



# June 2017

## ACCOUNTING/PAYROLL



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																											
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<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px;"> <p>May 2017</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td></td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px;"> <p>Jul 2017</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table> </div> </div>		S	M	T	W	T	F	S	1	2	3	4	5	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
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4	5 \$ Commish Meeting \$ PAYDAY EXPENDITURE INPUTTING - GEMS	6	7	8 11AM Signed Vouchers to Accounting	9	10																																																																																											
11	12 Commish Meeting EXPENDITURE INPUTTING - GEMS	13 Previous Weeks Warrants Ready	14 FLAG DAY 	15 11AM Signed Vouchers to Accounting	16	17																																																																																											
18 FATHER'S DAY SOME Super Heroes Don't have CAPES... They are called DAD	19 Commish Meeting DEADLINE Q2-2017 Supplemental Appropriations to BOCC EXPENDITURE INPUTTING - GEMS	20 \$ PAYROLL DRAW DAY Previous Weeks Warrants Ready	21 8:30AM BUDGET MEETING	22 11AM Signed Vouchers to Accounting	23	24																																																																																											
25	26 Commish Meeting PAYROLL TIMESHEETS DUE	27 Previous Weeks Warrants Ready	28	29	30 Last day for Voids, Cancels, Ref of Expend & Adjustments - 12PM																																																																																												