Box 563

SHIP TO: JEFFERSON COUNTY, WASHINGTON  
 Jefferson County Courthouse  
 PO Box 563

Port Townsend, WA 98368-0563

Port Townsend, WA 98368-0563

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
110165	HMA/FMA 2010-2011	NET 90 DA	812256	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION	UNIT PRICE	UOM	DISC. %	EXTENDED PRICE

Coverage Date 07/01/10-06/30/11

Election Ref: NA

1	Firmware Usage Agrmt-650	295.0000 EA		295.00
1	GOLD-HDW MAINT/SUPPORT-650	2600.0000 EA		2,600.00

INVOICE AUTHORIZATION	
Signature <i>[Signature]</i>	Date _____
Vendor # <i>EL120</i>	Address # _____
Invoice/PO # <i>738754</i>	_____
Amount \$ <i>3,138.18</i>	_____
Account # <i>001021000</i>	_____
Project/Grant No. <i>51170.49.0200</i>	_____

RECEIVED BY ELECTORAL SYSTEMS & SOFTWARE  
 10 APR 30 AM 10:16  
*[Signature]*

WA	243.18
	.00
	.00
FREIGHT DISCOUNT	.00
SHIPPING & HANDLING	.00
<b>TOTAL</b>	<b>3,138.18</b>

INVOICE NO.	ACCOUNT NO.	AMOUNT
738754	110165	3,138.18

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT.  
 THANK YOU!



**Election Systems & Software, Inc.**  
 6055 Paysphere Circle  
 Chicago, IL 60674  
 (877) 377-8683

INVOICE NO.	PAGE
746766	1
INVOICE DATE	
06/22/10	

10 JUN 23 AM 8:04

DIANA J. FLOZIDGE  
 JEFFERSON COUNTY AUDITOR

**BILL TO:**  
 JEFFERSON COUNTY, WASHINGTON  
 Jefferson County Courthouse  
 PO Box 563

**SHIP TO:**  
 JEFFERSON COUNTY, WASHINGTON  
 Jefferson County Courthouse  
 PO Box 563

Port Townsend, WA 98368-0563

Port Townsend, WA 98368-0563

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
110165	HMA/FMA 2010-2011	NET 90 DA	818315	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION	UNIT PRICE	UOM	DISC. %	EXTENDED PRICE

Coverage Date 11/01/10-10/31/11

Election Ref: NA

2	GOLD-HDW MAINT/SUPPORT-AUTO	330.7500 EA			661.50
2	Firmware Usage Agrmt-AutoMark	35.2800 EA			70.56

INVOICE PAYMENT AUTHORIZATION	
Signature	<i>[Signature]</i> Date
Vendor #	EL120 Address #
Invoice/PO #	746766
Amount \$	793.55
Account #	001021000
Project/Grant/WO	51170.49.0200

WA	61.49
	.00
	.00
FREIGHT DISCOUNT	.00
SHIPPING & HANDLING	.00
<b>TOTAL</b>	<b>793.55</b>

INVOICE NO.	ACCOUNT NO.	AMOUNT
746766	110165	793.55

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT.  
 THANK YOU!





**Election Systems & Software, Inc.**  
 6055 Paysphere Circle  
 Chicago, IL 60674  
 (877) 377-8683

INVOICE NO.	PAGE
747643	1
INVOICE DATE	
06/28/10	

10 JUN 28 AM 9:41

DOMINIC J. BRIDGE  
 JEFFERSON COUNTY AUDITOR

BILL TO: JEFFERSON COUNTY, WASHINGTON  
 Jefferson County Courthouse  
 PO Box 563

*ncatm* SHIP TO:

JEFFERSON COUNTY, WASHINGTON  
 Jefferson County Courthouse  
 PO Box 563

Port Townsend, WA 98368-0563

Port Townsend, WA 98368-0563

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
110165	SMA 2010-2011	NET 90 DA	820391	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION	UNIT PRICE	UOM	DISC. %	EXTENDED PRICE

Coverage Date 11/01/10-10/31/11

Election Ref: NA

1	Sftwr Maint Agrmt-AIMS	565.9500 EA	565.95
---	------------------------	-------------	--------

**INVOICE PAYMENT AUTHORIZATION**

Signature *[Signature]*

Vendor # *EL120* Address # \_\_\_\_\_

Invoice/PO # *747643*

Amount \$ *613.49*

Account # *001021000*

Project/Grant/WO *51170.49.020*

WA	47.54
	.00
	.00
	.00
FREIGHT DISCOUNT	.00
SHIPPING & HANDLING	.00
<b>TOTAL</b>	<b>613.49</b>

INVOICE NO.	ACCOUNT NO.	AMOUNT
747643	110165	613.49

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT.  
 THANK YOU!

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: July 1, 2010

Prosecuting Attorney/DRUG FUND  
 Department/Fund Name

135-000-010  
 Fund Number

Commissioners: (check all that apply)

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount \$10,000.00 for this current year for the reason(s) outlined below.

*For funds other than Current Expense* -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes  No

Please be advised that a **revenue source (i.e. grant, new fee) has been received** by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of \_\_\_\_\_ to include this new revenue in the budget this year as outlined below.

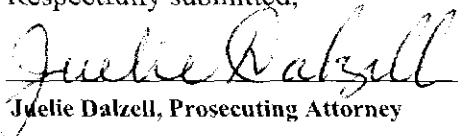
BARS # Revenue	Description	Current Budget	Revision	New Budget
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL REVENUE</b>		\$0.00	\$0.00	\$0.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
51510.41.0000	Professional Services	\$10,000.00	\$10,000.00	\$20,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL EXPENDITURE</b>		\$10,000.00	\$10,000.00	\$20,000.00

Reason for Appropriation/Extension

The budget allocated for Professional Services in 2010 has been expended. The Prosecuting Attorney is anticipating additional expenses/services that would qualify for payment from this fund. There is sufficient fund balance available in the fund to satisfy this request.

Respectfully submitted,

  
 Juelie Dalzell, Prosecuting Attorney

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: June 3, 2010

**WSU JEFFERSON COUNTY EXTENSION**

**108000010**

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason's outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes

No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

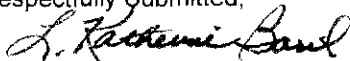
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
108000010.33314.19.0305	MRC PROJECT GRANT	\$100,000	\$34,020	\$134,020
				\$0
				\$0
				\$0
<b>TOTAL REVENUE</b>		<b>\$100,000</b>	<b>\$34,020</b>	<b>\$134,020</b>

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
53190.31.0020	OPERATING SUPPLIES	\$2,896	\$2,434	\$5,330
53190.41.0030	PROJECT CONTRACT SERVICES	\$6,515	\$985	\$7,500
53190.41.0031	PROJECT CONTRACT CONSULTANTS	\$48,750	\$29,651	\$78,401
53190.43.0010	TRAVEL	\$2,500	\$200	\$2,700
53190.49.0010	COPYING/PRINTING	\$2,250	\$750	\$3,000
<b>TOTAL EXPENDITURE</b>		<b>\$62,911</b>	<b>\$34,020</b>	<b>\$96,931</b>

Reason for Appropriation/Extension

These funds are part of the original 2-year grant that covers the period July, 2009 to June, 2011; however, the deliverables timeframe has been moved up to June 30, 2010 for certain eelgrass, marine stewardship, and Mystery Bay projects.

Respectfully Submitted,



Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: June 28, 2010

Department/Fund Name REET TECHNOLOGY

Fund Number 151 000 010

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

**For funds other than Current Expense** (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes                      X  
 No

Please be advised that a **revenue source (i.e. grant, new fee) has been received** by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

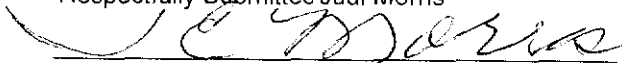
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
336.00.97	Intergovernment revenue REET Technology	\$15,000	\$100,000	\$115,000
				\$0
				\$0
				\$0
<b>TOTAL REVENUE</b>		\$15,000	\$100,000	\$115,000

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
514.22.410	Software payment True Automation	\$110,000	\$200,000	\$310,000
	professional services			
				\$0
				\$0
				\$0
<b>TOTAL EXPENDITURE</b>		\$110,000	\$200,000	\$310,000

Reason for Appropriation/Extension

First and second installments due on 2010

Respectfully Submitted Judi Morris



Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request For Emergency Budget Appropriation/Extension and Amendment

Date: July 2, 2010

Jefferson County Sheriff  
 Department/Fund Name

136000010  
 Fund Number

Commissioners: (check all that apply)

- Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, I request an emergency appropriation and budget extension in the amount \_\_\_\_\_ for this current year for the reason(s) outlined below.
- For funds other than Current Expense* -- Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure? Yes \_\_\_\_\_ No \_\_\_\_\_
- Please be advised that a **revenue source (i.e. grant, new fee) has been received** by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension in the amount of \$9,000.00 to include this new revenue in the budget this year as outlined below.

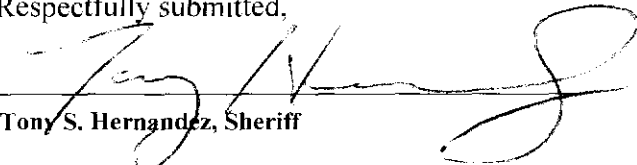
BARS # Revenue	Description	Current Budget	Revision	New Budget
369.30.00.0000	Confiscated and Forfeited Property	\$0.00	\$9,000.00	\$9,000.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL REVENUE</b>		\$0.00	\$9,000.00	\$9,000.00

BARS # Expenditure	Description	Current Budget	Revision	New Budget
52121.35.0010	EQUIPMENT GENERAL	\$20,000.00	\$9,000.00	\$29,000.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL EXPENDITURE</b>		\$20,000.00	\$9,000.00	\$29,000.00

Reason for Appropriation/Extension

The Sheriff's drug investigation fund allows us to pay for expenditures for more effective drug investigations that can not be accommodated within the General Fund. In June 2010, we received \$9,000 as a settlement in a drug forfeiture action, allowing us to increase the funds available.

Respectfully submitted,

  
 Tony S. Hernandez, Sheriff

JEFFERSON COUNTY  
 CLERK OF SUPERIOR COURT

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: July 6, 2010

**Grant Management**

**123-000-010**

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes  
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
<b>TOTAL REVENUE</b>		\$0	\$0	\$0

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
59700.00.0177	Operating Transfer in to Special Projects	\$0	\$35,000	\$35,000
<b>TOTAL EXPENDITURE</b>		\$0	\$35,000	\$35,000

Reason for Appropriation/Extension

The Resource Conservation Manager Project was not budgeted for 2010. The funding for this project comes from a Washington State Department of Commerce Grant, a Puget Sound Energy Grant, and funding by Jefferson County, the City of Port Townsend, Fort Worden, Port Townsend School District and Chimacum School District. The Operating Transfer to the Special Projects fund is for cash flow purposes as the grants are on a reimbursable basis. This is the first year of a 3 year project.

Respectfully Submitted,



Elected Official/Department Head Signature

TO: BOARD OF COUNTY COMMISSIONERS  
 RE: Request for Emergency Budget Appropriation/Extension and Amendment

Date: July 6, 2010

**PW Special Projects**

**177-000-010**

Department/Fund Name

Fund Number

Commissioners: (mark all that apply with an "X")

Please be advised that after a thorough examination of my current budget it appears that the amount allocated is insufficient to pay necessary expenses of this department for this year. **After a careful examination of all the expenditures within the department budget** with respect to present and future needs, I find that my budget is short. Therefore, for this current year for the reason(s) outlined below, I request an emergency appropriation and budget extension in the amount of:

For funds other than Current Expense (General Fund)- - Is there enough Fund Balance (unencumbered cash) to cover this additional expenditure?

Yes  
 No

Please be advised that a revenue source (i.e. grant, new fee) has been received by this department which was not included in the annual budget at the time it was prepared. Therefore, I request an emergency appropriation and budget extension to include this new revenue in the budget this year as outlined below in the amount of:

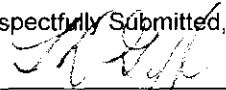
BARS Revenue #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
34931.10.0000	Jefferson County	\$0	\$6,412	\$6,412
33831.00.0040	City of Port Townsend	\$0	\$5,433	\$5,433
33831.00.0050	Fort Worden	\$0	\$6,758	\$6,758
33831.00.0060	Chimacum School District	\$0	\$5,555	\$5,555
33831.00.0070	Port Townsend School District	\$0	\$5,574	\$5,574
33928.11.0000	Wa St Dept of Commerce Grant ARRA	\$0	\$5,000	\$5,000
39700.00.0123	Operating Transfer In From Grant Management	\$0	\$35,000	\$35,000
<b>TOTAL REVENUE</b>		\$0	\$69,732	\$69,732

BARS Expenditure #	Description	BUDGET		
		CURRENT	REVISION	AMENDED
51820.10.0000	Salaries	\$0	\$27,076	\$27,076
51820.20.0000	Benefits	\$0	\$13,535	\$13,535
51820.31.0000	Supplies	\$0	\$1,343	\$1,343
51820.42.0000	Communications	\$0	\$559	\$559
51820.43.0000	Travel	\$0	\$635	\$635
51820.49.0000	Miscellaneous	\$0	\$1,500	\$1,500
51820.95.0000	Interfund Rentals/Leases	\$0	\$2,831	\$2,831
<b>TOTAL EXPENDITURE</b>		\$0	\$47,479	\$47,479

Reason for Appropriation/Extension

The Resource Conservation Manager Project was not budgeted for 2010. The funding for this project comes from a Washington State Department of Commerce Grant, a Puget Sound Energy Grant, and funding by Jefferson County, the City of Port Townsend, Fort Worden, Port Townsend School District and Chimacum School District. The Operating Transfer is for cash flow purposes as the grants are on a reimbursable basis. This is the first year of a 3 year project.

Respectfully Submitted,



\_\_\_\_\_  
 Elected Official/Department Head Signature