



Jefferson County/City of Port Townsend  
**Climate Action Committee**



**Minutes**

May 28, 2008

3:30-5:30

Pope Marine Building, 100 Madison Street, Port Townsend

**Members Present:** Jim Fritz, Larry Crockett, Kees Kolff, Pete Raab, Mark Welch, David Turissini, Josh Bryant, Taylor Beard (alt), John Austin, Scott Walker, Barbara Nightingale, Stanley Willard, Kristin Marshall, Tim Behrenfeld, Tom Opstad (alt)

**Staff:** Karen Barrows, Judy Surber

**Guests:** Sandy Mackey, Sam Fox, Deborah Stinson

**Scribe:** J. Surber

<b>Topic</b>	<b>Recommendation/Action</b>	<b>Follow-up (if needed)</b>
Welcome & Introductions		
Acceptance of Agenda	Approved	
Public Comment	Sandy Mackey, attorney representing the Brinnon MPR is interested in reducing the carbon footprint of the future resort. Sam Fox, Clallam County Planning Department, reported that Clallam is currently working on its inventory of emissions Deborah Stinson was a volunteer with the Climate Campaign and is pleased to see the CAC kickoff.	
<b>Committee Purpose and Objectives</b>	Karen Barrows and Judy Surber provided an overview of the committee’s purpose and charge (referencing the Joint resolutions) CAC binder materials.	
<b>Committee Organization, Rules and Procedures</b>	Ms. Barrows explained committee terms and operating protocols (e.g. quorums, Open Public Meetings Act). Ms. Surber distributed draft ground rules for future consideration.  Motion: Welch nominated Mr. Kolff for Chair. Walker seconded. Motion passed with no objection.  Motion: Nightingale nominated Mark Welch for	

	<p>Vice Chair. Walker seconded.  Motion: Mr. Fritz nominated Stanley Willard for Vice Chair. Tim Behrenfeld seconded.</p> <p>Call for the question: Mark Welch was elected Vice Chair by a majority vote.</p>	
CPTF Presentation	<p>Joanna Loehr, volunteer from the Climate Protection Task Force (CPTF) presented a preliminary draft “Inventory of Energy Usage and greenhouse Gas Emissions” for 2005. Ms. Loehr explained that quantities listed in the inventory are approximations rather than an exact value. She explained sectors, sources, and methods.</p>	
Discussion	<p>CAC asked clarifying questions. Ms. Barrows suggested that CAC members email their questions to her. Ms. Marshall requested that Ms. Loehr and she compare data as mill data varies from that presented in the draft inventory.</p>	<p>Staff to compile questions and work with CPTF on future response.</p> <p>Ms. Loehr to meet with Ms. Marshall to resolve inconsistencies in mill data vs. inventory.</p>
Public Comment	<p>Sandy Mackey asked if the inventory was “per capita”. Kolff responded that it was not. Mackey noted that much of the populations is transitory. Mr. Fox asked about the 2005 base year vs. the goal of 80% of 1990 levels; also, methods of conducting the employee commute survey. Chair Kolff suggested that questions be recorded and a response provided later.</p>	<p>Staff to provide response.</p>
Next Meeting	<p>June 12<sup>th</sup> Special Meeting – Tacoma Green Ribbon task force to present on the process of developing an Action Plan.</p> <p>Chair requested altering the regularly scheduled meetings as he will be out of town for the next two meetings. CAC approved alternative meeting: July 2nd and July 30th 3:30-5:30</p>	<p>Staff to reserve space and provide notice.</p> <p>Chair to work with staff on agendas.</p>
Adjourn		