

Jefferson County  
Board of Commissioners  
Agenda Request

**To:** Board of Commissioners  
Philip Morley, County Administrator

**From:** Frank Gifford, Public Works Director *FG*

**Agenda Date:** July 6, 2010

**Subject:** Contract Extension for Recycling Services

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**Statement of Issue:**

The Department of Public Works (Public Works) will issue a Request for Proposals shortly. The terms and conditions of a new contract may require changes in the operation of the County's recycling facilities.

The Department of Public Works desires to transition through current and new contract terms and conditions with minimal disruption of service and/or drop in service quality to its solid waste customers. Meeting this goal requires time for transitioning not afforded to Public Works under current contract terms (attached for reference).

**Analysis/Strategic Goals/Pro's & Con's:**

A contract extension under the current terms and conditions will afford Public Works the time to transition between current and forthcoming contracts.

**Fiscal Impact/Cost Benefit Analysis:**

Current contract service fees are budgeted through 2010 in the approved Solid Waste budget.

**Recommendation:**

Execute the attached Contract Renewal.

**Department Contact:**

Al Cairns, Solid Waste Coordinator  
[acairns@co.jefferson.wa.us](mailto:acairns@co.jefferson.wa.us)  
X243

 6/30/10

Reviewed By:

\_\_\_\_\_  
Philip Morley, County Administrator

\_\_\_\_\_  
Date

**CONTRACT REVISION**

Agency: Public Works  
Name of Contract: Solid Waste Recycling Services for Jefferson County

Board of County Commissioners:

The Local Agency of Public Works desires to revise the contract extension entered into with Skookum Educational Programs, identified as Solid Waste Recycling Services for Jefferson County, executed on March 22, 2010, to expire on March 31, 2011 unless suspended prior to said expiration date. Suspension of contract prior to March 31, 2011 shall be given by written notification to Skookum Educational Programs no later than fifteen (15) days prior to suspension of contract.

All provisions in the current contract, including payment schedule, shall remain in effect.

If you concur in this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

Skookum Educational Programs  
Contractor

*Allysa Russell*  
Contractor's Signature

6-28-10  
Date

COUNTY OF JEFFERSON  
BOARD OF COMMISSIONERS

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David W. Sullivan, Chair

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Phil Johnson, Member

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John Austin, Member

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Date

Approved as to form only this 28<sup>th</sup>  
day of JUNE, 2010

*David Alvarado*  
Deputy Prosecuting Attorney

*Frank Gifford*  
Frank Gifford  
Public Works Director

SEAL

ATTEST:

\_\_\_\_\_  
Lorna L. Delaney, Clerk of the Board

CONTRACT RENEWAL

Agency: Public Works  
Name of Contract: Solid Waste Recycling Services for Jefferson County

Board of County Commissioners:

The Local Agency of Public Works desires to renew the contract entered into with Skookum Educational Programs, identified as Solid Waste Recycling Services for Jefferson County, executed on March 23, 2009 and with a completion date of March 31, 2010, for a maximum term of six months from the date of expiration of the current contract or unless suspended prior to October 1, 2010. Suspension of contract prior to October 1, 2010 shall be given by written notification to Skookum Educational Programs no later than fifteen (15) days prior to suspension of contract.

All provisions in the current contract, including payment schedule, shall remain in effect.

If you concur in this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

Skookum Educational Programs  
Contractor ANSAR RUSSELL

[Signature]  
Contractor's Signature

3 March 2010  
Date

COUNTY OF JEFFERSON  
BOARD OF COMMISSIONERS 03/23/10

[Signature]  
David W. Sullivan, Chair

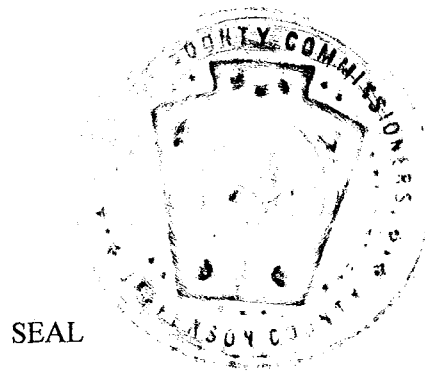
[Signature]  
Phil Johnson, Member

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John Austin, Member

Approved as to form only this ST  
day of MARCH, 2010

[Signature]  
Deputy Prosecuting Attorney

[Signature]  
Frank Gifford  
Public Works Director



ATTEST:  
[Signature] Deputy  
Lorna L. Delaney, Clerk of the Board  
ERIN LUNDGREN