



Jefferson County/City of Port Townsend
Climate Action Committee



Approved Minutes

April 21, 2010

3:30-5:30

Point Hudson Administration Building Conference Room
375 Hudson Street, Port Townsend, WA

Members Present: Ayla Taylor, Kees Kolff, Barney Burke, Larry Crockett, Stanley Willard, Michael Pollack, Deb Stinson

Staff: Zoe Ann Lamp, Judy Surber

Guests: Harry Doyle, John Merchant, Joel Peterson, Kate Burke, Peggy Hansen, Lori Clark

Scribe: Zoe Ann Lamp

Topic	Recommendation/Action	Follow-up (if needed)
Call to order	3:30	
Welcome and Introductions	CAC Members and staff introduced themselves to the visitors at the meeting.	
Overview of the Process to Date	Kees Kolff, Chair, explained why the committee is creating a Climate Action Plan (CAP) and detailed the progress the committee has made so far.	
Climate & Air Pollution Planning Assistant (CAPPA) Software Demonstration	ICLEI produced the Climate and Air Pollution Planning Assistant (CAPPA) which is designed to help local governments explore, identify and analyze potential climate and air pollution emissions reduction opportunities. The software helps analyze the reduction measures and creates a CAP. Deborah Stinson took training offered by ICLEI and demonstrated to the group how this software will help the committee to finish developing the CAP.	
Public Comment	Kate Burke described several water conservation and energy efficiency measures that have been implemented at Fort Worden. They have been documenting energy use at the Fort for several decades now. Kate noted that conservation/efficiency is essential during tough economic times. Harry Doyle supports energy conservation but	

	disagrees with several statements on the County website (e.g., increase in tornados, link between CO2 and temperature rise) he passed out a page from the County website.	
Approval of Minutes	At this point in the meeting there was not a quorum so the minutes will be held over to the next meeting.	
Next Steps in the Climate Action Plan	The committee members present suggested focusing on the Local Government section of the CAP and pass it on to the department heads in the City and County. Possibly send to other agencies as well (Port, Fire Districts, School Districts, etc.) Discussion about presenting this section to the City Council and Board of County Commissioners in the Fall.	Deborah and Stan will work on the worksheets. Kees and Deborah to incorporate suggested edits emailed from Barney Burke for consideration at the next meeting.
General Announcements	Deborah Stinson reported that Local 20/20 will have a booth at Earth Day and will be giving out a ½ page information sheets about the CAC. Membership – Chair Kolff reported that Jim Fritz has verbally resigned from the CAC.	Staff will request written confirmation of Jim Fritz’s resignation.
Next Meeting	To be determined	Judy will e-mail the committee to determine the date for the next meeting.
Adjourn	5:15	