



JEFFERSON COUNTY

DEPARTMENT OF COMMUNITY DEVELOPMENT

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Sign Permit Supplemental Application

MLA # _____	PROJECT/APPLICANT NAME: _____
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Purpose

The purpose of the sign permit process is to ensure consistency with the applicable sections of the Unified Development Code (UDC). You will submit a Master Permit Application Form in conjunction with this supplemental application. Refer to the materials accompanying the Master Permit Application Form for additional information.

Process

Signs are reviewed administratively as Type I permits by the Department of Community Development (DCD). An administrative determination to approve a sign application will be made when the proposal is consistent with section 6.15 (SEE ATTACHED) of the Jefferson County Unified Development Code. An administrative determination to deny an application will be made when the proposal is not consistent with the UDC. Denials of applications for sign permits will be accompanied by a written statement identifying specific areas in which the proposal is deficient.

Supplemental Information

Are there any signs currently on site? _____

If yes, list type, dimensions, square footage of sign area, location.

TYPE: _____	DIMENSIONS: _____	SIGN AREA (SQ.FT.): _____	LOCATION: _____
TYPE _____	DIMENSIONS: _____	SIGN AREA (SQ.FT.): _____	LOCATION: _____
TYPE _____	DIMENSIONS: _____	SIGN AREA (SQ.FT.): _____	LOCATION: _____

List proposed signs:

TYPE _____	DIMENSIONS: _____	SIGN AREA (SQ.FT.): _____	LOCATION: _____
TYPE _____	DIMENSIONS: _____	SIGN AREA (SQ.FT.): _____	LOCATION: _____

The applicant hereby certifies that the statements contained in this application are true and provide an accurate representation of the proposed amendment; and the applicant(s) hereby acknowledges that any approval issued on this application may be revoked if any such statement is found to be false.

APPLICANT'S SIGNATURE

DATE