

Jefferson County Department of Community Development

Comprehensive Plan Amendment Process

April 25, 2002

Action Item	DCD	Planning Commission	BoCC
1. CPA Application Deadline	May 1st		
2. DCD Compiles Preliminary Docket, Available for Public Review	1 st Week of May		
3. Optional PC & BoCC Joint Workshop to hear from proponents		3 rd Week of May	3 rd Week of May
4. DCD Transmittal to OCD	60 Days Prior to BoCC Adoption		
5. DCD Report and Recommendation on Preliminary Docket, Submits to PC	4 th Week of May		
6. PC Public Hearing on Preliminary Docket – Begin Deliberations		1st Week of June	
7. PC Report and Recommendation to the BoCC on the Preliminary Docket		3rd Week of June	
8. BoCC Reviews and Considers PC Report and Recommendation on the Preliminary Docket			1st Week of July
9. BoCC Adoption of Final Docket, as Recommended by the PC, or Public Hearing to Make Revisions			2 nd Week of July
10. BoCC Public Hearing on Final Docket			4th Week of July
11. DCD Staff Report on Final Docket, including SEPA	2 nd Week of August		

12. PC Public Hearing on Site Specific Amendments – Begin Deliberations		3 rd Week of August	
13. PC Findings and Recommendation to the BoCC on Site Specific Amendments		1 st Week of September	
14. PC Public Hearing on Suggested Amendments – Begin Deliberations		3 rd Week of September	
15. PC Deliberation on Suggested Amendments		1 st Week of October	
16. PC Deliberation on Suggested Amendments		3 rd Week of October	
17. PC Findings and Recommendation to the BoCC on the Suggested Amendments		1 st Week of November	
18. BoCC Reviews and Considers PC Findings and Recommendation on the Final Docket			3 rd Week of November
19. BoCC Adoption of Final CPA's, as Recommended by PC, or Public Hearing to Make Revisions			4 th Week of November
20. BoCC Public Hearing on Final CPA's			1 st Week of December
21. BoCC Findings and Decision on Final CPA's			2 nd Week of December
22. DCD Transmittal to OCD	10 Days After Final Adoption		
* PC 5 Year Assessment of Comp Plan Beginning in 2004		April 15 th of Each Fifth Year	