



Jefferson County/City of Port Townsend  
**Climate Action Committee**



**Minutes**

July 2, 2008

3:30-5:30

Pope Marine Building, 100 Madison Street, Port Townsend

**Members Present:** Larry Crockett, Kees Kolff, Dana Roberts, David Turissini, Josh Bryant, Barbara Nightingale, Stanley Willard, Tom Opstad (alt.), Scott Walker, Denise Pranger, John Austin, Taylor Beard (alt.), Nora Burnfield (alt.)

**Staff:** Karen Barrows, Judy Surber

**Guests:** Scott Wilson, Thomas and Joanna Loehr, Richard Dandridge

**Scribe:** J. Surber

<b>Topic</b>	<b>Recommendation/Action</b>	<b>Follow-up (if needed)</b>
Call to order	<b>3:35</b>	
Approval of Agenda & Minutes	Chair Kolff postponed approval of the agenda and minutes pending a quorum	
<b>Review of latest draft of Inventory Usage and Greenhouse Gas Emissions for Jefferson Co., base year 2005 (the Inventory)</b>	<p>Handouts: 1) Copy of the most current draft inventory 2) Comments from Kristin Marshall with response by Surber and Loehr. Kolff noted that the vast majority of Marshall's comments had already been incorporated into the most current draft inventory.</p> <p>Committee discussed comments and concerns including: firewood, marine shipping, and ferries. Several members suggested that the inventory acknowledge marine emissions and that reduction are best handled at the state level. (Tom Opstad arrived)</p> <p>For firewood, Chair Kolff suggested that the national standard be used in the inventory. Crockett advocated that local wood species be used in the modeling.</p> <p>Ms. Loehr clarified that inventory does include Jefferson PUD #1 electricity use for pumps (page 13) but does not include vehicle emissions. Mr. Roberts offered to provide data on vehicles.</p>	

	<p>Chair Kolff asked that a footnote be added to clarify what PUD emissions have been included in the inventory.</p> <p>(Mr. Walker arrived – quorum achieved)</p> <p>Mr. Kolff had spoken with Kristin Marshall by phone. She indicated to him that she was happy with the response from Ms. Loehr.</p>	
<b>Approval of Minutes</b>	<p>Kolff: last page, eliminate “in forestry, agriculture and”</p> <p>Motion: Willard moved to approve as modified.</p> <p>Second: Roberts</p> <p>Minutes approved</p> <p>(Denise Pranger arrived)</p>	Staff to amend and post
<b>Agenda modified</b>	<p>Chair Kolff suggested group discuss timeline next. He referenced handout dated July 2 “Developing the Work Plan”</p> <p>(John Austin arrived)</p> <p>There were no objections.</p>	
<b>Timeline, work plan and formation of Subcommittees</b>	<p>CAC discussed draft timeline. Kolff noted CAC tasked with fleshing this out and presenting it to BoCC and Council within six months. Staff noted need to add public outreach over county (Brinnon, Quilcence, etc.) similar to current SMP outreach efforts.</p> <p>(Taylor and Nora arrived)</p> <p>(Dana Roberts departed 4:25pm)</p> <p>CAC requested samples work plans from other jurisdictions.</p>	Barbara Nightingale to attend AWC meeting in Vancouver July 9 and request sample workplans.
Break	4:30-4:40	
<b>Debrief on Tacoma Presentation</b>	<p>Pranger noted Tacoma’s emphasis on community participation as an ongoing effort. She recommended including experts from the community as guest speakers.</p> <p>Nightingale noted that Tacoma broke sections up and created working subcommittees.</p> <p>Barrows noted Tacoma had six part time staff. Barrows intends to speak with Clea Rome of RC&amp;D and CTED re: possible funding for staff support.</p> <p>Walker suggested group be apprised of what’s happening of federal and state level.</p> <p>Crockett noted differences between urban Tacoma</p>	Barrows to speak with CTED and RC&D re: possible funding for staff support.

	<p>and rural Jefferson County.</p> <p>Austin noted wood burning is likely to increase as gas prices increase.</p>	
<b>Call for Consensus on adoption of the Inventory.</b>	<p>Kolff suggested July 30<sup>th</sup> adoption as there are still a few minor changes to come.</p> <p>Group acknowledged that data will always be a moving target however, adoption is important as the inventory will form the basis for back casting and forecasting.</p> <p>In regards to wood burning (page 10), Loehr prefers to leave inventory discussion as is rather than deleting it. <i>Consensus: Group agreed to leave the wording as is.</i></p> <p>Scott Walker asked for clarification on Marshall's comment #6 re: boat repair industry. Loehr clarified that the number included electricity use and that diesel use was estimated.</p> <p>Loehr stated CPTF recommends that inventory be done for schools, port, hospitals, etc. Kolff noted this may be a good idea for future, for now, they are included as part of "community".</p>	<p>Ms. Loehr will prepare electronic revised draft (save paper) and an errata sheet. At next meeting, CAC will work from the June 25 draft and the errata. Once adopted, staff will provide hard copies as needed.</p>
Public Comment	<p>Thomas Loehr asked what "casting" was. Kolff clarified, back casting and forecasting.</p>	
Work plan	<p>Chair returned to next steps on the work plan. Loehr said Tacoma did not have a work plan, she suggested asking ICLEI.</p> <p>Kolff suggested that the sections and subsections could provide a framework for discussion. For example: Reduce Single Occupancy Vehicles is a Section. Subsections/tasks would be:</p> <ol style="list-style-type: none"> <li>1. Meet with Non motorized transportation group</li> <li>2. Meet with Jefferson Transit</li> </ol> <p>Walker felt the group needed to start broader</p>	<p>For next meeting, staff and chair to work on general categories to give CAC a starting point for brainstorming on the work plan process.</p>
Next Meeting	<p>Mr. Willard volunteered to work with CPTF on back casting and forecasting. Ms. Loehr volunteered to look at alternative</p>	<p>Willard to meet with CPTF. Loehr to research</p>

	software for casting and modeling. Next meeting: July 30th 3:30-5:30	software. Staff to reserve space and provide notice. Chair to work with staff on agendas.
Adjourn	5:28	