



Jefferson County/City of Port Townsend  
**Climate Action Committee**



**Approved Minutes**

December 15, 2010

3:00-5:00

Point Hudson Administration Building Conference Room  
375 Hudson Street, Port Townsend, WA

**Members Present:** Kees Kolff, John Austin, Larry Crockett, Barney Burke, Stan Willard, Richard Dandridge, Deborah Stinson, Scott Walker, Pete Raab, Mark Welch

**Staff:** Judy Surber, Zoe Ann Lamp

**Guests:** Brian Goldstein, Harry Doyle, Gene Farr

**Scribe:** Zoe Ann Lamp

<b>Topic</b>	<b>Recommendation/Action</b>	<b>Follow-up (if needed)</b>
<b>Resource Conservation Manager (RCM)</b>	Brian Goldstein, RCM, introduced himself. His most recent assignment was as RCM with the Lake Washington School District He has received LEED GA certification..	
<b>Call to order</b>	3:10 p.m.	
<b>Approval of Minutes and Agenda</b>	The committee approved the minutes from the October 27, 2010 meeting by consensus.	
<b>Public Comments</b>	Harry Doyle explained the Chicago Climate Exchange is closing and the Kyoto Protocol was not extended. He encouraged the CAC to not scare people into acting. Gene Farr, concerned citizen, no comment at this time.	
<b>Revised Work Plan and Review Draft Climate Action Plan</b>	Judy Surber distributed "Government Leading by Example/Reauthorization of the Climate Action Committee/Revised Workplan" dated October 2010. The committee reviewed the document and discussed revisions.  General thought and comments on the draft revised Climate Action Plan: <ul style="list-style-type: none"><li>▪ A couple members suggested the goals of the plan need to bring the focus closer to the individual.</li><li>▪ It was pointed out the document is not a public outreach document and is for the city and county to adopt. Partners already have</li></ul>	Kees and Judy will rewrite portions of the work plan and submit to the committee for review.  Judy will continue work on the draft Climate Action Plan.

	<p>individual actions that can be taken.</p> <ul style="list-style-type: none"> <li>▪ A suggestion was made to call out intermediate targets in the plan.</li> <li>▪ The Executive Summary must be dynamic and draw people in.</li> </ul>	
<b>Next Meeting</b>	The next meeting is scheduled from 3:00 – 5:00 on Wednesday, February 2, 2011 at the Port of Port Townsend Administrative Office	
<b>Adjourn</b>	4:50 p. m.	