



Jefferson County/City of Port Townsend
Climate Action Committee



Minutes

November 26, 2008

3:30-5:30

Pope Marine Building, 100 Madison Street, Port Townsend

Members Present: Kees Kolff, Larry Crockett, John Austin, Jim Fritz, Denise Pranger, Dana Roberts, Tim Behrenfeld, Stanley Willard, Scott Walker, Taylor Beard (alt.), Nora Burnfield (alt.) Kristin Marshall,

Staff: Judy Surber, Karen Barrows, Stacie Hoskins

Guests: Richard Yonkee, Joanna Loehr, Margaret Lee

Scribe: J. Surber

Topic	Recommendation/Action	Follow-up (if needed)
Call to order	3:30	
Welcome and Introductions & Farewell	The CAC bid farewell to County staff Karen Barrow's and thanked her for her excellent service. Karen introduced Stacie Hoskins, Planning Manager, as the County's interim contact.	Staff to post on website
Population Assumptions	Judy Surber explained staff methodology stemming from the population forecasts adopted by County Resolution 55-03. Stan Willard explained assumptions and various alternative methodologies that could be used. Group discussion ensued. Chair Kolff spoke of a possible "gap" in the population projections.	Stan agreed to recalculate using County population projects and explain the gap if it did indeed exist.
Adopt Backcast and Forecast	Group agreed to postpone until population assumptions	
Existing Measures	Members gave overviews of the interviews conducted to date: City Public Works, County Public Works, City Development Services It was suggested that all the interview notes be compiled in one notebook. Information will need to be condensed.	Tim, Nora, Taylor to report on PTSD next meeting Larry and Dana to coordinate interviews of Port and PUD No. 1.

		John Austin: US Navy Kristin: Mill.
Approval Minutes	Minutes of October 22, 2008 were approved by consensus.	
Next Meeting Announcements	<p>Group agreed by consensus to change the December meeting to the 17th vs. the 24th.</p> <p>Chair Kolff directed members to send emails to Judy Surber with cc: Stacie Hoskins</p> <p>ICLEI Membership – Judy received notice that the City/County ICLEI membership will soon expire and asked for committee’s thoughts on renewal. Possible RC&D grant funding was discussed.</p> <p>Joint BoCC/City Council Meeting – Judy reported that the meeting is now anticipated for January 2009.</p>	<p>Surber to investigate whether ICLEI software will be of use in future phases.</p> <p>Follow up with RC&D on possible grant funding of ICLEI membership.</p>
Public Comment	Margaret Lee – complimented the group on achievements to date.	
Comprehensive List of Potential Measures	<p>Group discussed next steps - need to prioritize the list and be practical. It was suggested that members email comments to Scott Wilson to refine the current list.</p> <p>(5:00PM: CAC Members Crockett and Wilson were excused from the meeting).</p> <p>Kristin asked if family planning to slow population growth should be considered. Discussion ensued. Per capita use was identified as a more politically acceptable approach.</p>	Chair asked members to email comments to Scott by 12/5. Scott to incorporate comments.
Worksheets	Judy explained draft worksheets and asked for input to be emailed to her.	
Adjourn	5:15	