



Jefferson County/City of Port Townsend Housing Action Plan

# Housing Action Plan Network Advisory Group



## DRAFT Minutes

July 20, 2009

Housing Action Plan Network  
Pope Marine Building, Port Townsend

**Members Present:** David Rymph, deForest Walker, George Randels, Craig Wier, Kees Kolf, Pete Von Christierson, Susan Miller, Steve Emery, Cheryl Bozarth, Jamie Maciejewski, Phil Johnson

**Absent:** Joe Breskin, Al Cairns, Katherine Baril, Sandy Hershelman, Ashley Bullitt

**Guests:** Brent Shirley

**Staff:** Cara Leckenby

**Scribe:** Cara Leckenby

Topic	Recommendation/Action	Follow-up (if needed)
Meeting began	3:35 p.m. the meeting began with no quorum	
Public Comment	None	
Call to Order	3:40 p.m. Quorum was achieved and the meeting was called to order.	
Agenda and Minutes	Move to approve 5/15/2009 Minutes. Seconded. Unanimously approved.  Move to approve 5/18/2009 agenda. Seconded. Unanimously approved.	Staff to final and post
Chair updates	Housing Authority of Jeff Co. Passed a resolution requesting that HUD transfer section 8 and TBRA to CCHA. Clallam is developing process for transition to occur around the 1 <sup>st</sup> of November. Hope that local office is open for same hours as has previously been. HAJC has given up control of vouchers, but the 146 vouchers will be used in Jefferson County. Forming working group to develop ways to work through transitions. It's still not clear how the FSS will work out. HAJC is still actively pursuing the purchase of Garden Court Apartments. Feedback will be sought from	

	current TBRA, FSS clients as the transition proceeds.	
AdmiraltyApartment update	Admiralty – pending offer and have been looking for backup offer. Judy is the contact person for the listing agent. Not much is known about the offer. Suggested that Judy send out an email update	Judy will send out an email update about progress.
Staff Updates	<p>The joint City/County meeting was held on June 25, 2009. It was agreed that the Jackson Street Property should be removed from inventory. It was agreed that the two properties which seemed most viable for development might be the Umatilla property (City) and the Laurel Grove property (County). City and County staff will forward the inventories to the City Council and Board business meetings for approval as inventories available for affordable housing (sale or lease). A secondary recommendation will be to seek funding as staff time is available for performing further feasibility analysis.</p> <p>Craig Wier was approved by the County Commissioners as a member, and Shelby Smith and Melinda Szatlocky were approved as alternates at the 7/20 BOCC business meeting. Pastor Dan McMillen has resigned (due to a move) and Father John Topel (St. Mary’s Star of the Sea) has expressed interested in HAPN membership.</p> <p>The 2331 funds will begin being collected through additional \$20.00 recording fee on July 26, 2009. The fund is for homelessness, and is in addition to existing 2163 homelessness funds being collected through the recording fees. It remains to be seen how these funds will be used.</p> <p>HAPN needs a meeting space, as Pastor McMillen is no longer a part of HAPN. Kees will look into meeting at Quimper Unitarian Universalist Fellowship. Another idea is the New Life Church on Hastings Street.</p> <p>Cara has been researching VISTA sponsorship</p>	David Rymph will research VISTA opportunity for HAPN and report back to the group at the next meeting.

	<p>as an option for HAPN. There are also existing VISTA sponsors (OlyCAP, Habitat) which may be of use. David Rymph will continue this research and report back to the group.</p> <p>The County DCD has experienced another round of RIF's due to the economic climate. This includes the position held by Cara. Further information will follow about how the County will staff HAPN.</p>	
Break		
Public Outreach	Joe absent, Steve and Joe haven't been able to meet yet. David Rymph and Ashley Bullitt will be willing to join this group.	
Presentation: OlyCAP's Homeless Shelter and Housing Programs, deForest Walker	<p>deForest gave a handout on all of the services.</p> <p>Question: Is emergency shelter year round a possibility? HUD doesn't fund. Possibly use 2163 funds? HUD will allow with kitchen and bath, which drives up costs. Maybe about 25 chronically homeless in Jefferson County. Additionally there are momentarily homeless.</p> <p>Summers tend to be busier for sheltering. In June, 690 bed nights. Never below 400 bed nights. Between 40-50 families a year in Haines street Cottages.</p> <p>Full array of services are available to all families being served.</p>	
Next Steps & Agenda Planning	<p>Next Meeting August 17, 3:30, 2009 at Quimper Unitarian Universalist Fellowship, Port Townsend, WA</p> <p>Agenda items:</p> <p>Housing Authority Update</p> <p>Admiralty Apartments Update</p> <p>Vista Volunteer Research Update</p> <p>Public Outreach Update</p> <p>OlyCAP – deForest will present Fair Housing</p>	

	overview. <i>At the September meeting</i> , deForest will present regarding the 2163, 2060 & 2331 funds.	
Adjourn	5:00	