



JEFFERSON COUNTY
PLANNING COMMISSION

621 Sheridan Street
Port Townsend, WA 98368
(360) 379-4450

Meeting Minutes for Wednesday, July 15, 2009

- A. Opening Business**
- B. Final Deliberations to Prepare *Planning Commission Final Draft SMP***
- C. Adjournment**

A. Opening Business:

The meeting was called to order at the WSU Learning Center at 6:32 pm by Chair Peter Downey. Planning Commission (PC) members present included: Peter Downey, Bill Miller, Henry Werch, Ashley Bullitt, Patricia Farmer and Tom Brotherton. Tom Giske was excused.

DCD staff present: Michelle McConnell, Associate Planner.

Eight (8) members of the public signed the guest list.

Approval of Minutes: The minutes for June 3, 2009 were approved as submitted.

Staff Updates: Michelle McConnell reviewed materials in the meeting packet, including 1) email re: Barbara Nightingale's final resignation from PC; 2) a one-page supplement to the Guidance to Create Findings for MLA08-00474 handout regarding the Shoreline Master Program (SMP) Comprehensive Update, 3) a draft of Additional PC Findings & Conclusions re: the SMP, and 4) a corrected and revised Supplemental Data/Correction to 2'09 *Draft Cumulative Impacts Analysis (CIA)* handout. She advised the group that the PC District 1 vacancy was currently being re-advertised and that interviews of applicants for the PC District 3 vacancy were pending. She informed the group as follow-up from a previous meeting that there was not a recent slideshow on sea level rise that she could pass along, and advised the group that they may want to further discuss language re: Inspections found on page 10-18 of the PC Revised Draft SMP to consider a staff suggestion and address public concerns. Finally, she advised the PC that due to continued budget pressures and the economic recession, the Department of Community Development was bracing for additional staff layoffs, including their PC Secretary and two other full-time employees, effective August 1, 2009.

Committee Reports: Commissioner Bill Miller briefed the group that the PC's UGA Committee would soon continue their efforts by meeting with Project Manager Joel Peterson, and that the newly formed Sewer Advisory Group was getting started as well.

B. Deliberations to prepare the Planning Commission Final Draft SMP:

Chair Downey stated for the purposes of disclosure that Commissioner Patricia Farmer and Commissioner Miller had recently toured his geoduck aquaculture operation in Discovery Bay on July 10, 2009.

The PC deliberated on comments received and potential changes to the *Revised Draft SMP* to prepare a PC Final Draft SMP Recommendation. The group agreed by consensus to text changes regarding vegetation conservation and net pen aquaculture. Commissioner Tom Brotherton provided suggested language regarding fire hazards, and suggested definitions for the terms 'canopy', 'canopy cover', and 'drip line area'. The group discussed buffers.

Moved by Commissioner Henry Werch, seconded by Commissioner Brotherton, to retain a recommended 150' buffer in the High Intensity shoreline designation along marine shores.

Motion failed with 4 in favor, one opposed, and one abstention (4-1-1).

Moved by Commissioner Ashley Bullitt, seconded by Commissioner Brotherton, to retain a recommended 150' buffer in the Shoreline Residential shoreline designation along marine shores.

Motion failed with 4 in favor and 2 opposed (4-2-0).

Moved by Commissioner Werch, seconded by Commissioner Brotherton, to edit page 6-5, lines 13 to 14, before the buffer statement, to add 'except where an increased buffer is necessitated as in 6.10 below.'

Motion passed unanimously (6-0-0)

Public Comment: Four (4) citizens commented on the Shoreline Master Program including topics such as, but not limited to, buffers, setbacks, and process/project.

B. SMP Deliberations (continued):

The PC deliberated on comments received and potential changes to the *Revised Draft SMP* to prepare a PC Final Draft SMP Recommendation. The group discussed and/or agreed by consensus to text changes regarding administration, beach access structures, boating facilities, and recommended findings and conclusions.

Moved by Commissioner Bullitt, seconded by Commissioner Farmer, to accept all the consensus revisions to the *PC Revised Draft SMP*, direct Chair Downey to transmit the revisions to staff, direct staff to prepare a Planning Commission Final Draft SMP Recommendation with Findings and Conclusions and transmit said proposal to the Board of County Commissioners as the PC recommendation on MLA08-475.

Motion passed unanimously (6-0-0).

Meeting Summary and Items for Next Agenda:

Michelle McConnell advised the PC of the following anticipated agendas:

- 8/5/09 Cancel the regular meeting
- 8/19/09 Regular Meeting - Staff briefing and overviews of: the 2009 Comprehensive Plan Amendment Annual Cycle (CPA '09); the 2011 Comprehensive Plan Update; the Irondale/Port Hadlock Urban Growth Area (UGA) Compliance; and a slideshow presentation by DCD Director Al Scalf about Glen Cove.
- 8/26/09 Special Meeting – Joint workshop and site visit with the Board of County Commissioners re: CPA '09

C. Adjournment:

The meeting was adjourned at 9:45 p.m.

Approval of Minutes:

These minutes were approved this 7 day of October, 2009.



Peter Downey, Chair



Michelle McConnell, LRP Lead