



JEFFERSON COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT

621 Sheridan Street • Port Townsend • Washington 98368
 360/379-4450 • 800/831-2678 • 360/379-4451 Fax

**Planned Rural Residential Development (PRRD)/
 Land Division Supplemental Application¹**

MLA # _____	PROJECT/APPLICANT NAME: _____
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Submittal Requirements

1. A completed Master Permit Application and SEPA Checklist (if applicable). Representative authorization is required if application is not signed by owner.
2. Consolidated PRRD and Short or Long Plat application fee (as applicable), as set forth in the Jefferson County Fee Ordinance, as amended.
3. Any supplemental information identified by the Administrator or the Director of the Department of Public Works.
4. Five (5) paper copies of a consolidated PRRD site plan/preliminary plat prepared by a Washington State licensed engineer or land surveyor, and prepared in accordance with the Survey Recording Act, Chapter 58.09 RCW and Chapter 332-130 WAC. The consolidated PRRD site plan/preliminary plat must meet the requirements of the Unified Development Code (UDC) Sections 3.6.13 generally, and specifically 3.6.13.7(c), as well as Sections 7.4.3 and 7.4.4 for long subdivisions. The consolidated PRRD site plan/preliminary plat must identify:
 - a. Points of access;
 - b. All easements, deeds, restrictions, or other encumbrances restricting the use of the property, as applicable;
 - c. The dimensions and area of each proposed lot, tract, or parcel [including any reserve tract(s)];
 - d. If separate residential clusters or varying residential densities are proposed, a table showing the following for each separate residential area:
 - (i) The proposed residential use type in each area (i.e., detached single-family, duplexes, or multifamily);
 - (ii) The number of dwelling units;
 - (iii) Gross acreage;
 - (iv) The area of the smallest proposed lot; and
 - e. A signature block for the endorsement of the Department of Community Development Administrator.

Copies of the applicable UDC Sections are attached for your use.

5. Where site conditions require a special report to assess or address any probable significant adverse environmental impacts, a study (or studies, as applicable) prepared by a competent professional may be required if deemed necessary by the Administrator.
6. Evidence of compliance with UDC Section 6.7, Stormwater Management Standards, as deemed necessary by the Administrator.
7. A narrative statement substantiating how the proposed PRRD will be superior to, or more innovative than conventional development under the Jefferson County UDC. The statement shall also substantiate how the proposed PRRD will provide a benefit to the public beyond that available through conventional development. The applicant shall specifically identify all requirements and criteria of the Jefferson County UDC that are proposed for modification.

¹ Use this application for Short and Long Plats that are consolidated with an application for a Planned Rural Residential Development under UDC Section 3.6.13.

8. A conceptual landscaping plan, showing the proposed location and types of proposed vegetation.
9. Building profiles, if multifamily residential development is proposed.
10. I, _____, do hereby swear and certify that in addition to the land subject to this application (check the box below which applies):

- I have no interest in
 I have an interest in

land within 300 feet of any portion of the subject property by reason of ownership, contract for purchase by agreement or option by any person, family member, firm, or corporation in any manner connected with me or the development.

SIGNATURE

DATE

11. *The applicant hereby certifies that the PRRD site plan/preliminary plat provides an accurate representation of the proposed PRRD/land division; and the applicant hereby acknowledges that any approval issued on this application may be revoked if any such statement is found to be false.*

SIGNATURE

DATE