



**STATE OF WASHINGTON**

**DEPARTMENT OF COMMUNITY, TRADE  
AND ECONOMIC DEVELOPMENT**

**128 – 10<sup>th</sup> Avenue SW • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000**

**The Planning Association of Washington  
and  
The Department of Community, Trade and Economic Development  
Present  
A Short Course on Local Planning**

**Sponsored by Jefferson County**

**Tri-Area Community Center  
6:30 p.m. – 9:30 p.m.**

August 9, 2004

Chimacum, Washington

Moderator: Ted Gage, AICP  
Senior Planner  
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7:00 – 7:15 WELCOME AND INTRODUCTIONS .....Ted Gage

7:15 – 8:15 THE LEGAL BASIS OF PLANNING IN WASHINGTON STATE .....  
.....Phil Olbrechts

The statutory basis of planning in Washington State, Constitutional issues in land use planning, the Open Public Meetings Act, the Appearance of Fairness Doctrine, conflicts of interest, quasi-judicial and legislative functions of the planning commission, ex parte communications and how to deal with them, the conduct of meetings, the uses (and misuses) of email, and recent case law affecting land use planning.

8:15 – 8:45 UPDATING THE COMPREHENSIVE PLAN ..... Laura Ditmer

All counties in Washington State planning fully under the Growth Management Act are required to update their comprehensive plans. Kitsap County is well underway with its update process. This presentation will provide an overview of the Kitsap County approach.

8:45 – 9:00 BREAK

9:00 – 9:30 THE ROLE OF THE PLANNING COMMISSION .....Deborah Johnson

Thoughts on the role of the planning commission, and suggestions for building good working relationships among the planning commission, elected officials, and staff.

9:30 – 10:00 QUESTIONS AND ANSWERS.....Everyone

### Presenters

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