



Jefferson County/City of Port Townsend
Climate Action Committee



DRAFT Minutes

March 9, 2011

3:00-5:00

Point Hudson Administration Building Conference Room
375 Hudson Street, Port Townsend, WA

Members Present: Stanley Willard, Denise Pranger, Kees Kolff, Ayla Taylor, Richard Dandridge, Scott Walker, Barney Burke, Deborah Stinson

Staff: Judy Surber, Zoe Ann Lamp

Guests: Brian Goldstein, Gene Farr

Scribe: Zoe Ann Lamp

Topic	Recommendation/Action	Follow-up (if needed)
Call to order	3:07 p.m.	
Approval of Minutes and Agenda	Approved as written.	
Public Comment	No Comments	
Revised Work Plan and Review Draft Climate Action Plan	After review and discussion, Kees Kolff motioned to accept the draft Climate Action Plan with the revisions discussed today. The revisions shall be sent to Judy Surber by Monday, March 14. Judy Surber will compile the final Climate Action Plan and send to all members via e-mail. The members shall have one week to review. The plan is considered approved by the committee unless any member expresses concern during the one week review period. This motion was approved by consensus. Barney Burke made a motion to adopt the work plan as presented on February 2, 2011. This motion was approved by consensus.	A spreadsheet of the approved changes is attached listing the person responsible.
Next Meeting	To be determined	
Adjourn	5:00 p. m.	

**Motion to Adopt Climate Action Plan
Climate Action Committee – March 9, 2011**

Kees Kolff motioned to accept the draft Climate Action Plan with the revisions discussed today. The revisions shall be sent to Judy Surber by Monday, March 14. Judy Surber will compile the final Climate Action Plan and send to all members via e-mail. The members shall have one week to review. The plan is considered approved by the committee unless any member expresses concern during the one week review period.

Rec'd	Page	Revision	Person Responsible to get it to Judy
	3	Review Members and add Stanley Willard to list. (Mike Pollack?)	Judy Surber
	3	Add section listing Former Members	Judy Surber
	6	Expand the Executive Summary to include a statement explain the implementation of the plan does not meet the objective, however meeting the overall goal is the main point.	Kees Kolff
	7	Rework and correct statement, "Note that we made the assumption that due to energy efficiency measures implemented during the past 20 years, we have kept the level of our CO2 equivalent emissions level from 1990 to 2012, and equal to the baseline number we measured for 2005."	Kees Kolff
	16	Change sentence to read "Fortunately, measures that reduce emissions may also serve to improve social equity through increased access to local green jobs, healthy local food, affordable and efficient transportation and energy-efficient homes." May add measure to back of plan.	Deborah Stinson to review adding measure.
	18	Definition for "emission intensity reduction"	Scott Walker
	18	Rework statement, "At the State level - More than two years ago, Governor Gregoire committed Washington State as a whole to reducing statewide greenhouse gas emissions to 50% below 1990 levels by 2050. Later in 2007, the Legislature codified these goals." to include state not expected to meet target. The addition is based on the February 7, 2011 Ecology News Release dated.	Judy Surber
	21-22	Create graph based on information in table	Barney Burke
	22	Add the Portland page "Climate-friendly actions for Home and Climate-friendly actions for Business" or something similar to the appendix	Deborah Stinson
	27	Rewrite to clarify, "To put Jefferson County and the City of Port Townsend on track to reach the 2050 goal of an 80% reduction in greenhouse gas emissions, this document details overarching objectives and related actions intended to achieve the interim goal of 38% percent reduction in emissions by 2030."	Barney Burke
	28 - 33	Revise tables to include the overall numbers from the CAPP document "Governments Leading by Example". Clarify 10% and 25% for city and county. Add assumptions and explain these were vetted by RCM.	Deborah Stinson & Judy Surber

		Clarify "It may not be cost effective to achieve 38% reduction within City/County operations, after all, government operations account for less than 1% of overall omissions. We may find that it is a better investment to implement projects outside of government operations to offset the remaining emissions needed to meet the 2030 interim goal. In addition, public education is likely to have beneficial results, for example, promoting water conservation that results in lower water usage cuts energy consumption for water treatment and pumping – thereby reducing “government emissions”." Add statement about public services. Government working together with the community to reduce GHG. Example discussed at meeting: Increase mass transit services could increase Jefferson Transit's GHG emissions but would reduce overall emissions. Overall goal is the important point.	Kees Kolff
	33		
	38	Clarify objective. Determine whether to use 38% by 2030 or 17% if using 2020.	Judy Surber
	40	Rework "City and County Code define distinct public participation processes for adoption of land use comprehensive plan amendments and development regulations, through which the code and policy amendments specified below, have not yet been vetted. The City Council and Board of County Commissioners hereby directs their respective Planning & Development Services Departments to take appropriate steps to implement these recommendations; where necessary, the Department should use the recommendations as the basis for planning policy or code update proposals to the Planning Commission." to clarify directing appropriate staff and departments to implement the CAP (not just Planning & Development Services).	Judy Surber
	41	Add information about enhancing sequestration and "go-local" with wood products. Adding 7 & 8	Denise Pranger
	Through out CAP	Change goals, objectives, references and data to 2020 or 2030 as appropriate.	Deborah Stinson and Judy Surber
	Through out CAP	Housekeeping and formatting changes	Judy Surber
	45 - 47	Edit and clarify the following terms in the glossary: Backcasting, Carbon Footprint, CAPP Software, CO2, GHG, ICLEI, LEED, Mitigation	Kees Kolff
	46	Change definition of kW-h to include 1000 watts over 1 hr. and leave the existing as an example	
	47	Need concise definition for Resource Conservation Manager (RCM). Currently too long.	Brian Goldstein or Kees Kolff
	47	Expand definition of UGA	Judy Surber