



Jefferson County/City of Port Townsend Housing Action Plan

# Housing Action Plan Network Advisory Group



## Minutes

May 19, 2008

Housing Action Plan Network

Pope Marine Building, 100 Madison Street, Port Townsend

**Members Present:** Brent Butler, Kees Kolff, Susan Miller, Steve Emery, Steve Paysee, Phil Johnson, Pete von Christierson, Joe Breskin, Barbara Nightingale, David Rymph, deForest Walker, Al Cairns, Pastor Dan McMillan

**Staff:** Ryan Hunter and Judy Surber

**Guests:** Gary Cox, Jamie Maciejewski, Erik Hidle

**Scribe:** Ryan Hunter

Topic	Recommendation/Action	Follow-up (if needed)
Agenda	<b>Approved 05-19-08 agenda</b>	
Minutes	<b>Approved 04-21-08 minutes</b>	Staff to final and post
Guest Speaker: Ginger Segel, Community Frameworks	Community Frameworks is a non-profit organization that assists in the development of low income housing. See attached outline of Ms. Segel's presentation.  Discussion: While our community has a lot of ideas, we lack capacity. It can cost \$40-75 thousand just to conduct project feasibility analysis for a small project and a new housing project could take 3-5 years to complete. County's main source of local funding for new construction is the document recording fees. Mixed income housing projects are new and results are not yet clear.	deForest to research results from mixed income housing projects.  Staff to prepare a table of project development steps to use in walk through of project ideas.
Public Comment	No public comment.	
<u>Staff Reports:</u>  1) HAPN report to BoCC/Council	Surber summed up the discussion at the joint BoCC/Council meeting, mentioned that staff had provided a staff report that was similar to the proposed HAPN letter, and gave a status update on the emergency declaration. The City is to conduct an emergency declaration workshop on July 14 <sup>th</sup> .	Members to provide staff with amounts of money in pending grant requests.

	<p>Staff requested members to provide grant requests that are in the pipeline and could benefit from the emergency declaration.</p> <p>Discussion of grant requests in the pipeline, unsafe and unsanitary housing conditions data, and the slow pace of the emergency declaration.</p>	
2) Mountain View Redevelopment	<p>Surber summed up the joint Council / school board meeting on possible redevelopment of the Mountain View school property. City provided board with two potential redevelopment scenarios that included affordable housing and mixed use in order to stimulate discussion.</p> <p>Discussion: Desire to make site available for affordable housing for teachers.</p>	
3) Castle Hill mall – surplus lands procedure	<p>Hunter summed up the most recent county meeting on property management. Mentioned that there are numerous county properties that might serve both county and affordable housing needs. Will pursue opportunity at Castle Hill Mall first and use it as a model.</p>	
Updates and Announcements	<p>Surber mentioned that a film about the community land trust model will be shown at the Port Townsend Community Center at 7pm on the 29<sup>th</sup>.</p> <p>Pastor McMillan wrote a letter to other area church leaders asking them to consider affordable housing opportunities on their church properties.</p> <p>David received the go-ahead from HAPN to raise workforce housing needs at a Port Authority planning meeting on Wed. the 21<sup>st</sup>.</p> <p>There is a presentation on the land trust model at the Masonic Hall the evening of the 19<sup>th</sup>.</p>	
Next Meeting	<p>Review of up-coming scheduled speakers.</p> <p>Next meeting: June 16, 2008 3:30-5:30</p>	
	<p>Meeting adjourned 5:30pm.</p>	